

Agenda

Elmbridge
Local Committee

**We welcome you to
Elmbridge Local Committee**
Your Councillors, Your Community
and the Issues that Matter to You



Discussion

Elmbridge Parking Review 2014

Youth Service Local Recommissioning
2015-2020

Highways Update

Venue

Location: Council Chamber,
Elmbridge Civic Centre,
High Street, Esher, KT10
9SD

Date: Monday, 16 June 2014

Time: 4.00 pm

Surrey CC Services	Elmbridge BC Services
Education & Children's Services	Environmental Health
Highways & Parking	Housing
Libraries	Leisure & Recreation
Adult Social Care	Off-Street Parking
Trading Standards	Planning Applications
Waste Disposal	Revenue Collection
Youth Services	Street Cleaning
Countryside	Waste Collection
Passenger Transport	
Strategic & Transport Planning	
Fire & Rescue	
Public Health	

You can get involved in the following ways

Write a question

You can also put your question to the local committee in writing. The committee officer must receive it a minimum of 4 working days in advance of the meeting.

When you arrive at the meeting let the committee officer (detailed below) know that you are there for the answer to your question. The committee chairman will decide exactly when your answer will be given and may invite you to ask a further question, if needed, at an appropriate time in the meeting.

Get involved

Sign a petition

If you live, work or study in Surrey and have a local issue of concern, you can petition the local committee and ask it to consider taking action on your behalf. Petitions should have at least 30 signatures and should be submitted to the committee officer 2 weeks before the meeting. You will be asked if you wish to outline your key concerns to the committee and will be given 3 minutes to address the meeting. Your petition may either be discussed at the meeting or alternatively, at the following meeting.

Thank you for coming to the Local Committee meeting

Your Partnership officer is here to help. If you would like to talk about something in today's meeting or have a local initiative or concern please contact them through the channels below.

Email: cheryl.poole@surreycc.gov.uk

Tel: 01372 832606

Website: <http://www.surreycc.gov.uk/elmbridge>



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Surrey County Council Appointed Members

Mrs Margaret Hicks, Hersham (Chairman)
Mr Mike Bennison, Hinchley Wood, Claygate & Oxshott
Mr Peter Hickman, The Dittons
Rachael I. Lake, Walton
Mrs Mary Lewis, Cobham (Vice-Chairman)
Mr Christian Mahne, Weybridge
Mr Ernest Mallett MBE, West Molesey
Mr Tony Samuels, Walton South and Oatlands
Mr Stuart Selleck, East Molesey & Esher

Borough Council Appointed Members

To be appointed prior to the meeting

Chief Executive
David McNulty

If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language please either call Cheryl Poole, Community Partnership & Committee Officer on 01372 832606 or write to the Community Partnerships Team at Elmbridge Civic Centre, High Street, Esher, KT10 9SD or cheryl.poole@surreycc.gov.uk

This is a meeting in public. If you would like to attend and you have any special requirements, please contact us using the above contact details.

Use of social media and recording at council meetings

Reporting on meetings via social media

Anyone attending a council meeting in the public seating area is welcome to report on the proceedings, making use of social media (e.g. to tweet or blog), provided that this does not disturb the business of the meeting. To support this, County Hall has wifi available for those visiting the building so please ask at reception for details.

Members taking part in a council meeting may also use social media. However, members are reminded that they must take account of all information presented before making a decision and should actively listen and be courteous to others, particularly witnesses providing evidence.

Webcasting

In line with our commitment to openness and transparency, we webcast County Council, Cabinet and Planning & Regulatory Committee meetings as well as the Surrey Police and Crime Panel. These webcasts are available live and for six months after each meeting at www.surreycc.gov.uk/webcasts.

Generally, the public seating areas are not covered by the webcast. However by entering the meeting room and using the public seating areas, then the public is deemed to be consenting to being filmed by the Council and to the possible use of these images and sound recordings for webcasting and/or training purposes.

We also webcast some select and local committee meetings where there is expected to be significant public interest in the discussion.

Requests for recording meetings

Members of the public are permitted to film, record or take photographs at council meetings provided that this does not disturb the business of the meeting and there is sufficient space. If you wish to film a particular meeting, please liaise with the council officer listed in the agenda prior to the start of the meeting so that the Chairman can give their consent and those attending the meeting can be made aware of any filming taking place.

Filming should be limited to the formal meeting area and not extend to those in the public seating area.

The Chairman will make the final decision in all matters of dispute in regard to the use of social media and filming in a committee meeting.

Using Mobile Technology

You may use mobile technology provided that it does not interfere with the PA or induction loop system. As a courtesy to others and to avoid disruption to the meeting, all mobile technology should be on silent mode during meetings.

1 APPOINTMENT OF CHAIRMAN AND VICE CHAIRMAN

To note that Council has appointed Mrs Margaret Hicks as the Chairman and Mrs Mary Lewis as the Vice Chairman of the Elmbridge Local Committee.

2 APPOINTMENT OF ELMBRIDGE BOROUGH COUNCIL CO-OPTED MEMBERS

To note that Elmbridge Borough Council has nominated nine Borough Councillors, giving equal representation to the Surrey County Councillors, to serve on the Local Committee for the municipal year 2014/15.

Members of the Committee to be confirmed at the meeting.

3 APOLOGIES FOR ABSENCE

To receive any apologies for absence under Standing Order 39.

4 MINUTES OF PREVIOUS MEETING

(Pages 1 - 12)

To approve the Minutes of the previous meeting as a correct record.

5 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

6 CHAIRMAN'S ANNOUNCEMENTS

To receive any Chairman's announcements.

7 PETITIONS

To receive any petitions in accordance with Standing Order 68. Notice should be given in writing or by e-mail to the Community Partnership and Committee Officer at least 14 days before the meeting. Alternatively, the petition can be submitted on-line through Surrey County Council's e-petitions website as long as the minimum number

of signatures (30) has been reached 14 days before the meeting.

8 PUBLIC QUESTION TIME

To answer any questions from residents or businesses within the Elmbridge Borough area in accordance with Standing Order 69. Notice should be given in writing or by email to the Community Partnership and Committee Officer by 12 noon four working days before the meeting.

9 MEMBER QUESTION TIME

To receive any written questions from Members under Standing Order 47.

10 CREATING OPPORTUNITIES FOR YOUNG PEOPLE: LOCAL RE-COMMISSIONING 2015-2020 (Pages 13 - 24)

This report explores increased delegation of decision-making in relation to local 'Early Help' for young people, within the context of re-commissioning for 2015 to 2020.

11 ANNUAL PERFORMANCE REPORT FROM SERVICES FOR YOUNG PEOPLE (Pages 25 - 40)

The purpose of this report is to update the Local Committee on the progress that Services for Young People have made towards participation for all young people in Elmbridge in post-16 education, training and employment during 2013-14.

12 HIGHWAYS UPDATE (Pages 41 - 54)

This report summarises progress with the Local Committee's programme of Highways works for the current Financial Year 2014-15 and updates the Local Committee on other highway matters.

13 DRAINAGE UPDATE (Pages 55 - 64)

This report summarises the annual cyclic gully emptying programme recently completed in Elmbridge.

14 INFRASTRUCTURE PROJECTS FOR CIL (COMMUNITY INFRASTRUCTURE LEVY) FUNDING (Pages 65 - 80)

The Local Committee is asked to agree the schemes, for which the County Council will bid formally for strategic CIL funding.

15 2014 PARKING REVIEW FOR THE BOROUGH OF ELMBRIDGE (Pages 81 - 158)

Having carried out a review of parking in Elmbridge, this report contains recommendations by officers of which changes should be made to the parking controls and restrictions in the borough.

16 REPRESENTATION ON OUTSIDE BODIES & TASK GROUPS & COMMUNITY SAFETY BUDGET (Pages 159 - 166)

This report seeks to appoint Local Committee Members to outside bodies and task groups for the 2014/15 municipal year and seeks approval for terms of reference for the task groups. It also requests the Local Committee to agree the transfer of the Community Safety budget to the Elmbridge Community Safety Partnership.

17 LOCAL COMMITTEE FUNDING 2014/15

(Pages 167 -
174)

This report provides an update on the projects that have been funded by the Local Committee and Members' Allocation funding since April 2014.

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Minutes of the meeting of the
Elmbridge LOCAL COMMITTEE
 held at 4.00 pm on 24 February 2014
 at Council Chamber, Elmbridge Civic Centre, Elmbridge Borough Council,
 Esher KT10 9SD.

Surrey County Council Members:

- * Mrs Margaret Hicks (Chairman)
- * Mr Mike Bennison (Vice-Chairman)
- * Mr Peter Hickman
- * Rachael I. Lake
- * Mrs Mary Lewis
- * Mr Christian Mahne
- * Mr Ernest Mallett MBE
- * Mr Tony Samuels
- * Mr Stuart Selleck

Borough / District Members:

- * Cllr David J Archer
- * Cllr Nigel Cooper
- * Cllr Barry Fairbank
- * Cllr Jan Fuller
- * Cllr Peter Harman
- * Cllr Stuart Hawkins
- * Cllr Neil J Luxton
- * Cllr Dorothy Mitchell
- * Cllr John O'Reilly

* In attendance

1/14 APOLOGIES FOR ABSENCE [Item 1]

There were no apologies for absence received.

2/14 MINUTES OF PREVIOUS MEETING [Item 2]

The minutes from the meeting held on 18th November 2013 were agreed as a correct record.

3/14 DECLARATIONS OF INTEREST [Item 3]

No declarations of disclosable pecuniary interests in respect of any item to be considered were received.

4/14 CHAIRMAN'S ANNOUNCEMENTS [Item 4]

The Chairman, Mrs Margaret Hicks, told the Local Committee about recent meetings she had attended with the Elmbridge Business Network and a

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Molesey business group in order to try to encourage businesses to engage better with Surrey County Council and the Local Committee.

In addition she has met with Borough officers to discuss the Cycling Strategy and look at a long term Strategy for Parking.

5/14 PETITIONS [Item 5a]

A petition was received from Mrs Deborah MacDonald with 34 signatures asking to adopt residents parking in Tilt Road, Cobham. The petition and the response provided by the Parking team are attached as Annex A.

Mr Chris Gilbertson spoke on behalf of the petitioners. He explained that due to the limited amount of parking available in the section of Tilt Road between Stoke Road and the Running Mare public house there isn't sufficient parking even for residents before commuters, shoppers and customers of the pub park in the road. Not being able to park close to their homes is not good when it is cold, raining and when the residents have young children. In addition cars travel at speed along this section of road which has led to parked cars being damaged and also it can be dangerous to enter and exit the cars once parked. The situation is also putting off prospective buyers and the increased restrictions on parking in both the High St., Cobham and at the local railway station have aggravated matters.

He requested that the following solutions be implemented in this order of importance:

- i) Speed restrictions be implemented in the form of speed humps or automated signs
- ii) Additional parking places be provided
- iii) Parking restrictions are put in place so only residents can park
- iv) Road markings are put in place to reduce the obstructions

The Highways officer, Frank Apicella explained that attempts had been made to improve the situation. Members sympathised and commented that there was no easy solution, but that the access can be very tight for the Fire Service and refuse lorries. They also pointed out that if the parking situation is improved that could lead to a further increase in the speed of the traffic.

The request for residents' parking will be considered as part of the Elmbridge 2014/15 Parking Review, the recommendations from which will be brought to the Local Committee meeting in June 2014 for decision.

6/14 PETITION RESPONSE [Item 5b]

Frank Apicella presented the response to the petition which had been received at the meeting on November 18th 2013.

The SCC Councillor Stuart Selleck said that an impasse had been reached and he requested that a safety audit takes place as the last one had been done in 2007. The SCC Councillor Ernest Mallet commented that there were a lot of variables as the development had not yet started but a large number of people cross the road in question heading to Hampton Court Palace. The Borough Councillor Nigel Cooper agreed with both Mr Selleck and Mr Mallet and would like a safety audit to take place.

Mr Townsend spoke on behalf Tony Nockles, the lead petitioner, explaining that they were disappointed with the officer's analysis and conclusion and that they believe it is a dangerous crossing point. Local people are alarmed that there is no plan for a crossing either during or after the development. They have photographic and video evidence which documents the risks people are asked to take at his crossing. He asked for the Committee to initiate a safety audit taking into account current pedestrian usage, combined past and anticipated construction traffic movement for the site's development. If nothing is done, the petitioners believe the Committee will have condoned the creation of death trap.

Frank Apicella said a new safety audit had not been looked at, but could take place if the Divisional Member was happy to fund it.

The amended recommendation was proposed by Stuart Selleck and seconded by Ernest Mallett and the Local Committee agreed for a Safety Audit to be carried out.

The Local Committee resolved to agree

(i) to carry out a Safety Audit to be funded from the divisional Member's allocation for 2014/15.

Reason for decision: To provide an updated Safety Audit for the location where the petitioners are requesting the installation of a pedestrian crossing.

7/14 PETITION RESPONSE [Item 5c]

Frank Apicella presented the response to the petition which had been received at the meeting on 18th November 2013.

Members of the Committee discussed the issue and felt that some form of traffic calming was vital and at least some signs and lines should be installed. They also explained that more accidents than recorded were actually taking place, but because they were without injuries the full picture of the problem was not apparent.

The Chairman allowed Mike Burrows, a resident to speak, who said it was a dangerous road where cars regularly mounted the pavement, but he wasn't sure signs would help. In addition the Chairman allowed the local Borough Councillor for the ward to speak. She added that the Tennis Club in the road also supported traffic calming measures, that it is used as a cut through and that all 4 ward Borough Councillors supported the petition.

Frank Apicella explained the report had been based on the fact that officers anticipate that if the development goes ahead that the measures would be implemented and funded by the developer. Signs and lines would not be as effective as other traffic calming measures, but would help to allay some fears.

SCC Councillor Tony Samuels proposed the amendment to the recommendation and SCC Councillor Christian Mahne seconded it and the Local Committee agreed that signs and lines should be installed in the interim period.

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The Local Committee resolved to agree to:

(i) await the outcome of the proposed development of Stompond Lane, Sports Ground, **subject to signs and lines being installed in the interim period funded from the 2014/15 Member's allocation of the Divisional Member Tony Samuels.**

Reason for decision: The solutions identified are in response to safety concerns raised by the local community.

8/14 PETITION RESPONSE [Item 5d]

Frank Apicella presented the response to the petition received on 18th November 2013, explaining that Highways were arranging for the block paving to be repaired. SCC Councillor Peter Hickman said he was happy with the proposal.

9/14 PUBLIC QUESTION TIME [Item 6]

One public question was received from Mr John Hirsh from the Lower Sunbury Residents' Association. The question and response are attached in Annex B.

Mr Hirsh said he could understand the Committee's caution of response. The Committee expressed their support in principle for Mr Hirsh's proposal, but there could be no financial commitment at the current time. The Committee Members added it must be remembered to add the proposal to the future borough Cycling Strategy.

10/14 MEMBER QUESTION TIME [Item 7]

No Members' questions were received.

11/14 YOUTH SUPPORT SERVICE UPDATE [Item 12]

Item 12 was taken at this point.

Keir Schiltz, the SCC Youth Support Service Team Manager in Elmbridge, introduced the report. He explained that his team work with the most vulnerable young people in Elmbridge. There is significant deprivation in Elmbridge, across all wards. He thanked the Local Committee for the Individual Prevention Grant, which means many young people can be helped. One of the main problems for young people is accessing services because the lack of transport is a real issue. The service does work very closely with partners such as the Walton Charities and the Foodbanks.

Members of the Committee welcomed the report as they need to be informed as to what is happening so they are able to support the young people. They understood that the work is often not very glamorous or high profile and its importance is often not recognised in 'affluent' Surrey. They also concurred with the transport issues. Keir gave as an example that young people can have difficulty arriving on time for Job Centre appointments in Weybridge due to the bus schedules. The Youth Service often does transport the young people to and from activities and appointments because of the problems with transport.

Finally Keir offered the Committee Members the opportunity to visit the centres to see the work being carried out. Any Member wishing to take up the opportunity should contact Cheryl Poole to make arrangements.

The Local Committee resolved to agree to note:

- (i) the challenges and achievements of the Youth Support Service team in Elmbridge
- (ii) the positive impact of the team on vulnerable young people through the provided case study examples and the description of their wider work
- (iii) the locally identified needs relating to, mental health, drugs and alcohol, employability, transport/social isolation and lack of accessible mentoring programmes.

12/14 ROAD SAFETY, LONG DITTON [Item 8]

Frank Apicella introduced the report. He apologised for some errors which had come about as a newer version of the feasibility study in Annex A had been provided after the main report was completed.

In paragraph 3.2 the cost should be £12,500. In paragraph 3.4 point a) the estimated cost should be £18,000. In point d) the cost should be £8,000 and in point e) the cost should read £4,000. Due to these amendments to the costs the amount the Member has made available in paragraph 3.5 is £22,500.

Frank Apicella explained that as a result of the feasibility study different options had been identified to resolve the issue. From his share of the Elmbridge Local Committee highways budget, the SCC County Councillor Peter Hickman had agreed to fund a raised table at the existing crossing facility outside Long Ditton Infants School and to fund the improvement of all the school warning signs. The Member commented that to fund all the work was too expensive, but was happy to do part of it.

The Chairman offered the resident who had originally brought the petition on this matter to the Local Committee, Mr David Williams, the opportunity to speak. He thanked the Local Committee, saying he would like all the work to be done, but it was a significant step forward and that the schools and the parents were very pleased.

The Local Committee resolved to agree to:

- (i) authorise the Area Team Manager in consultation with the Chairman, Vice Chairman and Divisional Member to undertake the necessary legal procedures to facilitate the future introduction of the traffic calming measures and reduced speed limit identified in the report, together with appropriate public consultation.
- (ii) authorise the legal advertising, and assuming that no objections are received, that the implementation of the road table element and signing identified in the report (para 4.1 and 4.2) immediately outside the school, be

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carried out. This is to be funded from the Divisional Member, Peter Hickman's, allocation 2014/15.

(iii) authorise the Area Team Manager in consultation with the Chairman, Vice Chairman and Divisional Member to look to resolve any objections received in this process.

Reason for decision: to facilitate the implementation of the measures identified by the feasibility study, for which funding has already been found and for the remainder in the event that funding is identified in the future.

13/14 HIGHWAYS UPDATE [Item 9]

Frank Apicella presented the report. He explained that table 2 showed the progress of the Capital Programme work carried forward from 2012/13 and table 3 showed the progress with the divisional programmes funded from the 2013/14 budget. It also showed which schemes were at risk of not being completed due to the recent flooding. Many resources have had to be diverted due to the flooding. Every road which has been under water has had to be inspected. Table 5 showed that all the Members have allocated their 2014/15 divisional allocation to schemes in their divisions. Members questioned whether the Highways would be able to catch up on the schemes delayed following the floods. Frank Apicella explained that highways hope to be able to carry forward any delayed schemes to 2014/15. Keirs are currently working on the backlog of potholes, filling them quickly and making them safe. SCC Highways will have to bid for more money to cover the additional costs created by the flooding.

The Local Committee resolved to:

(i) authorise the Area Team Manager in consultation with the Chairman, Vice Chairman, and relevant Divisional Member(s) to undertake all necessary procedures to deliver the agreed programmes.

Reason for decision: As the programmes of work for each Division have been agreed with Divisional Members, the authorisation is requested so the works can be delivered without having to revert to the Committee as a whole.

SCC Councillor Tony Samuels left the meeting.

14/14 ROAD SAFETY POLICY UPDATE [Item 10]

Duncan Knox, SCC Road Safety Team Manager introduced the report and his colleague, Rebecca Harrison, who is responsible for the school crossing patrols. He explained that in the light of new national guidance for local authorities on setting speed limits issued by central government in January 2013, the County Council is updating its own policy. For the first time the new guidance provides formulas that can be used to predict the likely change in mean speeds from a change in speed limit using signs alone. Depending on these predictions it is decided whether supporting engineering measures need to be introduced alongside any reduction in speed limit.

In addition as one of the most frequently expressed road safety concerns is that of the safety of children outside schools, a new policy 'Road Safety Outside Schools' has been developed. The aim for this new policy is so that SCC adopts a consistent approach to all requests.

Duncan Knox asked for comments and questions from Members.

He clarified that if for example a mean speed was 27 mph on a road then with just a 20 mph sign the table indicates it is likely that the mean speed achieved will be 25 mph and to achieve a 20 mph mean speed other traffic calming measures would be required.

Duncan Knox added that audits of school sites and of the road safety education taking place in the school are carried out when looking at reducing speed limits around schools.

The Committee was keen to use Stoke Road as a trial for the new policy. SCC Councillor Christian Mahne also asked about bringing back the petition previously brought to the Committee requesting a speed reduction in Byfleet Rd. The Chairman advised to wait until the new policy was agreed.

Members asked a number of questions about school crossing patrols. Rebecca Harrison explained that the policy was already being used even though it hadn't been ratified yet. Currently SCC funds 87 patrols in Surrey. As part of installing new traffic management around a school the role of the patrol is included in the review. The service does work with all schools in Surrey, including academies, free schools and private schools. If a request is received from a private school, the team would consider whether the patrol was the best option and advise. If the site is suitable the service would support. The cost is £3,000 per annum which includes the salary, risk assessment, training and uniform. It is the intention of SCC to charge academies, free schools and private schools and the service would like Members' views on this proposal.

As regards the road safety issues around the expansion of schools the Council is keen to resolve these issues pragmatically at the beginning of the process.

The Local Committee resolved to agree to:

(i) review and provide comments on the draft policies. Comments will be taken into account prior to the policies being submitted to County Council Cabinet for approval.

15/14 OPERATION HORIZON [Item 11]

Jane Young, SCC Carriageway Team Leader, introduced the report, explaining the SCC was almost at the end of the first year of the £100m Surreywide programme. Over 5 years 45km of roads in Elmbridge will be reconstructed costing £9m.

The impact of the recent floods has varied. Some of the work has been able to continue including Painshill Roundabout and Seven Hills Rd, but other schemes have had to be deferred to April to July in year 2 of the programme. Roads scheduled for years 3 to 5 of the programme will be assessed as to which are the priorities and discussions will take place with the Members later in 2014.

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Members commented that sometimes there is confusion, such as recently when the work on a road was cancelled, but the signs indicating it was taking place were not removed or amended. Another Member had also been told the work on a particular road had been cancelled and then it went ahead.

Councillor Dorothy Mitchell left the meeting.

The Local Committee resolved to agree to note:

- (i) The success of the countywide 5-year programme in year one
- (ii) The progress of Operation Horizon roads, Surface Treatment roads, and changes in year one in Elmbridge in Annex 1
- (iii) The proposed programme of Operation Horizon roads for Elmbridge for year two (2014/15) and the remaining approved roads to be undertaken in years three to five (2015-2018) listed in Annex 1.

16/14 LOCAL COMMITTEE AND MEMBERS' ALLOCATION FUNDING UPDATE [Item 13]

The Local Committee resolved to note:

- (i) The amounts that have been spent from the Members' Allocation and Local Committee capital budgets, as set out in Annex 1 of this report.

The meeting ended at 17.55 pm.

Minutes Annex A

Minutes Annex B

Meeting ended at: 17:55

Chairman



SCC LOCAL COMMITTEE IN ELMBRIDGE – 24 February 2014

AGENDA ITEM 5a

PETITIONS

To receive a petition from residents of the northern end of Tilt Road, Cobham requesting the introduction of a residents' permit parking scheme. The petition says that this part of Tilt Road is heavily used for long term parking by non residents who work in Cobham or use the railway station and that the situation has deteriorated following the introduction of additional parking restrictions in Cobham in 2013. In addition this is a narrow section of road, which is used as a rat run, and the amount of parked cars make it difficult for cars driving along the road to pass each other. This makes it very hard for residents to find places to park and to use the road.

Rikki Hill, Parking Project Team Leader will provide the following response:

We carry out periodic reviews of parking in the borough of Elmbridge, where we consider requests for the introduction of new parking controls and changes to existing ones. The site visits and assessments for the 2014 review will be taking place during March and April and the report on the outcome is scheduled to be presented to this committee at its meeting in June. This request has been added to the list of proposals that officers will be looking at as part of the review.

If it appears that it may be appropriate to consider introducing a residents' permit scheme, we would carry out a consultation with all the residents in the area, in order to gauge the level of support for it. This would also help us establish what may be the best times and days for the scheme to operate. We would expect to carry out such a consultation in time for the results to be included in the June report, in order that we could introduce a possible scheme alongside the rest of the review during the 2014/2015 financial year.

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SCC LOCAL COMMITTEE IN ELMBRIDGE – 24 February 2014

AGENDA ITEM 6

PUBLIC QUESTIONS

Question 1: John Hirsh – for Lower Sunbury Residents' Association

Whilst aware of the current consultation on the Surrey Cycling Strategy to which this Association has submitted its response; and putting to one side considerations of costs or precise location options, would the Committee approve the principle of erecting a foot/cycle bridge *'over the River Thames' to the benefit of Elmbridge and Spelthorne residents' amenity; and formally recommend this initiative to the SCC Cabinet member for Transport, Highways & Environment; and the Cabinet Member for Communities?

*added by the officer for clarity

The Chairman will give the following response:

Surrey County Council's Local Committee for Elmbridge is unable to approve the principal of a new bridge formally. The formal approval of a new bridge, in principal and in detail, would be subject to a number of statutory processes including planning approval, land acquisition, and funding. The Local Committee may express its support for this suggestion, if it so chooses.

Notwithstanding the formalities, in principal Surrey County Council would welcome new transport infrastructure that was beneficial in meeting our transport objectives. Encouraging cycling and walking as alternative modes of transport to the private car is recognised as key to cutting congestion, improving accessibility, improving air quality, and improving individual health. Experience suggests that wholesale take up of walking and cycling is critically dependent on the provision of high quality infrastructure that is seen to be safe and advantageous when compared to the alternative car journey.

Therefore in principal a new cycle / pedestrian bridge over the Thames is an interesting suggestion. Before Surrey County Council could lend its support to such a suggestion, we would need to be satisfied that the anticipated benefit would justify the likely cost, would outweigh any negative impact, and that the priority of such a suggestion would compare favourably to other schemes elsewhere in Surrey. It would take a reasonable amount of effort in the context of a feasibility study to assess these.

The Local Committee is invited to indicate its support (or not) for the suggested new bridge. If supportive the Local Committee could raise the profile of the suggestion by commending the suggestion to the Council's Cabinet as suggested by Mr Hirsh.

If this suggestion were to be taken forwards the next step would be to commission an initial feasibility study to begin to examine the business case for a new structure, possible locations, technical considerations and likely costs. The Lower Sunbury Residents' Association is considering whether to commission a recognised consultant to undertake such a feasibility study. This same suggestion has already been put to the Local Committee for Spelthorne, which has expressed its support; the Divisional Member for Lower Sunbury and Halliford has indicated that he may contribute to the cost of the feasibility study.

As part of Surrey County Council's Cycling Strategy it is intended to develop a local cycling action plan with each Local Committee to identify potential new cycling infrastructure that could be implemented should any money become available in the future (for example in case the Cycle Safety Fund from the Department for Transport that was announced last year is repeated in future years). The aim would be to have a number of possible schemes and a priority agreed so that a bid could be prepared and submitted in the future. If the Local Committee is favourable to the suggested cycle/ pedestrian bridge over the Thames, this could form part of the local cycling action plan, and could then be considered in the future alongside other schemes in the Borough and across Surrey.

SURREY COUNTY COUNCIL

LOCAL COMMITTEE (ELMBRIDGE)

DATE: 16 JUNE 2014

LEAD OFFICER: GARATH SYMONDS, ASSISTANT DIRECTOR FOR YOUNG PEOPLE

SUBJECT: CREATING OPPORTUNITIES FOR YOUNG PEOPLE: LOCAL RE-COMMISSIONING FOR 2015 – 2020

DIVISION: ALL

**SUMMARY OF ISSUE:**

Services for Young People (SYP) currently operates nine commissions which contribute towards the overall goal of full participation in education, training or employment with training for young people to age 19 and to age 25 for those with special educational needs or disabilities (SEND). These commissions are delivered through in-house services and external providers, where contracts were let generally for a 3 year period, all expiring in 2015.

This paper explores increased delegation of decision-making in relation to local 'Early Help' for young people, within the context of re-commissioning for 2015 to 2020.

RECOMMENDATIONS:

The Elmbridge Local Committee is asked to;

1. Support increased delegation of decision-making to include the current Centre Based Youth Work so that it can be re-commissioned alongside the current Local Prevention Framework.
2. Agree that local priorities for the newly delegated commissions within Services for Young People will be decided by the Elmbridge Local Committee informed by the work of the constituted Youth Task Group.

REASONS FOR RECOMMENDATIONS:

This paper outlines plans to build on the successes of Services for Young People and proposes greater integration and working together for the commissioning of the Local Prevention Framework (LPF), Centre Based Youth Work (CBYW) and potentially other more integrated commissioning with partners such as Elmbridge Borough Council, Public Health, Surrey Police and Active Surrey. It explains how Services for Young People plan to achieve its overall goal of employability for all young people.

1. INTRODUCTION AND BACKGROUND:

Introduction and structure of report

1.1 This paper covers the achievements of Services for Young People; changes proposed for the next local commissioning cycle; and the strategy and commissioning intentions and refreshed outcomes framework for 2015 to 2020.

Commissioning approach in Services for Young People

1.2 Services for Young People transformed the offer to young people and the outcomes achieved through a commissioning approach, designed in the Public Value Review in 2010-2011 and launched in 2012. Services for Young People have worked closely with a range of partners in securing the achievements highlighted in section two below.

2. ANALYSIS:

2.1 Achievements 2012 – 2014: Surrey

- Interim data shows Surrey had the joint lowest numbers in England of young people who were NEET between November 2013 and January 2014, when last year Surrey ranked joint 25th.
- Seventh out of 152 local authorities for rate of youth custody per 1000 population in England.
- 4% increase in young people aged 16-18 starting apprenticeships since 2011 – in contrast to a decrease to a 14% in England during the same period. 622 apprenticeships generated 16-19 year olds from April 2013 to end of February 2014.
- Demonstrable positive impact on school attendance and fixed term exclusions for young people taking part in Centre Based Youth Work and Local Prevention Framework activity and in particular for those with SEND
- High proportion of young people engaged in youth centre activities that are in higher need groups – of the 7,017 in 2012/13, 37% had SEND, 20% were NEET or re-engaging, 17% were identified at risk of NEET, 16% were Children in Need, and 200 were young people who had offended.
- Reduction in out-county placements in Independent Specialist Colleges from 126 to 90 in 3 years with reduced costs, equivalent to £2million saving, and improved outcomes.

2.2 Changes proposed for the next commissioning cycle

The Transformation of Services for Young People achieved significant success through the outcomes-focused approach to commissioning as demonstrated in section one. Therefore, the changes proposed at this stage are not for a radical re-shaping of a model that has achieved much in two years, but rather recommendations for adaptations to the model to respond to changes in need, policy

context, young peoples' perspectives and learning from the evaluation of performance.

Whilst the evaluation of the current model highlighted significant successes and high levels of performance compared to other local authorities, it also sets out areas for potential further improvement. There are also drivers for change arising from the more challenging financial context for Surrey County Council and a need for a more clearly targeted approach to managing down levels of demand on statutory services through more targeted prevention, integrated with the Council's approach to Early Help.

2.3 Changing Needs

A comprehensive needs assessment has been conducted linked to the Joint Strategic Needs Assessment (JSNA). This assessment, One in Ten 2014, builds on the first needs assessment, One in Ten 2010, which shaped the commissioning priorities. This has in turn, highlighted the following key issues in relation to the needs of young people that will inform future commissioning for 2015 to 2020.

- Growth in demand from increase in the population of young people by 5% over the commissioning period.
- Need for young people to have the skills and experience sought by employers so they are ready for work.
- Need for young people to be able to make informed choices on education, training and employment options.
- Increasing needs and changing patterns of need, such as increasing Autistic Spectrum Disorder (ASD), for young people with SEND.
- Growth in emotional and mental health needs of young people.
- Barriers to participation, in particular transport, lack of income and homelessness.
- Young people have negative experiences during teenage years, which then have a significant impact on their later lives.
- Many young people experience multiple and complex barriers to participation, often involving family relationship breakdown and other challenges in neighbourhoods in which they live

2.4 Young People's Involvement

Young people have been closely involved in the review of current commissions and developing the proposed new outcomes. They have both highlighted the value they place on current services and identified gaps which directly relate to the outputs and outcomes that Services for Young People are seeking to achieve. In particular, young people highlighted: a need for more information, advice and guidance on opportunities in education training and employment; a broader range of courses; challenges in relation to mental health and emotional wellbeing; challenges in relation to peer pressure and bullying; family difficulties and breakdown of relationships; money and transport; and a need to have someone to talk to who understands.

2.5 Financial Context

The re-commissioning for 2015-2020 also needs to address the challenging financial context for Surrey County Council and the wider public sector. Although the economy has started to improve, with increasing employment opportunities, budget pressures are likely to remain for the County Council and partners, including providers of education and training. The Transformation of Services for Young People achieved a reduction in gross expenditure of £4.6m in 2011-2012 whilst achieving significantly improved outcomes. The scope for significant further savings is therefore limited.

2.6 Key Themes

Some key themes emerging from the evaluation, the more challenging financial context and changes in national and local policy context are:

- Wider integrated commissioning with key partners such as Elmbridge Borough Council, Public Health, Surrey Police and Active Surrey.
- Increased local delegation enabling local decision making and local involvement of young people.
- More targeted early help to reduce demand on statutory services.
- Improved quality, co-production and focus on outcomes.
- Increased value for money and evidence of impact achieved.

Based on these drivers for change, the paper now sets out the proposed changes for the commissioning model for a further five year period, from 2015-2020.

2.7 National and Local Policy Context

Services for Young People deliver key outcomes to improve young people's quality of life and fulfil a range of statutory duties for Surrey County Council: the duty to commission education and training provision for young people aged 16 to 19 and then up to age 25 for young people with Special Educational Needs (SEND); the duty to prevent young people's involvement in crime and anti-social behaviour; the duty to ensure adequate opportunities for young people through youth work; and to promote effective participation of young people in education, training or employment up to age 18 by 2015 as required by Raising the Participation Age.

The LPF is at the heart of SYP's commitment to localism and involves young people, elected members and wider community stakeholders in decision making in order to ensure local needs are met.

3. STRATEGY AND COMMISSIONING INTENTIONS:

3.1 Strategy

In December 2010, Cabinet agreed the strategic goal for Services for Young People as employability to secure full participation for young people to age 19 in education, training or employment. On 24th July 2012, Cabinet agreed the Young People's Employability Plan 2012-2017, which set out the vision for young people's employability. It is proposed to retain that vision, with the addition of a definition of employability for greater clarity and to reflect the breadth of integrated approaches needed to achieve a holistic approach to improving outcomes for young people.

3.2 Goal

Our goal is for all Surrey young people to be employable.

3.3 Definition of Employability

Employability is: 'the development of skills, abilities and personal attributes that enhance young people's capability to secure rewarding and satisfying outcomes in their economic, social and community life'. Our key measure of success will be full youth participation in education, training or employment with training age 19 by 2018.

3.4 Commissioning Intentions

Services for Young People's success has been achieved by using a commissioning approach that focuses on the desired outcomes for young people rather than the specifics of what is to be delivered. Commissioning intentions are developed which then in turn shape future commissioning. The commissioning intentions for the re-commissioning of Services for Young People for 2015-2020 are:

- Pathways to employment for all
- Early help for young people in need
- Integrated specialist youth support

3.5 Re-commissioning for 2015-2020

The outcomes framework to enable employability of young people has been refreshed, drawing on the needs analysis, evaluation of the service, young people's perspectives and work with staff and partners. The revised framework is attached as ANNEX 1.

Feedback was also received that there would be benefits in moving to fewer models with clearer links between them and with other services and partner organisations. It is proposed therefore, whilst building on the success of the current models, to integrate some models and reduce the overall number. Engagement with other Surrey County Council services and its partners, staff and young people will be completed to inform an options appraisal on the alternative means of delivery and to develop business cases. These options appraisals and business cases will go to Cabinet in September 2014.

An external evaluation has been conducted by the Institute of Local Government Studies at the University of Birmingham. The evaluation report will go to Children and Education select committee in July and to inform the development of the new operating models.

The re-commissioning is being overseen by a Project Board, chaired by the Cabinet Associate for Children, Schools and Families and with representation from the Children & Education Select Committee, Local Committees and young people. At a local level, delegated commissions will be overseen by Elmbridge Local Committee supported by the work of the Youth Task Group. Opportunities to align commissioning with key partners will be explored as part of this process. An invitation has been sent to the Chief Executive of Elmbridge Borough Council to explore opportunities for more aligned commissioning.

3.6 Pathways to Employment for all

This model proposes to strengthen the range of opportunities for young people in education, training and employment opportunities in Surrey. These opportunities will be informed by the needs of employers, linked to the aspirations of young people and supported by high quality impartial careers information, advice and guidance.

The model includes development of local provision for young people with SEND, with integrated support across education, health and social care, as part of an integrated arrangement from birth to age 25.

Key changes from previous model and benefits

- More integrated education, training and employment pathways
- Surrey Your Next Move Guarantee of the offer to all young people in education, training or employment up to age 18
- More external funding for provision and engagement

3.7 Local Early Help for young people in need

This model proposes a local, integrated commissioning approach with the current CBYW and LPF resources, aligned with partner resources, to achieve outcomes for young people identified as local priorities. Priorities would be drawn from the Young Peoples' outcomes framework by the expanded Local Youth Task Group, working with partners. Agreements will be sought with key partners including Elmbridge Borough Council to align commissioning resources. This process could vary the allocation of resources between communities within a fixed overall allocation based on need (currently, for example, CBYW is a fixed 2FTE per centre which under this model could be flexed according to need).

A range of approaches are being explored, particularly in relation to CBYW, these include; staff secondment (current model); staff transfer; direct management in Surrey County Council; new organisation developed with staff e.g. Trust, Mutual, Community Interest Company or a combination of these.

Key benefits

- Greater local ownership with flexibility to respond to local need and priorities in Elmbridge
- Joint commissioning with partners to reduce demand
- Voluntary sector involvement, use of community assets and income generation
- More integrated work between LPF and CBYW to target local needs in local areas

3.8 Integrated Youth Support, model description

This model delivers a range of key outcomes and develops employability skills for some of the most vulnerable young people in Surrey. It is delivered in-house by the successful Surrey Youth Support Service, which provides integrated support for young people who are NEET, children in need, have offended or are at risk of homelessness. The model employs a casework approach to supporting young people, developing positive relationships and addressing young people's barriers to participation. This often involves working closely with other partners to provide

holistic support. Proposed changes focus on increased joint working, quality of practice and options for income generation.

Key Benefits

- Strengthen integration with the local Early Help offer and external partners.
- Opportunities for greater income generation.
- Opportunity to explore options for the development of an alternative vehicle.

4. CONSULTATIONS:

4.1 Young People's involvement

Young people have been closely involved in the review of current commissions and developing the proposed new outcomes. They have both highlighted the value they place on current services and identified gaps which directly relate to the outputs and outcomes that Services for Young People are seeking to achieve. In particular, young people highlighted: a need for more information, advice and guidance on opportunities in education training and employment; a broader range of courses; challenges in relation to mental health and emotional wellbeing; challenges in relation to peer pressure and bullying; family difficulties and breakdown of relationships; money and transport; and a need to have someone to talk to who understands.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

5.1 The re-commissioning of service will provide an opportunity to address the savings included in the Medium Term Financial Plan 2014 – 2019, embed flexibility in order to meet further changes in the financial outlook of the council and improve value for money through partnership working, income generation and an emphasis on more local provision.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

6.1 An initial assessment of equalities implications has been conducted. A full Equalities Impact Assessment will be completed for the options and recommendations in the report to Cabinet in September 2014.

7. LOCALISM:

7.1 Local early help will be at the heart of SYP's commitment to localism and involves young people, elected members and wider stakeholders in decision making in order to ensure local needs are met.

8. OTHER IMPLICATIONS:

8.1 Public Health implications

The outcomes framework has been developed with the involvement of Public Health and reflects joint priorities in young people's health and well-being.

8.2 Sustainability implications

The County Council attaches great importance to being environmentally aware and tackling climate change. The proposals emphasise local provision, which reduce travel and support policies on cutting carbon emissions and tackling climate change.

8.3 Corporate Parenting/Looked After Children implications

Looked After Children are identified as a priority target group in the proposed outcomes framework. The current arrangements have seen free registration onto the Duke of Edinburgh's award for looked after children, and no 'in-county' children entering the criminal justice system for the last two years. There are also record low numbers of 16-19 care leavers that are NEET.

8.4 Safeguarding responsibilities for vulnerable children and adults implications

The proposals comply with the County Council's priority for safeguarding vulnerable children and young people.

9. CONCLUSION AND RECOMMENDATIONS:

9.1 Conclusion

Re-commissioning for 2015 is designed to bring greater localism and integration and therefore provide best value in delivering outcomes for young people.

9.2 Recommendation

The Local Committee Elmbridge is asked to;

1. Support increased delegation of decision-making to include the current Centre Based Youth Work so that it can be re-commissioned alongside the current Local Prevention Framework.
2. Agree that local priorities for the newly delegated commissions within Services for Young People will be decided by the Local Committee informed by the work of the constituted Youth Task Group.

10. WHAT HAPPENS NEXT:

Further engagement from May to the end of July with partners, Local Committees and Youth Task Groups, other services in Surrey County Council, staff and young people will inform the development of business cases, subject to Cabinet agreement to the models and associated proposals set out in this paper. In particular agreement will be sought from Boroughs/Districts, Active Surrey, Public Health and Surrey Police for more integrated approaches to commissioning.

Following the Elmbridge Local Committee, the Youth Task Group will meet in the summer to review the local needs and identify local priorities from the Young People's Outcomes Framework. These local priorities will be used to inform the commissioning of local Early Help for young people in need.

A full business case will be brought to Cabinet for agreement in September 2014. Local commissioning would commence immediately thereafter, so that procurement processes are completed through award of contracts by 1/6/15. Giving three months lead in before new services are required from 1/9/15. This timeframe will be reviewed and confirmed after the final selection of options for delivery of the models.

Contact Officer: Jeremy Crouch, Lead Youth Officer (Commissioning) for East Surrey
Tel no: 07968 832437

Consulted: The development of this report has involved wide engagement of young people, partners including the voluntary, community and faith sector, schools, colleges, training providers, health organisations and employers.

Annexes:

Annexe 1: Surrey Young People's Outcomes Framework

Sources/background papers:

Creating Opportunities for Young People: Re-commissioning for 2015 – 2020

Surrey Young People's Outcomes Framework

Goal	Ref	Outcomes	Ref	Outputs
Employability for young people	1	Young people are equipped with the skills and attitudes to join the workforce	1.1	Sufficient, quality education and training post-16 provided
			1.2	Successful transition made to post-16 education, training and employment
			1.3	Employability skills, attitudes and behaviours developed
			1.4	Numeracy and literacy improved
			1.5	Increased experience of the workplace
	2	Young people are resilient	2.1	Physical wellbeing improved
			2.2	Emotional wellbeing improved
			2.3	Mental wellbeing improved
			2.4	Social wellbeing improved
	3	Young people are safe	3.1	Offending and anti-social behaviour prevented
			3.2	Reduced impact of offending
			3.3	Young people's safety in communities is improved
	4	Young people overcome barriers to employability	4.1	Young people prevented from becoming NEET
			4.2	Reduced number of young people who are NEET
			4.3	Homelessness prevented
			4.4	Entry to the care system prevented
			4.5	Transport for young people is improved
	5	Young people make informed decisions	5.1	Informed decisions made about education, training and careers
			5.2	Informed decisions made about leading a healthy lifestyle
			5.3	Informed decisions made about use of free time
5.4			Informed decisions made about accessing services and support	
6	Young people are active members of their communities	6.1	Young people have positive role models	
		6.2	Participation in social action increased	
		6.3	Decision-making influenced by young people	
		6.4	Involvement in local democracy increased	

Target groups

Informed by our needs assessment, there are groups of young people for whom we particularly want to improve these outcomes and reduce inequalities.

These include:

- Young people with Special Educational Needs and Disabilities
- Young people who are looked after or care leavers
- Young people who are on child protection plans and children in need
- Young people who are identified as at risk of becoming NEET
- Young people who are parents
- Young people who have caring responsibilities
- Young people from the Gypsy, Roma and Traveller communities
- Young people who have offended
- Other young people who have protected characteristics (sexual orientation, age, gender, gender reassignment, race, and religion or belief) where this leads to them facing barriers to participation.

SURREY COUNTY COUNCIL

LOCAL COMMITTEE (ELMBRIDGE)

DATE: 16 June 2014

LEAD OFFICER: GARATH SYMONDS, Assistant Director for Young People

SUBJECT: ANNUAL PERFORMANCE REPORT FROM SERVICES FOR YOUNG PEOPLE

DIVISION: ALL



SUMMARY OF ISSUE:

The purpose of this report is to update the Local Committee on the progress that Services for Young People have made towards participation for all young people in Elmbridge in post-16 education, training and employment during 2013-14. This is the overarching goal of Services for Young People and our strategy to achieve it is set out in 'The young people's employability plan 2012-17'.

In particular this Local Committee report focuses on the contribution of our different commissions to this goal and how they have performed during the year. Please note that the majority of detailed performance information is provided in the appendix to this report.

Next steps have also been included to set out how we will keep the Local Committee informed about developments and our progress during the year ahead.

RECOMMENDATIONS:

The Local Committee (Elmbridge) is asked to note:

- (i) The progress Services for Young People has made during 2013/14 to increase participation for young people in education, training or employment, as set out in the appendix to this report

REASONS FOR RECOMMENDATIONS:

The Local Committee has an important part to play in supporting the local development of Services for Young People, ensuring that we are providing the right support to young people in local communities. In particular they have an important formal role in relation to the Local Prevention Framework.

1. INTRODUCTION AND BACKGROUND:

- 1.1 This report is for information. It provides: a summary how participation of young people in Elmbridge has been improved; an overview of how our

different commissions have performed during the year; and a brief outline of how we will keep the Local Committee informed of our progress during 2014/15.

2. ANALYSIS:

- 2.1 In March 2014 only 36 young people were NEET compared to 108 in March 2013, a reduction of two thirds. This is the largest percentage reduction in the county.
- 2.2 98.5% of young people were participating in education, training, employment or re-engagement at the end of March 2014, compared to 95.5% in March 2013.
- 2.3 18 first time entrants to the Youth Justice System in 2013/14 compared to 13 in 2012/13 and 22 in 2011/12
- 2.4 A more detailed analysis of performance is provided in Annex 1, Services for Young People in Elmbridge Performance Summary 2013/14.

3. OPTIONS:

- 3.1 There are no options in relation to this 'for information' report.

4. CONSULTATIONS:

- 4.1 During 2013-14 there has been wide ranging consultation with young people, staff, and partner agencies. In particular we have carried out an internal evaluation of our commissions and focussed on engaging young people in our planning for re-commissioning of Services for young people in 2015. Alongside this, the Youth Engagement Contract has secured feedback from more than 1,000 young people across Surrey in relation to different aspects of our services, the information we provide and local issues.

Members have been consulted through the Local Committee Youth Task Group, Youth Steering Groups at some of our Youth Centres and as part of the internal evaluation of our commissions. We have also been involving Members in a recently commissioned external evaluation of Services for Young People, which will report its findings in May 2014.

The feedback from these different consultations has directly contributed to the development of our services during the year.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 5.1 The budget allocated to each of the commissions in Services for Young People is provided in the Appendix.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 6.1 Through local commissioning and needs analysis we focus our resources on identifying and supporting those young people who are most at risk of

experiencing negative outcomes in the future. This group includes young people from a wide range of backgrounds and its make up often varies between different parts of the county.

7. LOCALISM:

7.1 Although this report is for information and, as such, there is no decision, it is intended to provide the Local Committee with the information it needs to provide effective local scrutiny of Services for Young People.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	Set out below
Sustainability (including Climate Change and Carbon Emissions)	Set out below
Corporate Parenting/Looked After Children	Set out below
Safeguarding responsibilities for vulnerable children and adults	Set out below
Public Health	Set out below

8.1 Crime and Disorder implications

The Youth Support Service provides support to young people who have offended and those who are at risk of offending. Other Commissions within Services for Young People also play an early help role in reducing offending behaviour amongst young people, in particular the Local Prevention Framework and Centre Based Youth Work.

8.2 Sustainability implications

Delivering services for young people locally reduces reliance on transport and minimises carbon emissions as a result.

8.3 Corporate Parenting/Looked After Children implications

Young people who are looked after are a key target group for Services for Young People

8.4 Safeguarding responsibilities for vulnerable children and adults implications

Services for Young People plays a key role in safeguarding vulnerable children and young people in Surrey.

8.5 Public Health implications

Services for Young People deliver a number of services that improve the health of young people in Surrey, in particular providing them with information so that they make informed choices about healthy lifestyles, including sexual health.

9. CONCLUSION AND RECOMMENDATIONS:

9.1 This report and the information included in the appendix have provided an overview of the performance of Services for Young People in Elmbridge and highlighted the significant progress made during 2013/14 to improve outcomes for young people.

10. WHAT HAPPENS NEXT:

- 10.1 To keep the Local Committee informed about the progress of the Service during 2014/15, Services for Young People attend up to two Youth Task Groups per year and circulate bi-annual progress reports electronically to each Task Group Member.
- 10.2 External contracts come to the end of their initial three year life in 2015 when they may be renewed or re-commissioned. Business as usual will continue alongside the re-commissioning project.

Contact Officer:

Jeremy Crouch, Lead Youth Officer East Surrey – 07968 832437
Keir Schiltz, YSS Team Manager – 07968 832401

Consulted:

Service users were consulted in 2013 as part of an internal evaluation of commissions. The findings have been used to inform performance improvement activity and re-commissioning for 2015.

Annexes:

Services for Young People in Elmbridge Performance Summary 2013/14

Sources/background papers:

- The young people's employability plan 2012-17
-

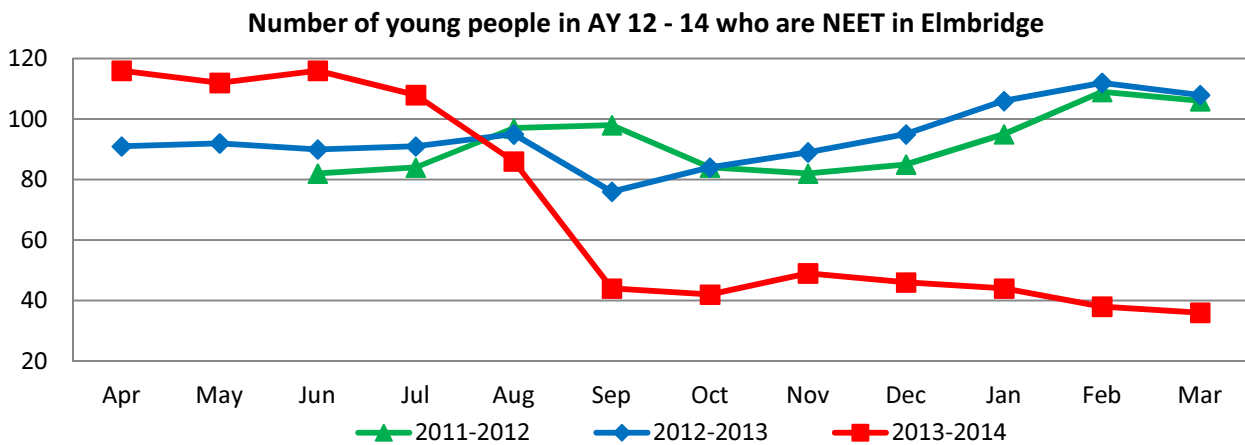
Services for Young People in Elmbridge Performance Summary 2013/14

Countywide overview

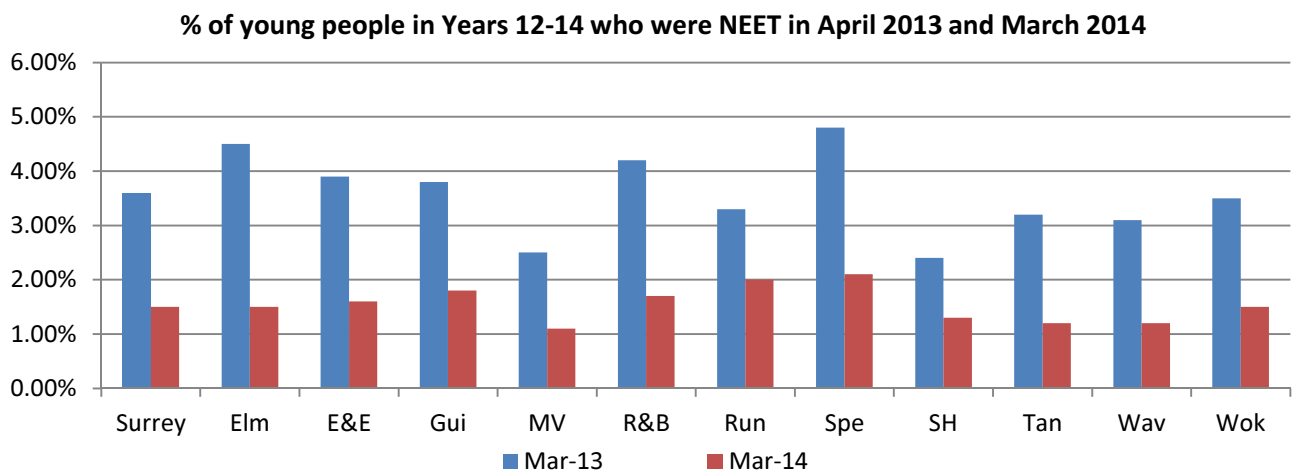
Services for Young People, working with our partners, has achieved a transformational reduction in the number of young people who are not in education, employment or training (NEET) from 978 (3.6%) in March 2013 to 429 (1.5%) in March 2014. Interim benchmarking data for the November 2013 to January 2014 supports our success, showing how Surrey had the joint-lowest proportion of young people who were NEET in the country.

Local performance story in Elmbridge

The reason for this report is to tell the local story of how Services for Young People, working with our partners, has been making a difference to young people in Elmbridge.



- In March 2014 only 36 young people were NEET compared to 108 in March 2013, a reduction of two thirds. This is the largest percentage reduction in the county.
- 98.5% of young people were participating in education, training, employment or re-engagement at the end of March 2014, compared to 95.5% in March 2013.



Youth Support Service

- 1.5% of young people in years 12-14 were NEET in March 2014 compared to 4.5% in March 2013
- None of the 5 young people who are looked after by Surrey County Council and placed in Elmbridge were NEET in March 2014
- Young people who were NEET had been out of education or work for an average of 192 days compared to 266 in the previous year
- 140 young people moved from NEET to PETE during the year compared 87 in the previous year
- 41.7% of young people who were NEET had been NEET before compared to 26.9% in the previous year
- 4.0% of young people were unknown in March 2014 compared to 3.8% in March 2013
- 18 first-time entrants to the youth justice system in 2013/14 compared to 13 in 2012/13 and 22 in 2011/12
- Only 9 young people sentenced to custody in Surrey during 2013/14
- 40 disposals given to young people as a result of offending in 2013/14, fewer than 49 in 2012/13
- 69 Youth Restorative Interventions (YRIs) employed with young people involved in low-level offending this year, compared to 95 last year
- 30 young people at risk of homelessness supported in 2013/14
- 21 Children in Need case managed by the YSS in 2013/14

Performance narrative

Key to our success this year has been the team's developing knowledge of the individual young people, their families and the local communities within which they live. This helps us to engage with and create workable plans for each of our young people. The team is well balanced in terms of specialist knowledge and able to work together to support young people and their families in a holistic way. This translates into a service that is welcoming, warm and professional, one that will both directly address need and challenge the status quo, in order to improve the lives and well being of all who live and work in Elmbridge.

Local partnerships are key to our year on year improvement and we enjoy positive and productive relationships with Eikon, The Walton Charity, Local Police Officers, Elmbridge Borough Council and the Community Film Unit.

These relationships have enabled us to develop a strong group work programme that, despite some financial challenges, looks set to grow during 2014/2015. This has been achieved through our ongoing strategy of engaging partners that are based outside the local community but striving to deliver services within it. These include Catch 22 and British cycling. The group work programme is key to engaging our most vulnerable young people, those who need safe and nurturing environments in which to gain confidence develop existing skills and abilities and become more resilient, before tackling the wider world of further education and/or employment.

The team have a number of developments underway that aim to respond to the issues being presented locally. These include: greater engagement with small local businesses in order to improve the accessibility of meaningful employment; greater accreditation of learning that is undertaken with us so that employers and colleges are able to acknowledge the journeys that young people have undertaken; specific groups catering for particular needs around sexual exploitation and domestic violence, which will support the creation of safer more equitable relationships; and developing stronger links with the Adult education

service to promote wider community education programmes that will provide greater and more flexible local learning opportunities.

Case Study – YSS not giving up on young people in Elmbridge

TJ is 18 years old and has medicated ADHD, complex special needs and a learning ability of approximately 8 years of age. TJ lives in the Elmbridge area with his mum, dad and 6 siblings. The family have been known to a number of different agencies in the past, including Children's Services, Adult Mental Health Services, Drugs and Alcohol Services and the Police. The family have struggled with a number of issues, but the main concern for the whole family was the death of one of the siblings 6 years ago. The family have struggled to move forward in their grieving process, in particular the mother, who is a strong matriarchal figure, so the rest of the family are unable to fully grieve as they fear upsetting her. One of the younger siblings who is 17 has become a focus of negativity for the family and somewhat ostracized, generally being blamed for negative incidents e.g. if money was taken he would be blamed by all the other siblings.

TJ originally came to the Youth Support Service as a result of being NEET. He was allocated a Youth Support Officer (YSO) who supported him into the Skills for Work & Independence Pathway course at Brooklands College. Unfortunately, TJ was unable to complete the programme as he needed more support than the college could offer. As a result, he was offered a place on the Elmbridge Ready 4 Work programme, initially to prevent him becoming further involved with crime and anti-social behaviour, being easily led by others. TJ struggled to engage first, needing to be picked up for each session and then asking to be taken home after an hour, as he could only cope with short periods. Over time however, TJ began to enjoy attending the programme, was given a push bike through the bike project and eventually would cycle in independently.

In 2012, TJ received a Youth Restorative Intervention (YRI) for criminal damage during the previous year, due to DNA left at the crime scene. When he committed a second offence the DNA was matched and TJ received a further YRI, this one for theft. TJ was subsequently opened as a Child in Need (CiN) case by Children's Services due to a lack of positive parenting. The family were also referred to the Team around the Family (TaF) who supported mum with parenting, offering advice on dealing with teenagers etc. Once TJ turned 18 however, both of the agencies withdrew. Through the continued support of the YSS TJ was referred to the Surrey Employability team who have been searching for appropriate work experience that would be able to cater to TJ's special needs. TJ has tried a number of different types of work experience without success. TJ would prefer a more hands on type of work and in the next few weeks he will be working at a local recycle company with the prospect of permanent work if the work experience goes well.

Commission RAG ratings explained

To summarise performance of the Centre Based Youth Work (CBYW) and Local Prevention Framework (LPF) commissions we have used a Red Amber Green (RAG) rating system to make it easier to get a sense of how a particular provider is performing. The rationale behind the RAG rating is as follows:

- Red** agreed performance not achieved and no plan in place to achieve agreed performance or mitigating factors
- Amber** agreed performance not achieved but either a robust plan in place to achieve the agreed performance, or mitigating factors as to why the performance is unlikely to be achieved
- Green** agreed performance achieved or within the tolerance zone (85% or more)

Centre Based Youth Work (£26,424 and 7.55 full-time equivalents)

Centred Based Youth Work offers open-access youth work to young people in many of the areas with the greatest need in Surrey. Management of seconded Surrey County Council staff sits with a range of local providers, who complement SCC funded delivery with matched provision in terms of funding, resources and staff and volunteer time.

Molesey Youth Centre (The Youth Consortium - Eikon)

Molesey Youth Centre has consolidated on last year's performance and has made steady progress towards achieving level 2 of the Quality Mark. There have been some staffing issues that have resulted in the centre not being open for as many hours as last year, although the quality of the youth work on offer is of an excellent standard.

Performance indicator	2013/14 performance					
	Agreed performance 2013/14	Actual 2013/14 performance	Achievement against agreed performance	Comparative 2012/13 performance	Direction of travel	RAG
1.1 Hours of co-produced youth work delivered from the Centre in 2013/14	624	261	41.8%	374	↓	
1.2a Young people engaged in one or more hours of youth work	200	247	123.5%	177	↑	
1.2b Average hours of engagement per young person	30.0	23.8	79.3%	27.7	↓	
1.3 Young people attending the youth club demonstrate positive 'distance travelled' by end of intervention.*	90	47	52.2%	14	↑	
1.5 Each Centre achieves the National Youth Agency quality kite mark within the first Contract Year, and retains this mark in each subsequent contract year	Yes	Yes	On track / Development needed		↑	
2.2 Young people who have been identified as at risk of becoming NEET who have attended the centre	6	90	6.7%	Comparison not available due to change in RONI process		

*Distance travelled: clear and tangible development for a young person

Walton Youth Centre (The Youth Consortium - Eikon)

Walton Youth Centre had been without a full-time Youth and Community Worker for almost a year. Following successful recruitment, there is now someone in post. Youth work at the centre is beginning to expand and there is ongoing recruitment to build a strong team of youth workers. The centre will be re-launched in the summer. There have been ongoing issues with reporting data through our electronic system, so the figures below are not representative of the work that has taken place over the last 4 months. Walton Youth Centre will be assessed for Level 1 of the Quality Mark in the autumn.

Performance indicator	2013/14 performance					
	Agreed performance 2013/14	Actual 2013/14 performance	Achievement against agreed performance	Comparative 2012/13 performance	Direction of travel	RAG
1.1 Hours of co-produced youth work delivered from the Centre in 2013/14	624	8	1.3%	100	↓	
1.2a Young people engaged in one or more hours of youth work	72	15	20.8%	72	↓	
1.2b Average hours of engagement per young person	16.1	3.1	19.3%	16.1	↓	
1.3 Young people attending the youth club demonstrate positive 'distance travelled' by end of intervention.*	90	0	0.0%	0	↔	
1.5 Each Centre achieves the National Youth Agency quality kite mark within the first Contract Year, and retains this mark in each subsequent contract year	No	No	On track / Development needed		↔	
2.2 Young people who have been identified as at risk of becoming NEET who have attended the centre	13	1	7.7%	Comparison not available due to change in RONI process		


*Distance travelled: clear and tangible development for a young person

Claygate Youth Centre - Satellite (The Youth Consortium - Eikon)

Improvements in data reporting have meant that the performance summary below is more representative of the work that is on offer at Claygate Youth Centre compared to last year.








Performance indicator	2013/14 performance		
	Performance in period 2013/14	Performance in period 2012/13	Direction of travel
Hours of co-produced youth work delivered from the Centre in 2013/14	321	17	↑
Young people engaged in one or more hours of youth work	105	17	↑
Average hours of engagement per young person	18.2	3.1	↑
Young people attending the youth club demonstrate positive 'distance travelled' by end of intervention.	0	0	↑
Number of young people who have previously been subject to YRIs who have attended the centre	0	0	↑
Number of young people who have been identified as at risk of becoming NEET who have attended the centre	0	1	↑

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Each Centre achieves the National Youth Agency quality kite mark within the first Contract Year, and retains this mark in each subsequent contract year.	No	N/A	
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Hersham Youth Centre - Satellite (The Youth Consortium - Eikon)

Hersham Youth Centre successfully continues to deliver excellent youth provision for many young people. There have been ongoing issues with reporting data through our electronic system, so the figures below are not truly representative of the work. Hersham Youth Centre was given a grade of 'very good' when the youth work delivery was assessed through an observation of practice earlier in the year.

Performance indicator	2013/14 performance		
	Performance in period 2013/14	Performance in period 2012/13	Direction of travel
Hours of co-produced youth work delivered from the Centre in 2013/14	345	871	
Young people engaged in one or more hours of youth work	550	666	
Average hours of engagement per young person	18.3	27.8	
Young people attending the youth club demonstrate positive 'distance travelled' by end of intervention.	0	1	
Number of young people who have previously been subject to YRIs who have attended the centre	12	10	
Number of young people who have been identified as at risk of becoming NEET who have attended the centre	2	62	
Each Centre achieves the National Youth Agency quality kite mark within the first Contract Year, and retains this mark in each subsequent contract year.	No	N/A	

Weybridge Youth Centre - Satellite (The Youth Consortium - Eikon)

Weybridge Youth Centre has recently re-opened following a period of recruitment and developing the centre itself. The centre was closed throughout the whole of 2013-14.

Performance indicator	2013/14 performance		
	Performance in period 2013/14	Performance in period 2012/13	Direction of travel
Hours of co-produced youth work delivered from the Centre in 2013/14	0	0	
Young people engaged in one or more hours of youth work	0	0	
Average hours of engagement per young person	0	0	
Young people attending the youth club demonstrate positive 'distance travelled' by end of intervention.	0	0	
Number of young people who have previously been subject to YRIs who have attended the centre	0	0	

Number of young people who have been identified as at risk of becoming NEET who have attended the centre	0	0	↔
Each Centre achieves the National Youth Agency quality kite mark within the first Contract Year, and retains this mark in each subsequent contract year.	No	N/A	↑

Local Prevention Framework (£108,833 during 2013/14)

Following a comprehensive evaluation, the Local prevention framework was re-commissioned during 2013 with a clarified focus on the outcome of increasing the resilience of young people and reducing their risk of becoming NEET and targeted by local neighbourhood. Priorities are set locally by Youth Task Groups, fora involving Members, young people partners and stakeholders. Activities commissioned often include youth work, mentoring or counselling, although a wide range of solutions have been developed across the county.

Progress since September has been slow. This is due to the seasonal aspect of much of the work that the LPF provider is doing. The vast majority of the LPF delivery will be in the summer months for provision that is outside of schools; and between September – December for their after-school programmes. The feedback from young people is that they highly value and benefit from the LPF provision.

April 2012 – August 2013 (*The Youth Consortium - £164,750*)

Performance indicator	Agreed performance April 2012-August 2013	Actual performance April 2012-August 2013	% achieved April 2012-August 2013	RAG
Number of young people engaged in one or more hours of preventative activity	160	159	99.4%	

September 2013 – March 2014 (*Eikon - £60,083*)

Performance indicator	2013/14 performance				RAG
	Agreed performance (September 2013 - August 2014)	Expected performance for period September 2013 to March 2014	Actual performance September 2013 to March 2014	Achievement against expected performance	
Number of young people engaged in one or more hours of preventative activity	251	139	63	45.3%	
Number of young people engaged in 12 or more hours of preventative activity	209	116	10	8.6%	
Average hours of engagement* per young person**			6.7		

*Engagement: a meaningful conversation or activity with a young person.

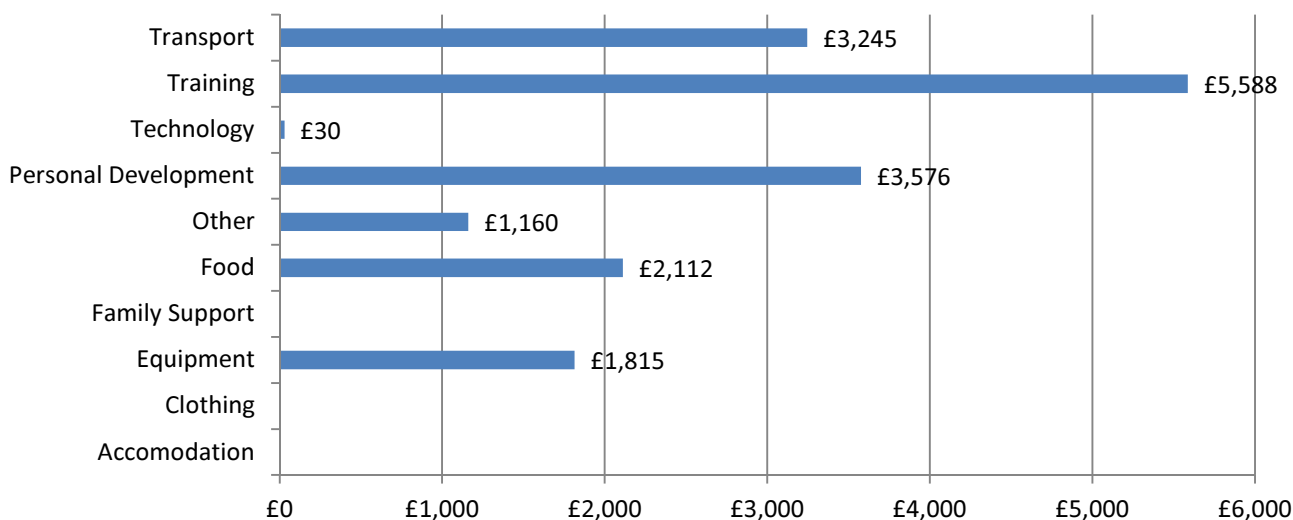
**This measure not recorded for April 2012-May 2013

This means that X young people who are at risk of becoming NEET have been engaged an average of Y times by LPF providers in Elmbridge during 2013/14.

Individual Prevention Grants (£23,000)

Individual Prevention Grants (IPGs) were introduced in Surrey in 2013/14 to remove barriers to participation for young people who are NEET or at risk of becoming NEET. Each local YSS Team had an allocated budget, set in consultation with Local Committees, to be used flexibly to respond the changing needs of young people.

IPG expenditure by type of need



- £22,915 of £23,000 (99.6%) of IPG funding was used to remove barriers to participation
- A total of 168 grants were given to young people with an average value of £104
- The main barriers addressed were 'Training' (32%), 'Personal Development' (20%) and 'Transport' (19%)
- 84% young people who were NEET during 2013/14 and received IPGs in Elmbridge were PETE in March 2014

Youth Small Grants (£26,000)

Youth Small Grants are available to small voluntary, community or faith sector organisations across Surrey to enable: more quality youth work to be delivered locally; more young people to participate in education, training and employment; and more young people to be kept safe from crime and anti-social behaviour. The grants were administered by Surrey Youth Focus for the first time this year.

The £26,000 allocated to Elmbridge Local Committee for Youth Small Grants was allocated across 18 projects to support work with young people across Elmbridge as follows:

Organisation	Project title	Amount allocated
4th Thames Ditton 'Ajax' Sea Scouts	Sailing Skills Development Project	£3,175
5th East Molesey Guides	Equipment for future use of unit	£1,000
CAMHS Youth Advisers (CYA)	CYA Awards	£230
Cobham Avorians Cricket Club	Training Wickets for Junior Cricketers	£1,210

Long Ditton Youth Club	Music Workshop	£400
Mediation North Surrey	Mediation North Surrey	£3,000
Metropolitan Police Youth FC	Female Football Festival	£1,250
Molesey Juniors FC	Molesey Juniors Female	£600
Reed's School Combined Cadet Force	Exercise Falkland Adventurer	£1,000
South Surrey Athletics Network	South Surrey Athletics Network U17/U20 Athlete/Coach Diagnostic Development Day	£312
Sugden Road Sports Trust - (Suburban Hockey)	Quicksticks Hockey	£974
Surrey Army Cadet Force	Tiger's Adventure	£108
The Man In The Moon	The Man In The Moon - Walton Youth	£1,500
Two Birds	Two Birds Enrichment Programme	£801
Walton-on-Thames Cricket Club	Winter Cricket Coaching for the Junior Section (8-17 years)	£1,250
West End Esher Cricket Club - Colts Division	Winter Training for Colts Cricket	£990
Weybridge Rowing Club	Additional 'quad' racing scull	£5,000
Weybridge Rowing Club	Racing quality double sculling boat	£3,200
	Total allocated	£26,000
	Amount remaining	£0.00

Case study - Molesey Juniors FC Female Project

The club were funded £600 towards provision of drop in football sessions for girls.

Molesey Juniors FC is a not for profit community Youth Football club in East Molesey run by volunteers. The club wanted to deliver regular informal football sessions for girls between the age of 9 to 16 who like to play but maybe feel they are not good enough to get into a team or just want to play for fun.

With the funding for YSG the club added a Saturday morning drop in session for all girls up to the age of 12 at their home ground in East Molesey and a Wednesday evening session for those 13-16 years of age. These sessions ran from October 2013 and continue to run to-date.

The Saturday sessions saw three groups emerge 10 year olds, 11 year olds and 12-13 year olds. Extra coaches were used as the group grew in size - most groups had 10-15 girls regularly training on a weekly basis. The Wednesdays were a little slower with 8-10 of the older girls attending on a regular basis.

Two of the 15 year old girls attended a Young Leaders workshop run by Surrey FA and now are supporting the younger age groups as a coach. Both hope to take their L1 coaching badge after their exams in May.

The girls organised a Fundraiser for Comic Relief and raised £300 by completing a fun run during one of the football sessions, they dressed up and ran 2-5km.

All girls continue to be welcomed to come to these drop in sessions and we hope to keep growing the older age group.

The sessions will be sustained by volunteers and club funds.



Leader's Ready for Work Programme (*£867,000 countywide*)

During 2013/14 SYP established the Leader's Ready for Work programme countywide, endorsed and part-funded by David Hodge (Leader of SCC). Building on the Transformation of SYP, the programme aimed to equip us to generate more individually tailored education, training and employment opportunities for young people that develop their employability. Achieving this has involved developing and embedding a range of new approaches, with three main examples below.

Re-engagement

Surrey's re-engagement programme (Ready 4 Work) is delivered in-house by the YSS and offers a bespoke local range of activities to young people who would otherwise be NEET, equipping them with the skills, attitudes and behaviours they need to 're-engage' in education, training or employment. Whilst the local offer in each area is different, the activity is underpinned by a shared employability curriculum.

- During 2013/14 this programme has engaged 1,330 young people across the county
- At the end of March 2014, 31 young were in re-engagement provision in Elmbridge

Apprenticeships

The programme has focussed on increasing the number of Apprenticeships available to young people. As well as a number of employer engagement events and increasing apprentice recruitment by SCC and our partners, the programme has offered grants to support new employers to take on apprentices.

- 482 grants have been given to employers who are now offering apprenticeship opportunities to Surrey young people
- 41 new employers in Elmbridge have taken on apprentices as a result

Employment Development Officers (EDOs)

EDOs have recently been recruited to support the YSS to develop meaningful employment and work experience opportunities for young people who would otherwise be NEET. In the SE of the County Catch 22 have developed a similar offer and fulfil the role of EDOs in these areas. Despite starting up between December 2013 and February 2014, EDOs had already secured 43 placements by the end of March.

Skills Centres (*Brooklands College - £17,500*)

Skills Centres provide foundation learning opportunities, delivered locally from some of our youth centres, to young people who would otherwise be NEET. Contracts have been awarded for three years, with projects pump primed with funding provided by Surrey County Council for the first year of delivery. This report covers the period September 2012 to March 2014, where all programmes delivered were eligible for Surrey County Council funding. Providers were monitored not only on participation but also on learner progressions, with funding being awarded partly on a payment by results basis. Across the County the programme exceeded its engagement target of 170, supporting 174 young people.

- 23 young people attended the Skills Centre in Elmbridge against a target of 15 young people
- 34.8% of those who attended the Skills Centre had achieved a successful and sustained progression lasting more than 3 months to further education, training or employment by the end of March 2014

Year 11/12 Transition (*Working Links - £47,000*)

The Year 11/12 Transition commission focuses on providing intensive support to young people in year 11 who have been identified as being at risk of becoming NEET through Surrey's partnership owned Risk of NEET Indicator (RONI). This approach identifies young people who exhibit NEET risk factors. Examples include being a looked-after child, having previously offended, participating in alternative learning programmes, having school attendance of less than 80% and being permanently excluded from school.

Young people are allocated a key worker from the January of year 11 and provided with mentoring to help them to identify a progression route following their compulsory schooling and then supported for the first term of year 12. National research indicates that young people are most vulnerable to dropping out of further education during the period leading up to Christmas, as they may struggle to keep up with the work or decide that they have chosen the wrong courses. This support takes a variety of forms and adopts a holistic approach to addressing the multiple barriers to participation for the young people, including homelessness, substance misuse, mental health issues and family breakdown.

- Supported 57 Elmbridge young people in Year 11 who were identified, in partnership with local schools, as at risk of becoming NEET
- 95% success rate - 54 young people were in positive destinations at the end of January 2014

Pathways Team (SEND)

SEND Pathways Team work with all young people who have or previously had Statements of Special Education Needs aged 14-25, fulfilling a key statutory duty of the council to support their transition to education, training and other options. In practice this means: completing statutory Learning Difficulty Assessments (LDAs), in partnership with young people their families and other professionals, which sets out the young person's needs and the support required from an educational provider so that the young person can continue to access learning; providing information, advice and guidance to young people and their families; attending and contributing to school and college reviews; and liaising with social and educational establishments to ensure young people receive a support package that meets their needs.

- Across the county the Pathways team supported more than 2,000 young people with SEND during 2013/14

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- 542 of these made the transition from year 11 to year 12 in September 2013, with 87% remaining in a positive destination at the end of January 2014.

Surrey Outdoor Learning and Development (SOLD) (£339,000 countywide)

SOLD offer outdoor learning opportunities to young people across Surrey and neighbouring areas. Many of their services are traded with other external organisations and they generated income of almost £1,050,000 in 2013/14. As well as these wider services, SOLD has been commissioned to offer local opportunities to young people who are NEET or at risk of becoming NEET in each of Surrey's districts and boroughs, relying on the YSS to engage young people.

- 5% increase in total visitors to SOLD countywide from 30,920 in 2012/13 to 32,420 in 2013/14
- 18% increase in income generated by SOLD during 2013/14
- 25 young people engaged in SOLD sessions in the NE, referred from the YSS, meaning expenditure of £4,620 against a budget of £35,000

Youth Engagement Contract (*Working Links - £360,000 countywide*)

The Youth Engagement Contract is a countywide service, largely delivered online and is designed to ensure young people are able to access the information, advice and guidance (IAG) that they need to make good decisions at key points in their lives. The offer comprises two main elements. The first is U-Explore, an online careers and education IAG service, whilst the second is 'wearesurge.co.uk', a co-produced online platform to engage young people and provide young people information in a way that is right for them.

- 53,059 young people accessed IAG on Surge
- 16,398 young people accessed careers and education IAG on U-Explore
- 2,872 social media comments and 'likes' related to IAG content

Following user testing in 2013 Surge and U-Explore undertook a series of improvements including the addition of live volunteering and apprenticeship opportunities and over 1,000 things to do and places to go for young people in Surrey. A supplier relationship management project was completed in March 2013 with Working Links exiting the contract and Surrey signing new contracts with U-Explore and The Eleven directly. At the same time the Surge website was completely rebuilt to significantly improve the service to young people. In total the SRM project saved the council £250,000 on the Youth Engagement Contract.

SURREY COUNTY COUNCIL

LOCAL COMMITTEE (ELMBRIDGE)

DATE: 16TH JUNE 2014

LEAD OFFICER: NICK HEALEY, AREA TEAM MANAGER (NE)

SUBJECT: HIGHWAYS UPDATE

DIVISION: ALL

**SUMMARY OF ISSUE:**

This report summarises progress with the Local Committee's programme of Highways works for the current Financial Year 2014-15.

Members are encouraged to start considering the strategy and priorities for next Financial Year.

RECOMMENDATIONS:**The Local Committee (Elmbridge) is asked to:**

- (i) Authorise the Area Team Manager in consultation with the Chairman, Vice Chairman, and relevant Divisional Member(s) to undertake all necessary procedures to deliver the agreed programmes.

REASONS FOR RECOMMENDATIONS:

The recommendation is intended to facilitate delivery of the 2014-15 Highways programmes funded by the Local Committee, while at the same time ensuring that the Chairman, Vice Chairman and relevant Divisional Members are fully and appropriately involved in any detailed considerations.

1. INTRODUCTION AND BACKGROUND:

1.1 Surrey County Council's Local Transport Plan (LTP) aims to improve the highway network for all users. In general terms it aims to reduce congestion, improve accessibility, reduce the frequency and severity of road casualties, improve the environment, and maintain the network so that it is safe for public use.

1.2 Outturn figures from 2013-14 are shown in Tables 1 and 2 below. Cabinet has agreed to carry forward the capital under/overspends into the new Financial Year 2014-15. At the time of writing there is no decision as to whether the revenue under/overspends will be carried forward.

Table 1: Revenue outturn from 2013-14 (rounded figures)

Revenue budgets		Expenditure		Outturn
Local Revenue	£267,000	Capitalised	£114,000	
Community Pride	£45,000	Street Smart, minor works, parking review, etc	£208,000	
Total	£312,000	Total	£322,000	
<i>The Capitalised Revenue is a sum from the revenue budget that was transferred to support the Capital programme.</i>				

Table 2: Capital outturn from 2013-14 (rounded figures)

Capital budgets		Expenditure		Outturn
Integrated Transport	£202,000	Includes LSR and Integrated Transport Scheme programmes		
Maintenance	£202,000			
11-12 carry forward	£59,000			
Capitalised revenue	£114,000			
Developer Income	£41,000			
Member contributions	£27,000			
Total (rounded)	£645,000	Total (rounded)	£658,000	£13,000 overspend

1.3 The Local Committee in Elmbridge has been delegated Highway budgets in the current Financial Year 2014-15 as follows:

- Local Revenue: £266,600
- Community Enhancement: £45,000
- Capital Integrated Transport Schemes: £202,084
- Capital Maintenance: £202,084
- **Total: £715,768**

1.4 The funds delegated to the Local Committee are in addition to funds allocated at a County level to cover various Highways maintenance and improvement activities, including inspection and repair of safety defects, resurfacing, structures, vegetation maintenance, and drainage.

2. ANALYSIS:**Annual Local Revenue and Capital Programmes**

2.1 In September 2013 Committee approved the 2014-15 budget allocations shown in Table 3 below:

Table 3 Approved allocation of budgets for 2014-15

Approved allocation	Amount
Pooled Revenue To cover various revenue concerns across the Borough for example: drainage and ditching, patching and kerb works, minor safety schemes, extra vegetation. The Community Gang would be funded from this allocation.	£175,000
Street Smart	£40,000
Divisional Allocations	£500,768 (£55,641 per Division)
Total	£715,768

2013-14 Divisional Programmes – carried forwards into 2014-15

2.2 Table 4 below details those schemes from the 2013-14 Divisional Programmes that were carried forwards into 2014-15.

Table 4 2013-14 schemes carried forwards into 2014-15

Location	Proposed works	Carried forward cost	Status
St Peter's Road, West Molesey	New drainage system	£21,800	Now complete.
Windmill Lane, Thames Ditton	Carriageway recycling	Centrally funded	Now complete.
Oatlands Drive, Walton	Cycle lanes and traffic calming	£19,300	Now complete.
Oatlands Chase	New footway and mobility ramps	£17,700	Now complete. <i>PIC funded</i>
Church Street, Cobham	Weight restriction	£7,400	Complete – residual cost from 2012-13 scheme
Total carried forward cost		£62,200 <i>Including approximately £20,000 contributions</i>	

Priorities for 2014-15

2.3 Table 5 shows next Financial Year's budget allocations that were approved by Committee in September 2013.

Table 5 Approved allocation of budgets for 2014-15

Approved allocation	Amount
Pooled Revenue To cover various revenue concerns across the Borough for example: drainage and ditching, patching and kerb works, parking, minor safety schemes, extra vegetation. The Community Gang would be funded from this allocation.	£175,000
Street Smart	£40,000
Divisional Allocations	£500,788 (£55,643 per Division)
Total	£715,788

2.4 Officers have agreed with Divisional Members priorities for their respective Divisional Allocations for next Financial Year 2014-15. These are detailed in Table 6.

Table 6 2014-15 Divisional Programmes

Location	Proposed works	Cost	Status
Eastcote Avenue, West Molesey	LSR, whole road	£53,300	Walkthrough complete, awaiting costs.
Fleetside, West Molesey	Mobility Ramps	£tbc	Need to confirm locations and estimate costs. Officers to investigate whether any PIC money is available for this.
TBA in West Molesey	Mobility Ramps	£tbc	Need to confirm locations with Divisional Member.
Holstein Avenue, Weybridge	LSR, whole road	Funded by 2013-14 Winter Damage programme	Complete
Weybridge Station	Drainage investigation and repair	To be funded by Drainage Condition budget	Drainage investigation being arranged.
Heath Road, Weybridge	Improve cycle route from Station to Town Centre (Part of Weybridge Station study)	£20,000	Feasibility study in progress.
Stoke Road, Cobham	Reduce speed limit to 30mph	£10,000	Subject to ongoing feasibility, the proposed new speed limit policy, Surrey Police's support, and public consultation.

Location	Proposed works	Cost	Status
Fairmile Lane, Cobham	Casualty reduction scheme at junction with Miles Lane	£45,000	Construction to be coordinated with other works in Oxshott over the Summer.
Heath Ridge Green, Cobham	LSR, entrance plus first 25m	-	Walkthrough complete – no works needed.
Links Green Way, Cobham	LSR, entrance plus first 25m	£5,000	Walkthrough complete, awaiting costs.
Blundell Lane, Cobham, near Stoke Road	Extend footway	£15,000	Detailed design in progress. <i>Funded from PIC contributions.</i>
Fairmile Park Road, Cobham	Speed Limit Review	£5,000	Detailed design in progress. <i>To be funded from Cllr Lewis's non-Highways allocation.</i>
Burwood Road, Hersham	Safety Improvements	£55,000	Need to complete detailed design. Need public consultation.
Blakeden Drive, Claygate	Treatment TBC, whole road	£47,000	Walkthrough complete, awaiting cost. <i>Cllr Bennison to decide between this and Brookfield if cannot afford both</i>
Brookfield Gardens, Claygate	Treatment TBC, whole road	£tbc	Walkthrough complete, awaiting cost. <i>Cllr Bennison to decide between this and Blakeden if cannot afford both</i>
The Roundway, Claygate	Micro Asphalt, whole road	£tbc	Walkthrough complete, awaiting costs.
TBA in Oxshott, Claygate and Hinchley Wood	Mobility Ramps	£tbc	Provisional on cost of Blakeden or Brookfield and The Roundway.
Wolsey Road, Esher	LSR, extent TBC	£51,000	Walkthrough complete, awaiting costs.
Wolsey Grove, Esher	LSR, extent TBC	£11,000	Walkthrough complete, awaiting costs.
Esher Park Avenue	New parking space(s)	£tbc	Awaiting costs.
Walton Road / Bridge Road / Esher Road, East Molesey	LSR, extent TBC	£tbc	Walkthrough complete, awaiting costs.
Long Ditton Schools	School safety measures	£22,000	Need to complete detailed design. Need public consultation.

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Location	Proposed works	Cost	Status
Thames Ditton Fountain	Overrun protection measures	£7,000	Need to coordinate / walkthrough with Kier and Skanska.
Pound Close, Thames Ditton	Minor repairs	Revenue funded	Need to agree extent.
Rydens Road, West Molesey	New pedestrian crossing	£55,000	Subject to feasibility study due to be completed in 2013-14.
Millbrook, Weybridge	LSR, whole road	Funded by 2013-14 Winter Damage programme	Complete.
Lindley Road, Walton	Footway	-	Site inspected – no work needed.
Castle Road, Weybridge	Footway	£12,000	Need to walkthrough with Kier
Cedar Grove, Oatlands Park	Footway	£4,000	Need to walkthrough with Kier
TBA in Walton South and Oatlands	Mobility Ramps	£7,000	Cllr Samuels requested locations to be decided with local input.
Danes Hill, Oxshott	Pedestrian Crossing	£30,000	Construction to be coordinated with other works in Oxshott over the Summer. <i>Funded by Danes Hill School</i>
Total value of 2014-15 Divisional Programmes		Approximately £454,300	

2.5 The total value of the capital programme, including the carried forward costs and the 2014-15 Divisional Programmes, is estimated to be **£520,500**. This includes approximately £35,000 PIC funding, a £30,000 contribution from Danes Hill School, and £5,000 from Members' non-Highways funding. The total programme value will shift as costs of individual schemes are confirmed.

2.6 The Stoke Road, Cobham speed limit reduction scheme depends on the adoption by the Council of a new speed limit policy. The proposed new policy has been subject to public consultation and was presented to the Local Committee for comment at a previous meeting. Officers were hoping the new policy would be adopted in time for Committee to consider Stoke Road at its June meeting. Unfortunately the new policy will not be considered by the Council's Cabinet until after Committee's June meeting. It is anticipated that the new policy will be considered in time for Committee to consider Stoke Road at its September meeting.

- 2.7 A number of the schemes in Table 6 are to be the subject of bids to Elmbridge Borough Council's Strategic Board for CIL funding. Details of which schemes are affected are reported separately to Committee.
- 2.8 Officers will keep the Chairman, Vice Chairman and appropriate Divisional Member updated as the remaining schemes are delivered, taking decisions as necessary to ensure the programmes are delivered, and cost variations managed. It is recommended to authorise the Area Team Manager to identify and prioritise additional schemes as necessary to ensure the remainder of this Financial Year's budgets are fully invested in the road network in Elmbridge, in consultation with the Chairman, Vice Chairman, and relevant Divisional Member(s).

Programme Monitoring and Reporting

- 2.9 Officers will update Committee with progress in the delivery of its works programmes at each Committee meeting. In addition Committee Chairmen are provided with detailed monthly finance updates, which detail all the orders raised against the various budgets, as well as the works planned for each of the budgets.

Walton to Halliford Transport Study update

- 2.10 In September 2013 it was proposed to Committee to undertake a Walton to Halliford Transport Study, to examine the impact of the new Walton Bridge on traffic and travel patterns in the Walton to Halliford corridor. It was recommended to begin this study in April 2014.
- 2.11 The start date of the study of April 2014 was intended to allow time for the DfT funded cycle link and subsequent Operation Horizon resurfacing to be completed before the study commenced. Both these are likely to disrupt transport patterns during their construction. Further it is anticipated that the new cycle link will result in changed long term transport patterns. Unfortunately the DfT funded cycle scheme is not now likely to be completed until later this Financial Year. Therefore it is necessary to defer the start date of the Walton to Halliford Transport study.

A307 Portsmouth Road – post scheme review

- 2.12 Following the removal of the footbridge at Tartar Hill, on the A307 Portsmouth Road, a scheme of pedestrian refuge islands was implemented to assist pedestrians in crossing the road. The post scheme review is included at Annex A.

Customer Services update

- 2.13 The weather conditions at the end of last year and early part of 2014 lead to a large increase in enquiries and defect reports from customers. On average the Highways service received 12000 per month in 2013 this includes reports made by members of the public, staff and highway inspectors. During the first quarter of 2014 we received 58224 giving an average of over 19000 per month.
- 2.14 For Elmbridge specifically, 6292 enquiries were received in this quarter of which 3085 were directed to the local area office for action, 89.8% of those have been resolved. This response rate is slightly below the countywide average of 94%

- 2.15 Although the response rate remains relatively high the additional volume of contacts meant a delay in responding to some customers and an increase in chaser calls to the service. This has also been reflected in the volume of complaints received 143, only 33 of those were for the North East area including Elmbridge. The main reason for these being service delivery and communication to either the required standard or timescale.

Operation Horizon and Project 400 update

- 2.16 The Operation Horizon and Project 400 programmes of major resurfacing were not available in time for publication with the Committee papers. These will be circulated to Divisional Members as soon as they are available.

Priorities for 2015-16

- 2.17 Members are encouraged to start considering their priorities for investing the Local Committee's Highways budgets in 2015-16. It is suggested that the strategy for allocation of Committee's 2015-16 Highways budgets should be agreed in September 2014, and that the 2015-16 programme of works should be agreed in December 2014. This timetable would facilitate efficient planning and delivery of the 2015-16 programmes.

3. OPTIONS:

- 3.1 None at this stage. Officers will revert to the Chairman, Vice Chairman and Divisional Member, or indeed the Committee as appropriate, whenever preferred options need to be identified.

4. CONSULTATIONS:

- 4.1 None at this stage. Officers will consult the Chairman, Vice Chairman and Divisional Members as appropriate in the delivery of the programmes detailed above.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 5.1 The financial implications of this paper are detailed in section 2 above.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 6.1 It is an objective of Surrey Highways to treat all users of the public highway equally and with understanding.

7. LOCALISM:

- 7.1 The Local Committee prioritises its expenditure according to local priorities.

8. OTHER IMPLICATIONS:

- 8.1 A well-managed highway network can contribute to reduction in crime and disorder as well as improve peoples' perception of crime.

9. CONCLUSION:

9.1 This Financial Year's programmes are being delivered.

9.2 Members are encouraged to start considering the strategy and priorities for next Financial Year

10. WHAT HAPPENS NEXT:

10.1 The Area Team Manager will work with Divisional Members, the Chairman and Vice-Chairman to deliver this Financial Year's Divisional Programmes.

Contact Officer: Nick Healey, Area Team Manager (NE)

Consulted: Divisional Members, in the identification of schemes for their respective Divisional Programmes.

Annexes: 1

Sources/background papers: None.

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Annex A A307 Portsmouth Road, Cobham – post scheme review Before bridge removal



Accident Data

The accident records for the 5 year period prior to August 2012 showed 16 reported accidents on the A307 over an approximate length of 1km, between the Old Common Road and Icklingham Road junctions. Of the 16 accidents, only 1 involved a pedestrian which was near the motor service centre outside property no. 114, where a vehicle reversing out of the driveway struck a pedestrian on the footpath. There were no accidents reported at the informal crossing near the health centre.

On review, the majority of accidents were due to careless or erratic driving behavior with 7 accidents being fairly typical collisions, 5 due to loss of control, 3 resulting in rear end shunts and 1 due to overtaking a turning vehicle.

Pedestrian Survey

A pedestrian survey was undertaken in March 2008. The data showed that in the period 07:00 – 19:00 a total of 227 pedestrians crossed the A307 in the vicinity of the bridge. 35 of those used the bridge, 6 crossed at the northern end of the pedestrian guard railing and 186 crossed in the vicinity of the bus stop near the health centre.

Vehicle Survey

A speed survey was undertaken in the vicinity of the old footbridge between 14th – 20th July 2012 for the periods 0:00 – 24:00 that detected 85th percentile speeds of 39mph NE bound and 38mph SW bound with 75% of vehicles exceeding the 30mph speed limit.

After bridge removal



The pedestrian refuge islands were completed on 1 December 2012, although the scheme was not substantially complete until later.

Accident Data

The accident records for the period 1 December 2012 to May 2014 shows 2 reported accidents on the A307 over an approximate length of 1km, between the Old Common Road and Icklingham Road junctions. Of the 2 accidents, none involved pedestrians. There were no accidents reported at any of the crossing points.

Both of the accidents occurred at the junction of Portsmouth Road with Copse Road.

Pedestrian Survey

Following the removal of the bridge, a similar survey was undertaken in April 2012. In the period 07:00 – 19:00, a total of 201 pedestrians crossed. Of this total, 9 pedestrians crossed at the northern end of the guard railing, and 192 crossed near the health centre; making use of the central island at the bus stop.

Following installation of the pedestrian refuge islands a pedestrian survey was conducted over a 4 hour period and the data showed that within that period a total of 22 pedestrians crossed the A307 in the vicinity of the old bridge. Of this total, 4 pedestrians (18%) crossed at the old bridge location, 1 person (5%) crossed at the improved island north of the old bridge location, 9 pedestrians (41%) crossed at the central island near the health centre and 8 pedestrians (36%) crossed at the new island south of the health centre.

Vehicle Survey

A speed survey was undertaken in the vicinity of the old footbridge using a hand held radar on 28th May 2014 that detected 85th percentile speeds of 36mph NE bound and 35mph SW bound with 62% of vehicles exceeding the 30mph speed limit NE bound and 54% SE bound.

Summary and conclusion

The tables below summarises the data and clearly show that the pedestrian movement across the A307 Portsmouth Road has remained relatively equal since January 2007.

The scheme seems to have had a positive influence on driver behavior and vehicle speeds, which has resulted in a reduction of some 3mph in measured 85th percentile speeds.

The accident data however has shown a marked reduction in personal injury collisions from 16 during the preceding 56 months to 2 post completion, during the last 18 months. This effectively is a reduction of just over 60%.

	Accident Data Jan 07 - Aug 2012 56 months	Pedestrian movement March 2008 07.00 – 19.00	Speed 85%	
			NE bound 14-20 July 2012 7 day 24hr	SW bound 14-20 July 2012 7 day 24hr
Pre	0.28 p/m	227	39	38

	Accident Data Dec 12 - May 2014 18 months	Pedestrian movement April 2012 07.00 – 19.00	Speed 85%	
			NE bound 28 May 2014	SW bound 28 May 2014
Post	0.11 p/m	201	36	35

The scheme can be shown to have been a success based upon both the positive speed and casualty reductions shown above. Pedestrians are using the new pedestrian refuge islands. There have been no pedestrian safety concerns raised by the local community since the completion of the scheme.



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SURREY COUNTY COUNCIL

LOCAL COMMITTEE (ELMBRIDGE)

DATE: 16TH JUNE 2014

LEAD OFFICER: NICK HEALEY, AREA TEAM MANAGER (NE)

SUBJECT: DRAINAGE UPDATE

DIVISION: ALL

**SUMMARY OF ISSUE:**

This report summarises the annual cyclic gully emptying programme recently completed in Elmbridge.

The process for responding to drainage defects is described.

RECOMMENDATIONS:**The Local Committee (Elmbridge) is asked to:**

- (i) Let the Area Team Manager know of locations where there are persistent drainage problems for their local communities.

REASONS FOR RECOMMENDATIONS:

The Area Team Manager has information detailing defects with the drainage system in Elmbridge. The recommendation is intended to facilitate prioritise investigation and repairs to those defects. Not all defects result in problems for the local community; the intention is to prioritise those defects that are causing problems.

1. INTRODUCTION AND BACKGROUND:

1.1 For some years Surrey County Council has had contracts in place to clean every gully in the County on an annual basis. The latest gully cleaning contract provides for the location and silt level of every gully to be recorded. The location information has been used to develop an asset inventory. It is intended to use the silt level information to optimise the gully emptying schedule. Some gullies need emptying more frequently than others. The optimised programme will take this into account to ensure that each gully is scheduled to be cleaned as often as it needs.

1.2 In addition to the cyclic gully emptying contract the Council's drainage maintenance activities also include:

- Drainage condition works –this is a countywide programme for repairing minor drainage defects;
- Capital drainage schemes – Members may recall the “Wet Spots” programme – this is a capital programme that delivers a small number of high value capital drainage schemes each year to resolve major long term problems;
- The Client Jetting Machine – the cyclic gully cleaning contract provides for one jetting machine shared among the eleven Boroughs

and Districts for ad hoc jetting – this resource is in Elmbridge one week in every eleven and is directed and supervised by the Area Team;

- Local Committee revenue funded works – the Area Team Manager uses the Local Committee’s Pooled Revenue for drainage activities not covered by any of the activities listed above – for example last Financial Year a ditch maintenance programme was undertaken in partnership with Elmbridge Borough Council – for example additional jetting – for example occasional drainage defect repairs.
- Local Committee Divisional Programme schemes – for example last Financial Year the Divisional Member allocated significant funding to provide a brand new drainage system in St Peter’s Road, West Molesey.

1.3 This Financial Year the Area Team is able to prioritise allocation of the countywide drainage condition budget for minor drainage repairs.

1.4 The Capital Drainage Programme, previously known as the “Wet Spots” programme, is currently under review with a view to developing a five year programme akin to Operation Horizon.

1.5 The Surrey County Council website includes pages relating to Highway drainage: <http://www.surreycc.gov.uk/roads-and-transport/road-maintenance-and-cleaning/drainage-and-flooding/drain-cleaning> These pages give an overview of the Council’s drainage activities and answer the most frequent questions.

1.6 The Elmbridge Drain Cleaning Schedule, which lists all the roads in Elmbridge is also available on the Council’s website: <http://www.surreycc.gov.uk/roads-and-transport/road-maintenance-and-cleaning/drainage-and-flooding/drain-cleaning/drain-cleaning-schedule/drain-cleaning-in-elmbridge> At the time of writing the 2013-14 programme was available for download. The 2014-15 programme will be published in due course.

2. ANALYSIS:

2.1 On completion of the annual gully clean in Elmbridge in April 2014 15,178 gullies had been cleaned out of a total of 17,456 gullies in Elmbridge altogether. Of those that were not cleaned:

- 1,190 were inaccessible due to parked vehicles;
- 32 were obstructed;
- 93 had jammed covers;
- 247 were reported as not found;
- 346 had blocked outlets.

2.2 The process for the annual gully cleaning contract is as follows:

- An attempt is made to clean each gully;
- If the gully can be cleaned, a visual inspection is conducted and any defects recorded;

- If the gully cannot be cleaned, the reason is recorded;
 - If the gully was inaccessible due to parked vehicles cones and signs are placed and the gully is revisited once over the following days;
 - If the gully cannot be cleaned due to some defect or blockage it is scheduled for follow up with a larger, more capable machine;
- If the gully is cleaned on the second visit , a visual inspection is conducted and any defects recorded;
- If the gully cannot be cleaned on the second visit by the larger machine the apparent defect(s) are recorded – these gullies are then reported and recorded for prioritisation of investigation and repair using the countywide drainage condition budget.

2.3 If a road is to be cleaned and parking problems are anticipated, signs are placed in advance and letters distributed to residents, to encourage them to leave gullies unobstructed. Within the contract there is provision for gullies obstructed by parking to be revisited only once.

2.4 Annex A contains examples of reports where gullies could not be cleaned on the follow up visit by the larger machine. These reports are reviewed by the Area Team and prioritised for investigation and minor repairs. The Area Team prioritises these according to whether there are resultant drainage problems for the local community. Some blocked gullies cause significant problems – for example large puddles on the carriageway or footway. Some blocked gullies do not cause significant problems. The drainage condition budget is not sufficient to repair every defect, and so prioritisation is essential.

2.5 Table 1 shows those sites that have already been prioritised for investigation and repair this Financial Year.

Table 1 Sites already prioritised for minor drainage repairs in 2014-15

Location	Prompt
Seven Hills Road Roundabout	Divisional Member
Gower Road at junction with Kenwood Park, Weybridge <i>"The Great Lake of Weybridge"</i>	Local resident, Divisional Member, Cabinet Member
Water Lane, Cobham	Observations of inadequate system from previous investigation
Westcar Lane, Hersham, outside numbers 1 and 2	Divisional Member
Weybridge Railway Station	Longstanding problem; Divisional Member

Location	Prompt
Woodlands Lane, Cobham	Observations during heavy rain during recent Winter
Station Road, Thames Ditton	Prioritised from defect reports; I Divisional Member
Hurst Road, East Molesey	Long standing drainage problems affecting pedestrians route to park.
Hurst Lane, East Molesey	Longstanding problem causing erosion to adjacent bank.
Garrick Gardens, West Molesey	Longstanding problem at junction with Hotham Close
Oaken Lane, Oxshott	Longstanding flooding problem

2.6 The sites listed in Table 1 above will be added to as the Area Team prioritises defects reported by the gully emptying contractor, and according to its own knowledge of problems on the network. Members are encouraged to report drainage concerns that cause problems for their respective local communities, to assist the Area Team in prioritising minor drainage repairs.

3. OPTIONS:

3.1 None at this stage.

4. CONSULTATIONS:

4.1 None at this stage.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

5.1 The financial implications of this paper are detailed in section 2 above.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

6.1 It is an objective of Surrey Highways to treat all users of the public highway equally and with understanding.

7. LOCALISM:

7.1 The Area Team prioritises minor drainage repairs according to local priorities. Members are encouraged to assist this prioritisation.

8. OTHER IMPLICATIONS:

- 8.1 A well-managed highway network can contribute to reduction in crime and disorder as well as improve peoples' perception of crime.

9. CONCLUSION:

- 9.1 The Council's drainage activities form a comprehensive strategy for cycle maintenance, identification of defects, and prioritisation of minor repairs.
- 9.2 Capital drainage schemes are promoted by the Council's Highways Service. The programme of capital schemes will be provided to Divisional Members when it is available.
- 9.3 The Local Committee also has funding for minor drainage repairs, or indeed capital schemes.

10. WHAT HAPPENS NEXT:

- 10.1 The annual gully clean for Elmbridge will begin later this Financial Year
- 10.2 The Area Team will continue to prioritise minor drainage repairs as defect reports are submitted, and according to feedback from the local community.

Contact Officer: Nick Healey, Area Team Manager (NE)

Consulted: N / A

Annexes: 1

Sources/background papers: None.

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Annex A – Gully Defect Report Examples

Drainage Investigation/Emergency Report



Client's Name May Gurne
Address/Area Cobham

Postcode _____
Drivers Name S. Osborne Date 24/2/14

Operators Name N. Francis Reg. No. DK08DX

Vehicle Type Jim 1
Site Address Old Common Road, Cobham

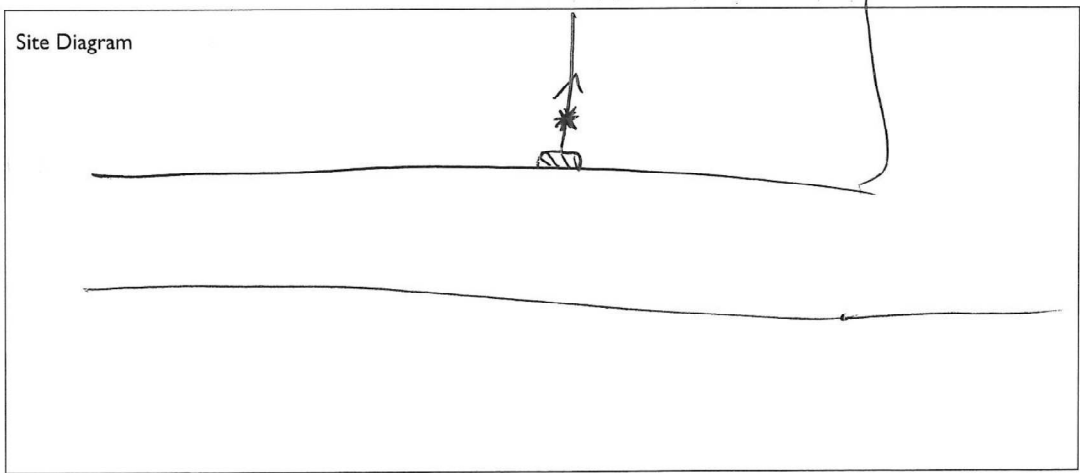
Conway House, Rochester Way,
Dartford, Kent, DAI 3QY
Tel: 020 8636 8822
Fax: 020 8636 8827

Job No. _____ Chargeable Hours _____

47304

Comments/Remarks/Site Location

Settled kerb inlet GZ512. Defect in pipe unable to
clear blockage site left safe.



Inspector's signature _____ Name _____
Please Print

Directors: M.J. Conway, K. Conway, S.A. Geraghty, N.H.J. Leaver
Registered Office: 13 Station Road, Finchley, London N3 2SB
Registered in England No: 706445



Certification No. FM 33025

Drainage Investigation/Emergency Report

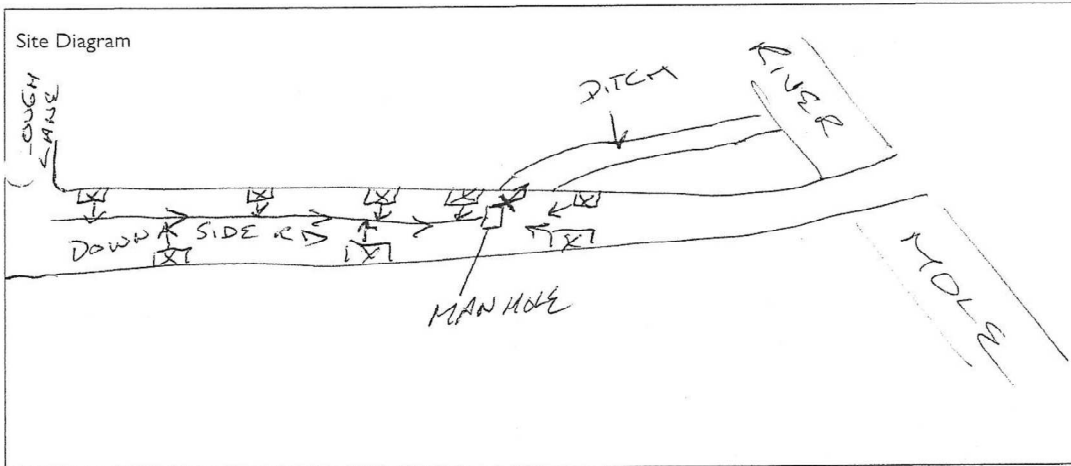


Client's Name KIER M/G
 Address/Area _____
 _____ Postcode _____
 Drivers Name S GATES Date _____
 Operators Name B OGDEN Reg. No. _____
 Vehicle Type SINI
 Site Address DOWNSIDE RD TO BRIDGE
OVER RIVER MOLE
 Job No. _____ Chargeable Hours _____

Conway House, Rochester Way,
 Dartford, Kent, DA1 3QY
 Tel: 020 8636 8822
 Fax: 020 8636 8827

42626

Comments/Remarks/Site Location
CLEANED GULLYS BACK FILLING
MAIN LINE FULL DUE TO DITCH BEING VERY OVER
GROWN AND SILTED NEEDS DIGGING.
FURTHER WORK REQUIRED



Inspector's signature _____ Name _____
 Please Print

Directors: M.J. Conway, K. Conway, S.A. Geraghty, N.H.J. Leaver
 Registered Office: 13 Station Road, Finchley, London N3 2SB
 Registered in England No: 706445



Certification No. FM 33025

Drainage Investigation/Emergency Report



Client's Name Luver m/g

Address/Area _____

Postcode _____

Drivers Name S Gden Date 17/3/14

Operators Name Brian Reg. No. RA52BAU

Vehicle Type 3 in 1

Site Address 7 MAYFIELD rd
Weybridge

Job No. _____ Chargeable Hours _____

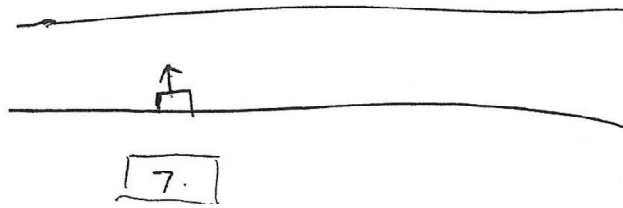
Conway House, Rochester Way,
Dartford, Kent, DA1 3QY
Tel: 020 8636 8822
Fax: 020 8636 8827

47028

Comments/Remarks/Site Location

cleaned out Sully and Jcted to main line
running off

Site Diagram



Inspector's signature _____ Name _____
Please Print

Directors: M.J. Conway, K. Conway, S.A. Geraghty, N.H.J. Leaver
Registered Office: 13 Station Road, Finchley London N3 2SB
Registered in England No: 706445



Certification No. FM 33025

Drainage Investigation/Emergency Report



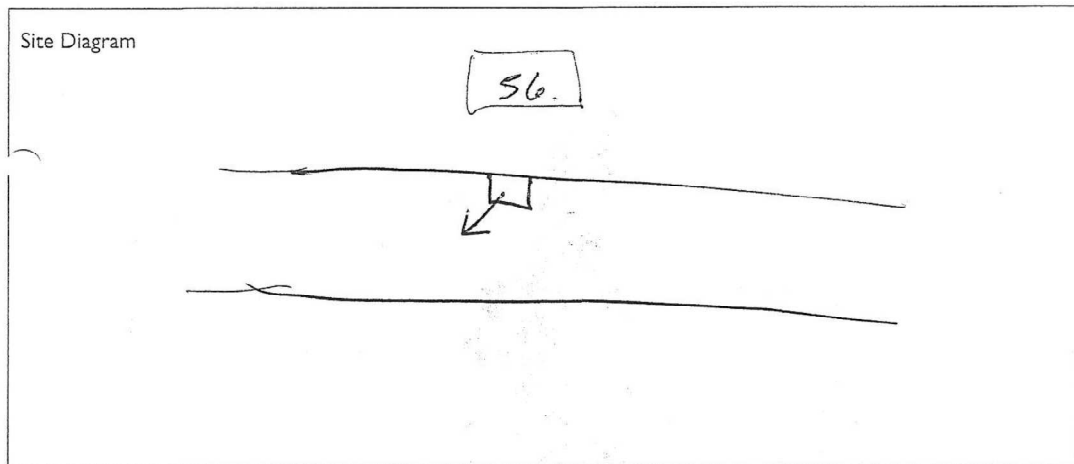
Client's Name Kier m/g.
Address/Area _____
Postcode _____
Drivers Name Sgdias Date 17/3/14
Operators Name Brian Reg. No. R457DAU
Vehicle Type Bin
Site Address Hurst Lane SG
East Molesey
Job No. _____ Chargeable Hours _____

Conway House, Rochester Way,
Dartford, Kent, DA1 3QY
Tel: 020 8636 8822
Fax: 020 8636 8827

42649

Comments/Remarks/Site Location

clean out gully and jets
Broken outlet
at side SG.



Inspector's signature _____ Name _____
Please Print

Directors: M.J. Conway, K. Conway, S.A. Geraghty, N.H.J. Leaver
Registered Office: 13 Station Road, Finchley, London N3 2SB
Registered in England No: 706445



Certification No. FM 33025

SURREY COUNTY COUNCIL

LOCAL COMMITTEE (ELMBRIDGE)

DATE: 16 JUNE 2014

LEAD OFFICERS: NICK HEALEY, AREA TEAM MANAGER &
MELANIE HARRIS, SCHOOL COMMISSIONING OFFICER NE

SUBJECT: INFRASTRUCTURE PRIORITIES FOR CIL FUNDING

DIVISION: ALL

**SUMMARY OF ISSUE:**

Elmbridge Borough Council has been charging and collecting CIL since April 2013. There is now a pot of approximately £1m of which £0.75m is available for strategic spending.

The County Council has been asked to bid formally for a contribution from this strategic CIL funding pot to help deliver infrastructure schemes that will support growth in the Borough. A recommendation on the allocation of CIL funding received to date will be made by the Strategic Spending Board on 24 July with a final decision made by the Borough's Cabinet on 17 September.

The County Council will therefore need to agree and bid for schemes that can be partly or wholly delivered using CIL funding.

Lists of potential priority schemes for transport and education are included in **Annexes A and B**. Transport schemes are based on existing Local Committee priorities and the emerging Local Transport Strategy. Education priorities are based on the education capital programme. All schemes are included in the Borough's Regulation 123 List (**Annex C**).

RECOMMENDATIONS:

The Local Committee (Elmbridge) is asked to agree:

- (i) an order of priority for those schemes for which CIL funding will be sought – see Annexes A & B for recommended schemes;
- (ii) that final bids for 2014 be finalised on this basis and submitted to Elmbridge Borough Council;
- (iii) that the Chairman of Surrey County Council's Local Committee for Elmbridge represent the interests of the Local Committee at the Strategic Spending Board on 24 July.

REASONS FOR RECOMMENDATIONS:

The availability of CIL funding is an excellent opportunity for the County Council and Borough Council to work together to enhance and bring forward much needed physical infrastructure in Elmbridge Borough. By agreeing priorities the County Council can submit funding bids as part of this first round of available CIL funding.

1. INTRODUCTION AND BACKGROUND:

- 1.1 CIL is generally replacing the system of agreeing planning obligations between local councils and developers under section 106 of the Town and Country Planning Act 1990. In a two tier area such as Surrey charges are set by the borough or district councils based on the size and type of the new development and its viability. The levy is due once planning permission has been granted for development. Where a community infrastructure levy is in force, applicants must pay the levy to the local council when development commences and can be paid in instalments. The money raised from the community infrastructure levy is used to support growth by funding new and improved infrastructure. This infrastructure is largely provided by the Borough and County Councils and can include transport network improvements, new or enhanced schools and better leisure and recreation facilities.
- 1.2 Elmbridge Borough is one of the first councils in the country to adopt CIL. Elmbridge Borough and Surrey County Council are committed to joint working to use CIL funding effectively to help deliver infrastructure, and have agreed on a number of principles which will guide this process, as set out within a Memorandum of Understanding (MoU) - see **MoU Annex D**

2. ANALYSIS:

- 2.1 The following criteria have influenced the selection of recommended schemes:
- Schemes already identified as part of the Local Committee priorities.
 - The Draft Local Transport Strategy and Forward Programme.
 - Schemes forming part of the Education Capital programme.
 - The deliverability of schemes.
 - The potential to help initiate important strategic schemes that will require longer term joint funding.
 - The value added by joint funding.
- 2.2 The Borough has produced a briefing note on the allocation of CIL receipts at the local and strategic level. Members will already have received this but it is included at **Annex E** for ease of reference.

3. OPTIONS:

- 3.1 Other potential options for CIL funding are contained in the Borough's Regulation 123 List. This sets out those schemes which could be funded by CIL - see **Annex C**.

4. CONSULTATIONS:

- 4.1 Schemes contained in the recommendations are at various stages of development and will have been, or will be, subject to appropriate wider consultation.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 5.1 The fact that the release of CIL funding will take place on an annual basis means that a more strategic view of funding can be developed. CIL does not have to be spent in the same financial year as it is agreed and funding pots can be built up over a number of years to help deliver more significant schemes. In the first year, however, members may prefer to look to bid for funding for schemes that can be delivered relatively quickly to help build confidence in the process and the council's ability to deliver.
- 5.2 By working closely with the borough council the county council will be able to use CIL funding to help deliver important infrastructure. This should ensure that all available funding is used in the most efficient and effective way to support local growth.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 6.1 It is an objective of Surrey Highways to treat all users of the public highway equally and with understanding.
- 6.2 The addition of a multi – use games area at Burhill Primary School will mean that the 'wrap around care' provision (Breakfast and After School Club) can expand to take more children outside of school hours. It will also enhance the opportunities for outdoor play for all children during the winter and early spring months when the school field is unusable. The hard play surface will afford better access for pupils with physical disabilities enabling them to play with their peers.

7. LOCALISM:

- 7.1 The infrastructure schemes recommended for approval reflect local generated priorities.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications arising from this report
Sustainability (including Climate Change and Carbon Emissions)	Set out below.
Corporate Parenting/Looked After Children	No significant implications arising from this report
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report
Public Health	Set out below.

8.1 Sustainability implications

The provision of strategic transport infrastructure will help reduce congestion and encourage the use of other forms of transport such as walking, cycling and public transport. This will help reduce carbon emissions and pollution and potentially improve public health.

8.2 Public Health Implications

Encouraging walking and cycling will have positive health implications.

9. CONCLUSION AND RECOMMENDATIONS:

9.1 To agree the recommended schemes.

10. WHAT HAPPENS NEXT:

10.1 Borough and County Members will be invited to comment in regard to their support for and provide their local insight on the strategic bids submitted to the Borough Council. This information will be collated by Elmbridge Officers within a report to inform the discussion at the Strategic Infrastructure Spending Board.

10.2 The Borough Council's Strategic Infrastructure Spending Board (a Member and officer group with representation from the County Council) will make a recommendation to the Borough Council's Cabinet on the allocation of CIL funds. A final decision on the first tranche of CIL funding will be made by the Borough Council's Cabinet on 17 September 2014.

10.3 In future years bids for CIL funding will be invited in January by the Borough Council. Up to £1.5 m of CIL funding could become available on an annual basis. This will involve the County Council working with the borough council in accordance with this MoU to identify and prioritise suitable infrastructure which accords with strategic priorities. County Council priorities will be agreed through the Local Committee. Each year a list of planned and delivered infrastructure will be published by the Borough Council.

**Contact Officers: Nick Healey, Area Team Manager NE
 Melanie Harris, School Commissioning Officer NE**

Consulted: Local Committee

Annexes:

- A – Recommended transport schemes**
 - B – Recommended school expansion scheme**
 - C – Borough Council's Regulation 123 List**
 - D – Memorandum of Understanding**
 - E – Briefing Note on the allocation of CIL receipts**
-

Transport Priorities

The schemes listed in the table below are in order of recommended priority. All the schemes listed below are drawn from the Local Committee's forward programme of Integrated Transport Schemes, and therefore already have the formal endorsement of the Local Committee as prospective schemes.

The Esher Transport Study is intended to review the acute congestion in Esher town centre and explore possible schemes to mitigate this. This is a strategic priority for Elmbridge Borough Council, and is recognised as a strategic concern by Surrey County Council. The Esher Transport Study is therefore recommended as the highest priority.

Thereafter the recommended priority order is based on the state of readiness of the schemes. Schemes that are further developed and where the Local Committee has already allocated some funding are recommended as the highest priority for the CIL bid. Schemes that are at an early stage in their development, or have no funding currently allocated, are recommended as low priorities at the present time.

It is recommended that bids are made to the strategic CIL board for all the schemes detailed in the table below.

Scheme	Total cost	Funding secured	CIL funding sought	Delivery timetable
Esher Transport Study (feasibility study)	£50,000	None	£50,000	2014-2016 This study could begin as soon as funding is available, and would take approx 18 months to complete.
Burwood Road school safety measures	£140,000	£55,000 From Cllr Hicks Divisional Allocation	£85,000	2014-15 Feasibility study complete. Detailed design and statutory consultation needed. Low risk to deliver in 2014-15.
Long Ditton schools safety measures	£112,500	£22,000 From Cllr Hickman Divisional Allocation	£90,500	2014-15 Feasibility study complete. Detailed design and statutory consultation needed. Low risk to deliver in 2014-15.
Fairmile Lane safety improvements	£45,000	£45,000 From Cllr Lewis Divisional Allocation	£22,500 Although this scheme is currently fully funded this bid would provide for 50:50 match funding and release £22,500 of the Local Committee's monies for another scheme.	2014-15 Detailed design complete. Statutory consultation underway. Low risk to deliver in 2014-15.

Stoke Road speed management measures	£20,000	£10,000 From Cllr Lewis Divisional Allocation	£10,000	2014-15 Low risk to deliver in 2014-15 subject to adoption of new speed management policy and support of Surrey Police.
Oxshott speed management measures	£34,000	£9,000 From Road Safety budget	£25,000	2014-15 Currently in detailed design. Low risk to deliver in 2014-15.
Total			£283,000	

Please note that two schemes that are currently listed on the Regulation 123 list (**Annex C**) are already complete:

- Otlands Drive cycle facilities and speed management measures;
- New Road, West Molesey safety improvements.

Officers anticipate that the Regulation 123 list will be reviewed periodically to take account of completed schemes, and to add new schemes.

A number of schemes in the Regulation 123 list are potentially large scale strategic schemes, the like of which CIL is intended for. These schemes will all require significant feasibility studies to determine the nature of the scheme(s) in each case, the cost(s) and the timescales for delivery. These schemes are:

- Blundell Lane pedestrian / cycle accessibility improvements
- Weybridge public realm improvements
- Walton to Halliford Transport Study
- Cycle Network Improvements
- Esher Transport Study

If these schemes are to be the subject of a future bid to the CIL board, they will need to be developed to the point where the schemes are proven to be feasible, and costs estimated. This means that if the Local Committee wishes to promote these schemes for a future bid for CIL funding, the Local Committee may well need to allocate funding to develop these schemes from its Highways budget.

As mentioned above, it is recommended to bid for funding for the Esher Transport Study.

At the present time there is modest funding available to develop the Weybridge public realm improvements, and the Walton to Halliford Transport Study. However it is not anticipated that the available funding will be sufficient to develop these two schemes sufficiently to support a bid for CIL funding.

There is currently have no funding allocated to the Blundell Lane pedestrian / cycle accessibility improvements scheme, nor to the Cycle Network Improvements scheme.

Education Priorities

The scheme listed below is drawn from the Schools Capital Programme which seeks to address the basic need to create a sufficiency of school places across the borough. The Capital programme has the formal endorsement of the Cabinet and is funded through the County Council's Medium Term Financial Plan.

The original school expansion plan included an area of outside hard play which subsequently had to be removed from the scheme due to escalating costs of the build.

The intention was for the hard play area, or Multi Use Games Area (MUGA), to be available for use by the school all year round and before and after school. It would be an extension of their Extended Services provision and enable more families to participate in this.

A statement from the Headteacher is copied below:

A MUGA would be used at Burhill Primary in a number of ways to support the development and wellbeing both of the school community, but also the local community too. As a school which is part of the Voice Education Trust we work in collaboration with other schools to provide educational opportunities for children other than just those who attend our school. A MUGA would be used for tournaments and competitions across the whole Walton/Hersham/Weybridge area.

We would use it within school to increase our own childcare offer. We currently offer 32 places at after school and breakfast club, but in a school with 600+ pupils (once we are at our fullest) we will need more facilities to cater for the older pupils. Being able to offer MUGA space for after school care will significantly impact on the childcare we are able to offer our parents. This will impact on the local economy, with more families being able to work the hours they prefer.

We also plan to offer holiday play schemes in the future at Burhill, again, improving the offer to local families. Many private companies, for example football academies, run summer camps, and this space would be ideal for that.

With outdoor toilet and changing room facilities we would also be able to operate the facility on weekends - thereby offering practice space to community groups, for example local sports teams.

More than anything else, we would be able to use the space as year round sports/play space for our own children. As a result of the recent build (schools expansion programme) we have limited outdoor space for an increasing number of children. We can currently only use the grass pitch area when the weather dictates - in reality for only half of each year. Being able to offer year round quality sports facilities would significantly impact on the health, education and general well being of our whole community.

Scheme	Total cost	Funding secured	CIL funding sought	Delivery timetable
Burhill Primary School Multi Use Games Area	£150,000	£7.5 m	£150,000 Play space which is usable all year round is especially important. It will facilitate expansion of before and after school provision to more parents locally.	September 2014 Detailed design and statutory consultation completed. Planning approval obtained. But project had to be cut from scheme due to budget pressures.
Total			£150,000	



**Community
Infrastructure Levy
Regulation 123 List
(February 2014)**

The following list identifies infrastructure projects and types of infrastructure which are eligible to be funded in whole or part through the Community Infrastructure Levy:

Infrastructure type or project	Exclusions
<p>Provision and ongoing maintenance in perpetuity of Suitable Accessible Natural Greenspace (SANGS) (Part of Thames Basin Heaths Special Protection Area Avoidance and Mitigation Measures).</p> <p>This is necessary to meet Article 6(3) of the Habitats Directive (Council Directive 92/43/EEC).</p>	<p>Strategic Access Management and Monitoring (SAMM). These costs associated with the mitigation measures are not deemed to be infrastructure and will be secured via separate legal agreements.</p>
<p>Transport The following borough wide/strategic transport improvements:</p> <ul style="list-style-type: none"> • Public transport infrastructure improvements including: <ul style="list-style-type: none"> • Bus stop accessibility • Bus shelters • Passenger information and electronic ticketing • Speed management measures • Passenger and public security and safety • Bus reliability measures • Passenger access and information improvements to railway stations • Walton to Halliford Transport Study • Esher Transport Study • Cycle network improvements • Weybridge public realm improvements • Safety infrastructure outside schools • Rights of way improvements <p>The following Local Road Network improvements:</p> <ul style="list-style-type: none"> • Oatlands Drive cycle facilities and speed management measures 	<p>All other site specific transport and highways improvements as identified in a site specific assessment.</p>



Infrastructure type or project	Exclusions
<ul style="list-style-type: none"> • Burwood Road school safety measures • Oxshott speed management measures • Long Ditton schools safety measures • Fairmile Lane safety improvements • New Road, West Molesey safety improvements • Elgin Road, Weybridge traffic management measures • Stoke Road speed management measures • Blundell Lane pedestrian/cycle accessibility improvements 	
<p>Education The following education schemes:</p> <ul style="list-style-type: none"> • Rebuild of Manby Lodge Infants School • Rebuild of Hurst Park Primary School on former John Nightingale site • Replacement classroom at Long Ditton Infants School • Expansion of Long Ditton St Mary's Church of England Junior School • Expansion of Heathside Secondary School 	Improvements or provision of new education facilities which are directly related to a development.
<p>Leisure, sport and open space</p> <ul style="list-style-type: none"> • Children's and young people's play areas • Improvements to playing pitches • Indoor and outdoor sports provision • Improvements to open space 	Provision of new and improvements to existing sport and recreation facilities which are directly related to a specific development site and are required to ensure local plan policy compliance.
<p>Community facilities</p> <ul style="list-style-type: none"> • Libraries • Built Community Space 	Improvements which are directly related to a development.
<p>Recycling</p>	Improvements which are directly related to a development.
<p>Environmental Improvements</p> <ul style="list-style-type: none"> • Strategic flood risk infrastructure • Pollution abatement infrastructure 	Improvements which are directly related to a development.

Where site-specific exclusions are identified, they will be subject to statutory tests set out under Regulation 122 of the Community Infrastructure Levy Regulations 2010 (as amended), which stipulates the following:

"A planning obligation may only constitute a reason for granting planning permission for the development if the obligation is –

- a) necessary to make the development acceptable in planning terms
- b) directly related to the development; and
- c) fairly and reasonably related in scale and kind to the development".



Please note:

The inclusion of a project or type of infrastructure on the list does not signify a commitment from the Council to fund (either in whole or part) the listed project or type of infrastructure. The order of the list does not imply any preference or priority.

Future updates of this list will take place on a periodic basis and will have regard to:

- updates to the Council's Infrastructure Delivery Plan
- progress and delivery of the Council's Settlement ID (Investment and Development) Plans
- changes to the CIL regulations





Memorandum of Understanding between Elmbridge Borough Council and Surrey County Council to inform partnership working on delivering infrastructure to support development in Elmbridge

This agreement is dated XX May 2014

1. Purpose

This Memorandum of Understanding (MoU) provides a set of principles for the identification, prioritisation, funding and delivery of infrastructure improvements in Elmbridge Borough. Infrastructure delivery is a partnership process and both councils need to work together to meet existing infrastructure deficiencies, support growth and the planned development within the Borough.

This MoU is a statement of joint intent and is not a legally binding agreement.

2. Shared Principles

This MoU includes principles which Elmbridge Borough Council and Surrey County Council have agreed to apply to the identification of infrastructure needs, prioritisation, funding and delivery. These principles are as follows:

Principle 1 - Identification of short and long term infrastructure needs

A commitment to developing a comprehensive assessment and the forward planning of both short and long term infrastructure needs in the Borough through the Infrastructure Delivery Plan, Settlement Investment and Development (ID) Plans and LTP3 Elmbridge Borough Local Transport Strategy and Implementation Programme.

Elmbridge Borough Council's Infrastructure Delivery Plan (IDP) and Settlement ID Plans provide an assessment of different infrastructure needs in the Borough and both councils agree that these documents will function as the primary evidence basis to inform the identification of strategic and localised infrastructure needs in the Borough to deliver the aspirations of the Elmbridge Local Plan. The Local Transport Strategy will provide the evidence for both local and strategic transport infrastructure needs across the Borough. It is acknowledged that both the IDP and Settlement ID Plans represent a snapshot of infrastructure needs at a given point in time and therefore require regular input to keep them up to date, taking account of changes in national and local priorities for funding, changing demographics and the rate and location at which development comes forward.

Principle 2 - Prioritisation of infrastructure

A commitment from both councils to review the CIL Regulation 123 List and to receive input into the prioritisation of infrastructure needs through both Local Spending Boards, Strategic Spending Board and through the Surrey County Council Local Committee when required.

The prioritisation of infrastructure needs in the Borough will be conducted through a number of different mechanisms. Surrey County Council as the Highways and Education authority will look to prioritise what strategic transport and education infrastructure is required for the Borough and request funding for these schemes through the Strategic Spending Board. Transport infrastructure will be set out through the LTP3 Local Transport Strategy and Implementation Programme (LTSIP) which should form an evidence base for the prioritisation of transport schemes. County and Borough Members will be involved in this prioritisation through the Surrey County Council Local Committee for strategic infrastructure. The Local Committee is a Surrey County Council committee where Borough Members are co-opted on to the Committee and have voting rights. For local infrastructure, sub committees of the Borough Council will prioritise local infrastructure. These will be known as Local Spending Boards. County members will be invited to sit on these Boards but due to the legislation in which the committees have been constituted they can only have an advisory role.

The Regulation 123 list was produced in partnership between both councils and should continue to be revised jointly.

Principle 3 - Funding of infrastructure

A commitment to using both councils' best endeavours to access and release all potential funds to meet Elmbridge's infrastructure needs and to work with a wide range of stakeholders, including those in the private sector and through Government agencies to secure funding.

Both councils acknowledge that in order to maximise funding for infrastructure, all possible funding streams will need to be explored and utilised where appropriate. Both councils will work in partnership to explore these opportunities.



Principle 4 - Delivery of infrastructure

A commitment from both councils to provide clear delivery timescales for infrastructure projects, inform either council of any material changes to infrastructure projects and any risks and to return any unspent CIL receipts. The County Council will keep the Borough Council informed for the purposes of reporting on the progress of any identified project.

For the purpose of CIL receipts, the Borough Council is the designated CIL Charging Authority. As a Charging Authority the Borough Council has a number of statutory rights and statutory reporting duties which include the provision to reclaim unspent or misappropriated funds. The Borough Council is required to publish annually the total CIL receipts for the reported year, the total CIL expenditure for the reported year, summary of the items to which CIL has been applied and the amount of CIL expenditure on each item. When the Borough Council agrees to release funds to the County Council for a specified project, or projects, these funds will be used exclusively for the purpose(s) agreed. The County Council will need to inform the Borough Council's Infrastructure Delivery Coordinator of any material changes to any proposals agreed. If the County Council ceases or suspends provision of any agreed infrastructure project it will return these receipts to the Borough Council unless an alternative scheme, already on the Regulation 123 list, can be delivered and is agreed by the Borough Council.

Both councils are committed to continuous improvement and acknowledge the importance of monitoring the efficiency of the planning and delivery process and the subsequent effectiveness of new infrastructure.

Signed
 Date
 Cllr John O'Reilly
 Leader
 Elmbridge Borough Council

Signed
 Date
 Cllr David Hodge
 Leader
 Surrey County Council





Allocation of CIL receipts at the Local and Strategic level

Background information on CIL

The Community Infrastructure Levy (CIL) allows the Borough Council to raise funds from some forms of new development to pay for the infrastructure that is, or will be, needed as a result of new development. The Council began collecting the levy in April 2013, replacing the PIC tariff.

Role of the Regulation 123 list

The Regulation 123 list sets out the types of **strategic** infrastructure that may be funded by CIL in the Borough and is required through legislation. The main purpose of the list ensures that there is no duplication between CIL and Section 106 agreements i.e. that Section 106 money will not pay for infrastructure that CIL will. It is not a list of prioritised infrastructure.

How much has the Borough collected in CIL contributions?

The Borough has invoiced for approximately £1m¹ of CIL contributions towards infrastructure requirements in the Borough. Of this it was agreed that the Borough would pass 25% of these contributions to local neighbourhoods where development takes place. As the Borough is un-parished except for Claygate Parish, Local Spending Boards will be set up to decide how this money will be spent in the local area.

Local Spending Board Members

Local Spending Boards will be in place for seven of the eight local settlement areas. For Claygate the Borough Council will pass on CIL contributions directly to the Parish Council. The Local Spending Boards consist of Borough Members and County Members that

fall within the Settlement boundaries. However, due to constitutional constraints County Members will have to serve as non-voting Members.

The amount of CIL allocated to each settlement area is dependent on the level of development that has come forward in their area.

How will decisions be made by the Local Spending Board work?

The release of funds from the localised spending pots will be governed through a formal application process. This will take the form of a standardised application containing set criteria that proposals will be assessed against. Members will be provided with information on the level of CIL receipts collected in their area.

Any individual or group wishing to bid for the release of funds will have a four week period to do so. The form along with any additional guidance will be published on the Borough Council's website. Following a four week period, Officers will collate the applications for Members to assess.

At the Local Spending Board, Members will discuss any applications made for the release of funds from the localised pot.

Recommendations will be as follows:

1. *To recommend a local scheme(s) for implementation*
2. *To sponsor a strategic scheme where funds from the local pot will be used for match funding*

¹ This figure needs to be confirmed by the Finance Department and is an estimate.

3. Retain the money until the following year if no preferred schemes are feasible or a preferred local scheme requires further funding from the local pot

When Members have made a recommendation, this will then be subject to a four week consultation for community feedback. Following feedback from the local community the Board will then make a final decision.

During the first meeting, a Chairman and Vice Chairman will be appointed, the terms of reference agreed and a second meeting date agreed.

Consultation with the Local Community

The Borough Council have consulted the local community on infrastructure requirements through consultations on the Settlement ID Plans and Regulation 123 list. It is felt that the local community should be able to further influence the local decision making and can provide feedback on the Board's initial recommendations before the schemes to be funded are finalised.

Strategic Spending Board

The Strategic Spending Board is responsible for recommending decisions to the Borough's Cabinet for approval for the strategic component of the CIL pot. This equates to 75 percent of CIL receipts received across the Borough. Funds can be sought for any project or type of infrastructure listed within the Regulation 123 list.

The Board itself is a Member and Officer Board which will recommend strategic infrastructure projects for funding. The Board will have permanent members which will include the Chairman and Vice Chairman of the Borough Planning Committee, the

Chairman of the three Area Planning Sub Committees, and the Portfolio Holder for Regulatory Affairs. The group will also include officers from the Borough's Leisure, Finance, Legal, as well as the Council's Infrastructure Delivery Coordinator and an infrastructure representative from Surrey County Council.

County members will be able to partake in the meeting if sponsoring projects for funding along with a County Officer who will inform discussions, as necessary.

The Board will discuss each application for the release of funds for CIL and make recommendations on what projects to take forward for decision for the Borough's Cabinet. If for any reason a clear recommendation cannot be made the Borough's Cabinet will form a decision.

Elmbridge Borough Council will inform relevant infrastructure providers of the bidding process and timescales to ensure that infrastructure providers have enough time to put forward bids and gather any necessary supporting evidence.

During the first meeting, a Chairman and Vice Chairman will be appointed, the terms of reference agreed and a second meeting date agreed.

Timescales

The Local Spending Boards will be held in **June 2014** and the Strategic Spending Board will be held in **July 2014**. It is then proposed to have a second round of bidding in **December 2014/January 2015** and for this to become an annual process.

SURREY COUNTY COUNCIL**LOCAL COMMITTEE (ELMBRIDGE)**

DATE: 16 JUNE 2014
LEAD OFFICER: RIKKI HILL, Parking Project Team Leader
SUBJECT: 2014 PARKING REVIEW
DIVISION: ALL IN ELMBRIDGE

**SUMMARY OF ISSUE:**

Having carried out a review of parking in Elmbridge, this report contains recommendations by officers of which changes should be made to the parking controls and restrictions in the borough.

RECOMMENDATIONS:**The Local Committee (Elmbridge) is asked to agree that:**

- (i) the county council's intention to introduce the proposals in Annex 1 is formally advertised, and subject to statutory consultation
- (ii) if objections are received the Parking Strategy and Implementation Team Manager is authorised to try and resolve them
- (iii) if any objections cannot be resolved, the Parking Strategy and Implementation Team Manager, in consultation with the Chairman/Vice Chairman of this committee and the county councillor for the division, decides whether or not they should be acceded to and therefore whether the order should be made, with or without modifications
- (iv) it approves the introduction by Elmbridge Borough Council of new taxi ranks in High Street, Esher, in Queen's Road and High Street, Weybridge, and in Mayfield Road, Hersham.

REASONS FOR RECOMMENDATIONS:

Introducing the changes to the parking controls and restrictions will help solve parking difficulties in the borough and improve road safety, assist with access for larger vehicles, to ease congestion and improve the environment for residents and improve access for visitors to local businesses.

1. INTRODUCTION AND BACKGROUND:

- 1.1 The Parking Strategy and Implementation Team maintains a database of the requests for additions or amendments to the parking controls in Elmbridge.

ITEM 15

- 1.2 Since carrying out the 2013 parking review the parking team has received over 400 new requests for changes.
- 1.3 Members of the parking team carried out assessments of the locations on the database taking into account a number of factors, including road safety, localised congestion, effect on emergency services and bus operators and levels of support

2. ANALYSIS:

- 2.1 Following an initial desktop review of the assessments, a number of the requests were rejected as either just requests for refreshment of existing restrictions, or duplicates of other requests on the list, or requests that were impractical or unfeasible. The parking team then undertook site visits at the remaining locations.
- 2.2 Following these visits, further requests were rejected, as there was no feasible or practical solution or it was not considered a priority to implement at this time.
- 2.3 The Parking Task Group then met and discussed the outcomes of the site visits and assessments. As part of this discussion, the group considered a number of requests for new controlled parking zones and/or resident permit schemes and for major changes to and/or the extension of existing schemes.
- 2.4 The group also discussed parking in Elmbridge on a broader level and decided that it would be a good idea to develop a long term parking strategy for Elmbridge. This strategy would then provide a strategic framework for the future implementation of parking controls and parking restrictions in the borough. As a result, the task group thought that we should not take forward the development or extension of permit schemes or controlled parking zones (CPZs) at this time, but wait until the strategy has been produced.
- 2.5 In a similar vein, there were a number of requests to change the times of operation and/or the type of restriction in parts of the Walton CPZ. Again the task group thought that it would be preferable to carry out a comprehensive review of the whole CPZ, rather than tinker with parts of it, especially in light of the fact that it has been in operation for a number of years without any change.
- 2.6 Annex 1 outlines the recommendations on which requests should be taken forward to implementation, subject to the completion of the due legal process.
- 2.7 Annex 2 contains plans showing the proposals.
- 2.8 Annex 3 lists the other locations that were considered but which are not recommended for progression as part of this review.
- 2.9 A final item that was discussed at the task group was the possible introduction of some new taxi ranks in Elmbridge. Although putting these in place is the responsibility of Elmbridge Borough Council, the county council, as the highway authority, is a consultee in the process.
- 2.10 The borough council is considering introducing the ranks at the following locations:

- High Street, Esher - 3 spaces outside 77-81 operating from 6pm to 3am
- Queen's Road, Weybridge – 5 spaces outside 85-93 operating from 10pm to 3am
- High Street, Weybridge – 3 spaces outside 17-23 operating from 6pm to 3am
- Mayfield Road, Hersham – 3 spaces opposite the station operating 24 hours a day
- Creek Road, East Molesey – 3 spaces outside 17-19 operating from 6pm to 2am

2.11 At the Esher and Weybridge locations, the ranks would be in where limited waiting bays operated during the day, but which are currently unrestricted overnight. In Mayfield Road, Hersham the rank would be on a single yellow line. In Creek Road, East Molesey the rank would be in a bay which operates as a permit holder or limited waiting bay during the day.

2.12 The task group was happy with the locations in Esher, Weybridge and Hersham but felt that putting a rank in the bay in Creek Road, East Molesey would potentially inconvenience residents who could leave their vehicle there during the controlled hours in the day, but would then have to move it at 6pm. In addition there are existing taxi ranks nearby at Hampton Court station.

2.13 The recommendation therefore is to approve the taxi ranks in High Street, Esher, in Queen's Road and High Street, Weybridge, and in Mayfield Road, Hersham, but not to approve the one in Creek Road, East Molesey.

3. OPTIONS:

- 3.1 Agree the recommendations in this report and the proposals as outlined in Annex 1 and proceed with the statutory process for introducing parking controls.
- 3.2 Amend the recommendations and/or the proposals in Annex 1 and proceed with the statutory process for introducing parking controls.
- 3.3 Do not proceed with any of the recommendations or proposals. The parking controls would remain unaltered - however this will not resolve any of the identified parking problems.

4. CONSULTATIONS:

- 4.1 Meetings have taken place with county and borough councillors, with resident association representatives and other stakeholders to discuss various elements of the proposals. The Parking Task group has also been consulted and has helped develop the proposals contained in the Annex to this report

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 5.1 If all the proposals are implemented, the cost would be in the region of £20,000. We would recommend that the committee allocates £15,000 towards implementation, with any additional costs being met from the parking team's budget.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 6.1 New disabled parking bays help improve access for disabled drivers.

7. LOCALISM:

- 7.1 Many of the proposals in the report have been put forward by members of the community and their representatives.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	Set out below
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report
Corporate Parenting/Looked After Children	No significant implications arising from this report
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report
Public Health	No significant implications arising from this report

8.1 Crime and Disorder implications

There should be fewer instances of obstructive parking as a consequence of the restrictions.

9. CONCLUSION AND RECOMMENDATIONS:

- 9.1 The committee is asked to agree to the recommended changes to the parking controls and restrictions which will help solve parking difficulties in the borough and improve road safety, assist with access for larger vehicles, to ease congestion and improve the environment for residents and improve access for visitors to local businesses.
- 9.2 The committee is asked to agree that:
- (i) the county council's intention to introduce the proposals in Annex 1 is formally advertised, and subject to statutory consultation
 - (ii) if objections are received the Parking Strategy and Implementation Team Manager is authorised to try and resolve them

(iii) if any objections cannot be resolved, the Parking Strategy and Implementation Team Manager, in consultation with the Chairman/Vice Chairman of this committee and the county councillor for the division, decides whether or not they should be acceded to and therefore whether the order should be made, with or without modifications

(iv) it approves the introduction by Elmbridge Borough Council of new taxi ranks in High Street, Esher, in Queen's Road and High Street, Weybridge, and in Mayfield Road, Hersham.

10. WHAT HAPPENS NEXT:

- 10.1 We will formally advertise our intention to make the agreed amendments to the existing parking controls, publishing a notice in a local newspaper, putting up street notices at all locations and sending letters to certain addresses.
- 10.2 In accordance with the council's scheme of delegation, the parking team manager, in consultation with the chairman/vice chairman of the committee and the relevant county councillor will consider any comments and objections that we receive and decide whether to make any changes or not.
- 10.3 We will then have the appropriate signs and road markings installed and make the amendments to the traffic regulation orders and introduce the agreed new parking controls.

Contact Officer:

Rikki Hill, Parking Project Team Leader
Tel: 0300 200 1003

Consulted:

The parking task group, county and borough councillors have been consulted in drawing up the proposals.

Annexes:

Annex 1 – List of recommended proposals
Annex 2 – Plans of recommended proposals
Annex 3 – List of other locations assessed but not recommended

Sources/background papers:

None

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Parking review 2014 – Annex 1

Key: DYL - double yellow lines
 SYL - single yellow line

TRO - traffic regulation order
CPZ - controlled parking zone

Ref. no.	Street	Area	Description	Reason	Drawing no.
1	Claremont Road / Foley Road	Claygate	DYL at junction	Improve sightlines by keeping junction clear	13154
2	Hare Lane	Claygate	DYL on both sides of the bend near junction with Foley Road	Improve safe traffic flow by preventing cars parking on bend	1382
3	Hare Lane	Claygate	DYL opposite the Avenue and on both sides round corner under bridge	Improve safe traffic flow by preventing cars parking on bend	13131
4	Hare Lane (slip road)	Claygate	Put disabled bay at end of row of parking bays near Boots	Improve access for disabled drivers	1382
5	Hare Lane (slip road)	Claygate	Amend length of bays in TRO and change SYL to DYL at junction with Torrington Close, and access road alongside Co-op	Update TRO to correspond with road markings and prevent parking on junction	1382
6	The Parade	Claygate	Extend bay in front of 2	Improve parking amenity	1382
7	Anyards Road	Cobham	DYL either side of entrance to Coveham	Improve access to residential care home	1390
8	Ashford Gardens	Cobham	DYL in passing bay	Improve access for large vehicles (e.g. refuse lorry)	13108
9	Cedar Road	Cobham	Change bays at bottom of Cedar Road and in Cedar Avenue to shared use, with 4 hour max stay	Provide additional short term parking	13112
10	Copse Road / Leigh Road	Cobham	DYL at junction	Improve sightlines and safe traffic flow by keeping junction clear	1390
11	Coveham Crescent	Cobham	Shorten DYL in front of 6 and 8	Accommodate new parking spaces	1390
12	Lushington Drive	Cobham	Install enforceable disabled bay on southern kerb to the north of Churchfield House (where there is currently an advisory bay), and DYL on northern kerb opposite the disabled bay, and DYL by entrance to slip road leading to village hall car park. Remove markings on slip road from the TRO	Update TRO to correspond with road markings and take private road out of TRO	13100
13	Mill View	Cobham	Add residents of 1-4 Mill View, Mill Road to eligibility to apply for permits in Cedar Road / Cedar Avenue / Spencer Road CPZ	Improve parking amenity for residents	N/A
14	Ross Road / Lockhart Road	Cobham	DYL around junction	Improve sightlines and safe traffic flow by keeping junction clear	1389
15	Tartar Road / Hogshill Lane	Cobham	DYL around bend and at junction.	Improve sightlines and safe traffic flow by keeping junction clear	1394

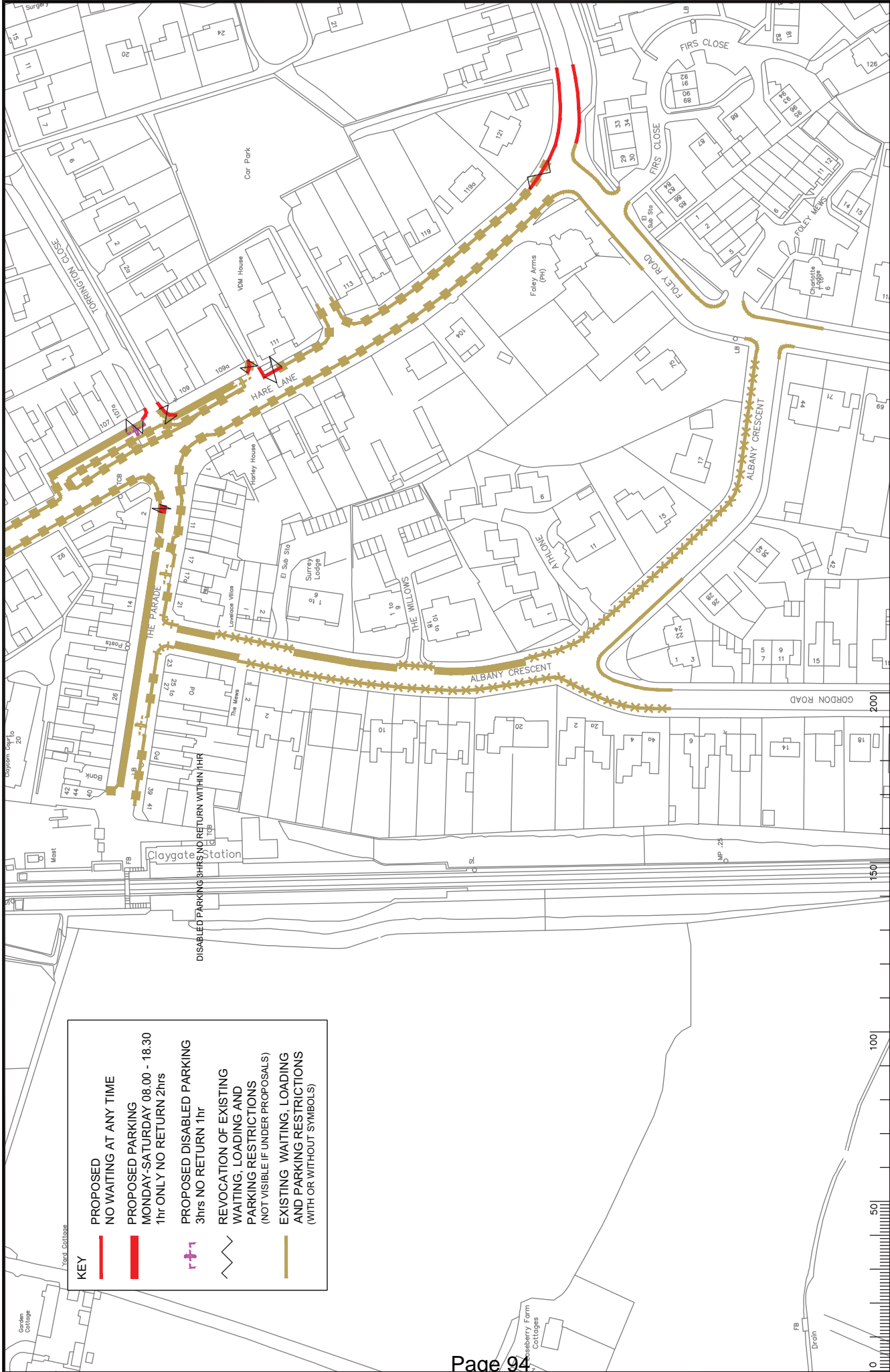
Ref. no.	Street	Area	Description	Reason	Drawing no.
16	Winstanley Close	Cobham	SYL, operating 8.30am - 6.30pm, Monday to Saturday in front 29-33 and continuing down side of 33. In TRO change SYL opposite entrance to access to 1-21 to DYL	Improve access for larger vehicles throughout road. Amend TRO to correspond to road markings	13100
17	Arnison Road / Grove Road	East Molesey	DYL at junction	Improve sightlines at junction and safe traffic flow	1307
18	Bridge Road	East Molesey	Change SYL in front of 38 - 50 to parking bay	Increase parking availability	1309
19	Ember Farm Way / Esher Road	East Molesey	DYL on junction	Improve safe traffic flow by keeping junction clear	13149
20	Graburn Way	East Molesey	DYL at T-junction in Graburn Way and at junction with Hurst Road	Improve sightlines and safe traffic flow by keeping junctions clear	13148
21	Hurst Road	East molesey	DYL by pedestrian island near 80	Improve sightlines and safe use of pedestrian island	13148
22	Park Road / Vine Road	East Molesey	DYL at junction	Improve sightlines and safe traffic flow by keeping junctions clear	13121
23	River Bank	East Molesey	Amend TRO to make 'island' at convergence of Bridge Road, Creek Road and Riverbank all double yellow lines.	Update TRO to correspond with road markings	1310
24	Esher Green	Esher	Change shared use bay in front of 26 and 24 to permit holders only	Increase parking availability for residents	1325
25	High Street	Esher	Rearrange SYL and bays in front of 42-50	Accommodate changed building access following redevelopment	1325
26	Lammas Lane	Esher	Extend DYL on both sides of Lammas Lane near 28	Prevent parking on verge	13107
27	Lower Green Road	Esher	Amend TRO to revoke DYL in front of 70-76	Update TRO to correspond with road markings	13102
28	Milbourne Lane	Esher	Extend DYL to west of junction with Lynne Walk	Improve sightlines and safe vehicle egress from premises	13125
29	More Lane	Esher	Add residents of 2 to eligibility to apply for permits in Esher Green CPZ	Improve parking amenity for residents	N/A
30	West End Lane	Esher	YL to south of entrance to hospice and opposite nos. 12-16	Improve sightlines and safe vehicle egress and create a passing place	13124 & 13153
31	Wolsey Road	Esher	Remove DB in front of 16	Bay no longer needed, so increase general parking availability	13107
32	Brampton Gardens	Hersham	Extend DYL on west side of the road from the junction with Queen's Road to the boundary of nos. 4 & 5	Improve safe traffic flow	1380
33	Burwood Park Road	Hersham	Change bay o/s no. 10 to SYL	Improve access to and egress from premises	1343

Ref. no.	Street	Area	Description	Reason	Drawing no.
34	Claremont Avenue / Molesey Road	Hersham	DYL at junction	Improve safe traffic flow by keeping junction clear	1377
35	Devon Road / Hersham Road	Hersham	DYL at junction	Improve sightlines and safe traffic flow by keeping junction clear	1376
36	Falmouth Road / Hersham Road	Hersham	DYL at junctions and in front of the Royal George pub	Improve sightlines and safe traffic flow by keeping junction clear	1376
37	Green Lane / Robert Close	Hersham	DYL at junction	Improve sightlines and safe traffic flow by keeping junctions clear	1380
38	Molesey Road	Hersham	Amend TRO to include all addresses in new development at 303	Improve parking amenity for residents	N/A
39	Molesey Road	Hersham	Change parking bay o/s 193 to DB	Improve access for disabled driver	1377
40	Pleasant Place	Hersham	Install DYL opposite 11	Improve access to and egress from premises	1381
41	Trenchards Close	Hersham	Extend DYL to in line with boundary of nos. 71 & 72	Improve safe traffic flow by preventing cars parking on bend	1380
42	Couchmore Avenue	Hinchley Wood	DYL at junction	Improve safe traffic flow by keeping junction clear	13151
43	Heathside	Hinchley Wood	DYL at junction and around first bend	Improve safe traffic flow by keeping junction and bend clear	13152
44	Meadow Close / Manor Drive	Hinchley Wood	DYL at junction	Improve sightlines, safe traffic flow and access for larger vehicles (e.g. refuse lorry) by keeping junction clear	1330
45	High Street	Thames Ditton	Limited waiting bays near shops	Increase availability of short term parking for customers of local businesses	1315
46	Riversdale Road	Thames Ditton	Extend DYL on one side to first bend in the road	Improve safe traffic flow and access for larger vehicles	1314
47	Ambleside Avenue / The Furrows	Walton	DYL at junction	Improve sightlines and safe traffic flow by keeping junction clear	1337
48	Ashley Road	Walton	Add residents of 9 to eligibility to apply for permits in scheme B	Improve parking amenity for residents	N/A
49	Bridge Street	Walton	Add residents of 1-24 to eligibility to apply for permits in scheme H	Improve parking amenity for residents	N/A
50	Churchfield Road	Walton	Extend DYL on north side from junction with Sidney Road to join those opposite junction with Esher Avenue	Improve safe traffic flow near junction and in busy section of road near builders merchant	13115
51	Hersham Road	Walton	Add no loading at any time restriction in front of 77-87 and round corner alongside 77	Prevent loading too close to the junction so ensure safe traffic flow	1341

Ref. no.	Street	Area	Description	Reason	Drawing no.
52	Manor Road (spur)	Walton	DYL on western side from halfway along Riverhouse Barn to entrance to Sullivans Reach	Improve sightlines and safe traffic flow	13114
53	Molesey Road	Walton	Extend the Hershams CPZ northwards past the entrance to the North Weylands industrial estate, with SYL on both sides of the road except for a free unlimited parking bay alongside rugby club ground	Improve sightlines, and access to and egress from industrial estate and premises	1372 & 13156
54	Rembrandt Way	Walton	DYL along north side of road in front of 16-21	Improve access for large vehicles	1339
55	River Walk	Walton	Reduce length of DYL in front of 3	Increase parking for residents	13143
56	Rodney Road	Walton	DYL at western end of Rodney Road	Improve sightlines, safe traffic flow and access for large vehicles (e.g. buses)	13138
57	Sidney Road	Walton	Extend DYL on east side of Sidney Road from junction with Rydens Avenue to junction with Crossway	Improve safe traffic flow and prevent obstructive parking	1339
58	Station Avenue	Walton	Change last 10 bays on southern side to the west of junction with Gainsborough Court to shared use pay and display and resident permit holder parking.	Increase parking availability for residents	1344
59	Sullivans Reach	Walton	DYL on western side along the edge of park	Improve safe traffic flow and prevent obstructive parking	13114 & 13157
60	Sunbury Close / Sunbury Lane	Walton	DYL either side of junction	Improve sightlines by keeping junction clear	1331
61	Buckingham Avenue / Hurst Road	West Molesey	Amend TRO to include double yellow lines at and near this junction	Update TRO to correspond with road markings	1301
62	High Street	West Molesey	DYL from southern end of SKC outside Chandlers Field school past pedestrian island	Improve safety of pedestrians crossing the road	1303
63	High Street / Cannon Way	West Molesey	DYL at junction	Improve sightlines by keeping junction clear	1302
64	Island Farm Avenue	West Molesey	DYL in turning head	Improve safe traffic flow	13141
65	Island Farm Road	West Molesey	Extend DYL westward from junction with Island Farm Avenue across front of 91	Improve sightlines, and access to and egress from premises	13141
66	Langton Road	West Molesey	Remove DYL in front of garage between parking bay and Hidden Close outside 1	Increase parking availability	1304
67	Mole Abbey Gardens	West Molesey	DYL at junction	Improve sightlines and safe traffic flow by keeping junction clear	1302
68	St Barnabas Gardens / Down Street	West Molesey	DYL at junction	Improve sightlines by keeping junction clear	13141

Ref. no.	Street	Area	Description	Reason	Drawing no.
69	Walton Road	West Molesey	Limited waiting bays in slip road in front of 500-504	Increase availability of short term parking for customers of local businesses	1302
70	Ember Lane	Weston Green	DYL on both sides at the bend near 58	Improve safe traffic flow by preventing cars parking on bend	13150
71	Ember Lane	Weston Green	Extend SYL on north side opposite Emberhurst school	Improve safe traffic flow by preventing cars parking too close to a bend	13139
72	The Woodlands / Woodend	Weston Green	Extend DYL in the Woodlands to west of junction	Improve sightlines at junction	1321
73	Woodend	Weston Green	SYL, operating 11am-1pm, Monday to Friday, on eastern side of the road	Improve traffic flow and access for large vehicles (e.g. buses)	1321
74	Brooklands Road	Weybridge	DYL between the two entrances to The Fairway	Improve sightlines, and safe access and egress	13155
75	Daneswood Close	Weybridge	Extend DYL in front of no. 1. Introduce DYL on both sides at bend in front of nos. 5, 4 & 6.	Improve sightlines and access for large vehicles	13135
76	Elmgrove Road	Weybridge	Extend hours of operation of parking bays to 9am to 6pm	Improve parking amenity for residents	1353 & 1351
77	Grove Place	Weybridge	Remove DYL in front of fence alongside Jolly Farmer pub	Increase parking availability for residents	1361
78	Hanger Hill	Weybridge	DYL on west side from in front of 32 southwards to past pedestrian refuge island.	Improve sightlines, and access to and egress from premises	13111
79	High Street	Weybridge	Extend DYL in access road behind 33-39	Improve access to rear of shops	1353
80	Julian Hill	Weybridge	SYL, 10am-11am, Monday to Friday, throughout its length	Prevent obstructive parking and improve amenity for residents	1368
81	Locke King Road	Weybridge	DYL either side of entrance to track leading to rear of Kingsway Terrace	Improve sightlines, and access to and egress from premises	1369
82	Pine Grove	Weybridge	Extend DYL from entrance to Dresden Way westward to entrance to car park for flats.	Prevent obstructive parking on pavement and improve safety of pedestrians	13135
83	Portmore Park Road	Weybridge	DYL on both sides in vicinity of pedestrian refuge island by 68, extending on north side eastwards to overlap DYL by junction with Portmore Way, and westward to meet DYL at junction with Wey Road	Improve safe traffic flow and pedestrian safety	1352
84	Queens Road	Weybridge	Install bus stop clearway at the bus stop in the parking bays in front of 23-37 and by bus stop on the opposite side of the road	Improve access to buses for passengers	1361
85	Queens Road	Weybridge	Replace limited waiting bay with loading bay in front of 49B and 51	Facilitate deliveries to businesses	1361
86	Rosslyn Park	Weybridge	Extend DYL on south west side up to 2 and install DYL on north east side from opposite 2 eastward to lay by in front of Stafford Square	Improve sightlines and safe traffic flow	1355

Ref. no.	Street	Area	Description	Reason	Drawing no.
87	St George's Avenue	Weybridge	Extend DYL on south side from junction with Queens Road up to first entrance to Falcons.	Improve sightlines and safe access to and egress from premises	1362
88	Thames Street	Weybridge	DYL at junction with Portmore Park Road and extending northwards to join existing DYL	Improve sightlines at junction and safe traffic flow	1351



KEY	DESCRIPTION
	PROPOSED NO WAITING AT ANY TIME
	PROPOSED PARKING MONDAY-SATURDAY 08.00 - 18.30 1hr ONLY NO RETURN 2hrs
	PROPOSED DISABLED PARKING 3hrs NO RETURN 1hr
	REVOCAION OF EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (NOT VISIBLE IF UNDER PROPOSALS)
	EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

Project No. 3282/ELM
Contract No. 1382
Drawing No. A
Revision No. A
SURREY COUNTY COUNCIL
PROPOSAL

ELMBRIDGE DPE
CLAYGATE
IMPLEMENTED TRAFFIC ORDERS

SHEET OF A3

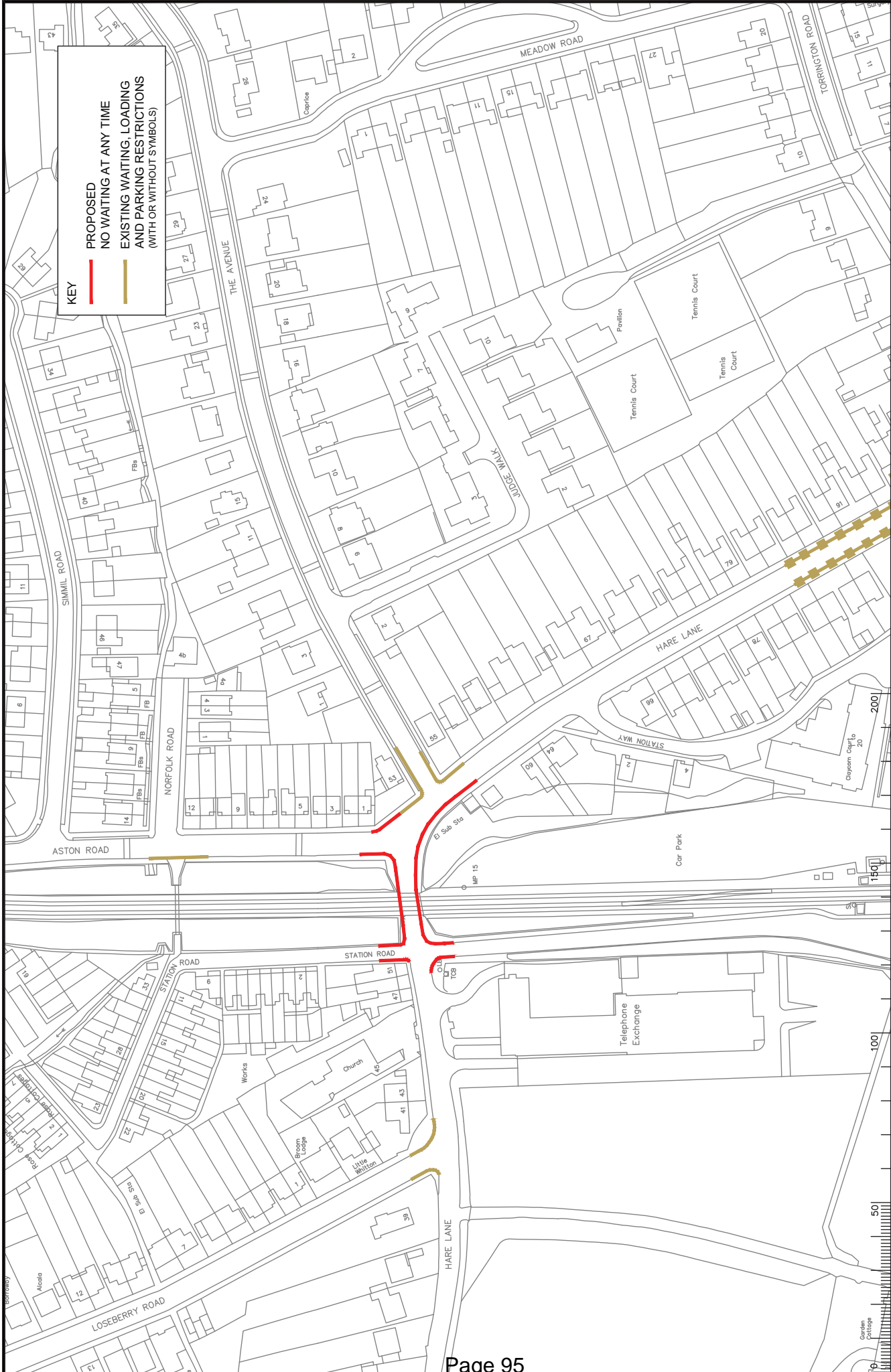
Approved by: [Signature] Date: 06/14
Checked by: [Signature] Date: 06/14
Approved by: [Signature] Date: 06/14

Rev.	Description	Drwn	Sip.	Date	Chkl	Sip.	Date	Appr	Sip.	Date
A	REVISIONS ADVISED	CAH	CAH	06/14	RI	RI	06/14	RI	RI	06/14

Scale: 1:1250

North

Notes: S:\Project\current\3282\ELM\Drawings\17_ADM\REVISED 2014\382_1582_A.dwg



KEY

— PROPOSED NO WAITING AT ANY TIME

— EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

Project No. 3282/ELM
 Contract No. 13131
 Drawing No. A
 Revision No. A
 Date 16/11/15
 Scale 1:1500

SURREY COUNTY COUNCIL

ELBRIDGE DPE
 CLAYGATE

IMPLEMENTED TRAFFIC ORDERS

SHEET OF

Approved by the Committee of the Council on 17th November 2015, with the recommendation of the Traffic and Transport Committee, subject to the approval of the County Council. The Committee's decision is subject to the approval of the County Council. A 100% majority.

Drawn by: CAH
 Checked by: CAH
 Approved by: RH

Date: 16/11/15
 Date: 16/11/15
 Date: 16/11/15

Rev.	Description	Date	Drawn	Sp.	Appr.	Date
1	ISSUED FOR TENDERS	06/14	CAH	RH	06/14	RH
2	REVISED	06/14	CAH	RH	06/14	RH
3	REVISED	06/14	CAH	RH	06/14	RH
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20	REVISED	06/14	CAH	RH	06/14	RH

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19	REVISED	06/14	CAH	RH	06/14	RH
20	REVISED	06/14	CAH	RH	06/14	RH

Notes

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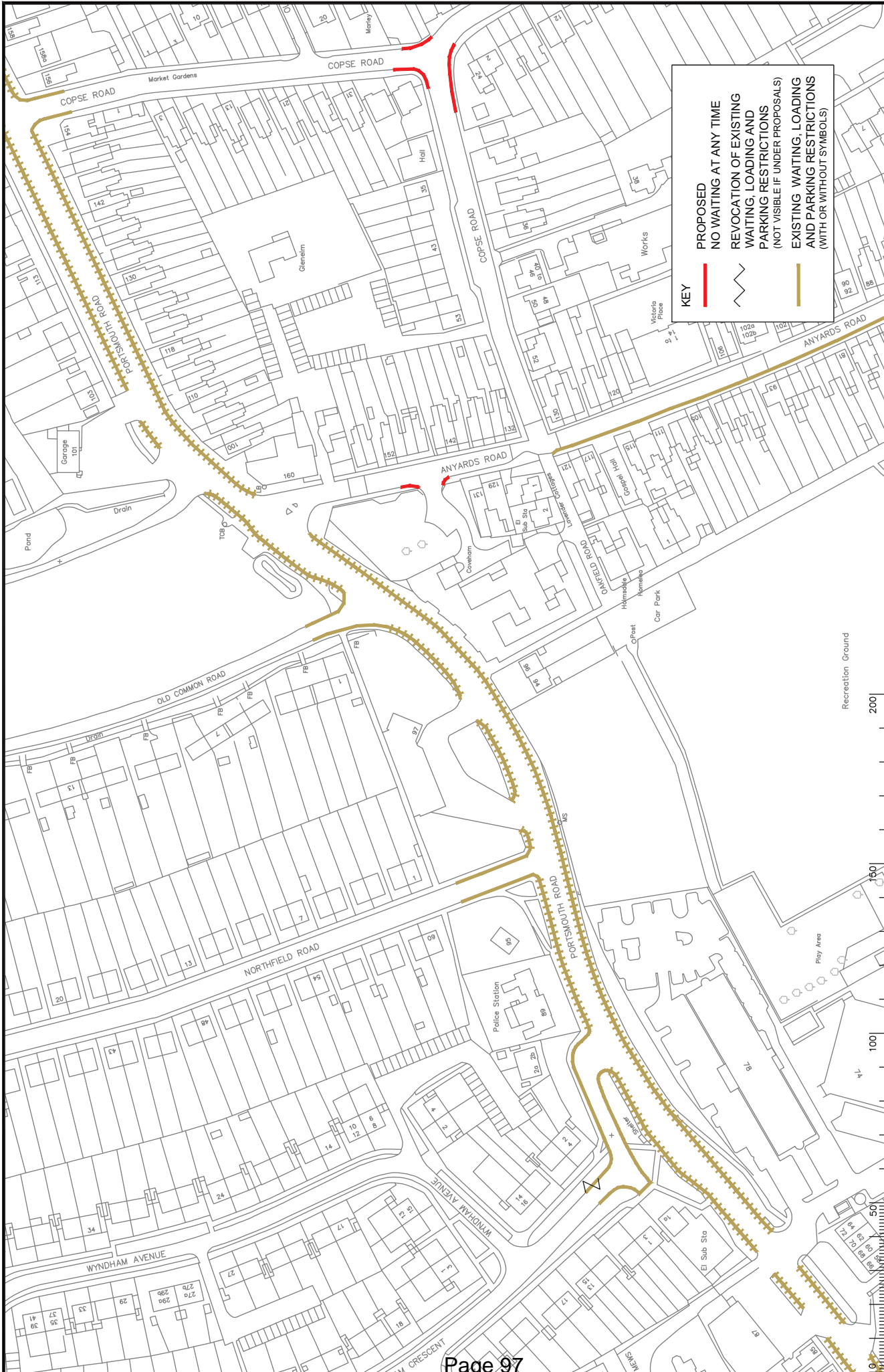
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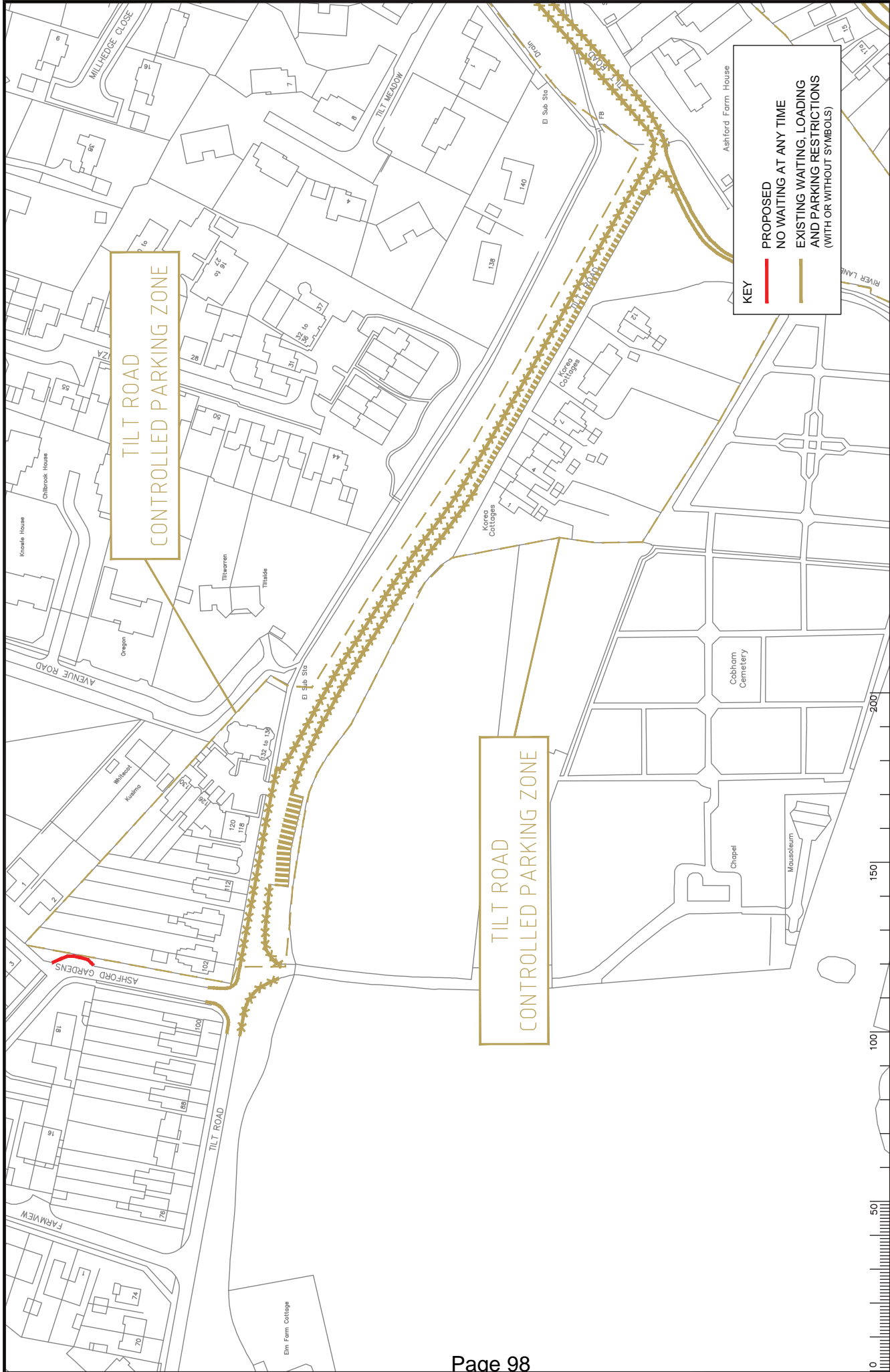
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KEY

- PROPOSED
- NO WAITING AT ANY TIME
- REVOCAION OF EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (NOT VISIBLE IF UNDER PROPOSALS)
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

<p>Project No. 3282/ELM Contract No. 1390 Revision No. A Date 15/05/14</p>		<p>Project ELMBRIDGE DPE COBHAM</p>		<p>Sheet 1 of 1 SHEET OF PROPOSAL</p>							
<p>Approved by the Council on 17th February 2014, with the following conditions: 1. The proposed works shall be carried out in accordance with the Traffic Management Regulations 2002. 2. The proposed works shall be carried out in accordance with the Traffic Management Regulations 2002. 3. The proposed works shall be carried out in accordance with the Traffic Management Regulations 2002.</p>		<p>Checked by Date 15/05/14</p>		<p>Approved by Date 15/05/14</p>							
<p>Rev. Description</p>		Date	Drawn	Date	Checked	Date	Appr.	Date	Sp.	Date	Sp.
<p>A. RESTRICTIONS ADVISED</p>		05/14	CAH	05/14	RI	05/14	RI	05/14	RI	05/14	RI



TILT ROAD
CONTROLLED PARKING ZONE

TILT ROAD
CONTROLLED PARKING ZONE

KEY

- PROPOSED
- NO WAITING AT ANY TIME
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

0 50 100 150 200

NOTES

Rev.	Description	Drawn	Sig.	Date	Checked	Sig.	Date	Appr.	Sig.	Date
A	REVISIONS ADVISED	CAH	CAH	06.14	RI	RI	06.14	RI	RI	06.14

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North

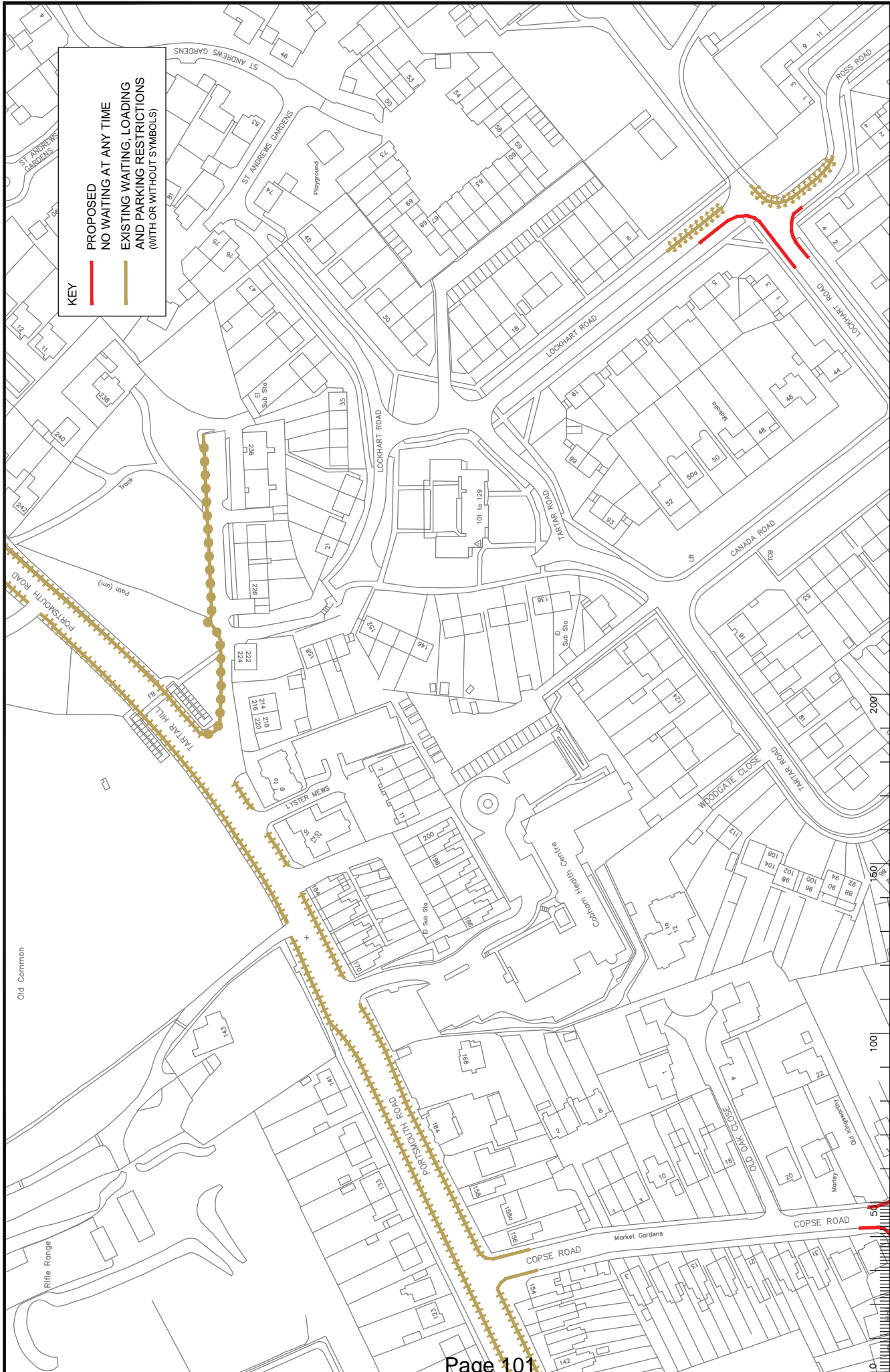
Project: ELMBRIDGE DPE
STOKE D'ABERNON
IMPLEMENTED TRAFFIC ORDERS

Project No: 3282/ELM
Contract No: 13108
Drawing No: A
Revision No: A

SURREY COUNTY COUNCIL

PROPOSAL

SHEET OF



KEY

- PROPOSED NO WAITING AT ANY TIME
- - - EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

Project No. 3282/ELM
 Contract No. 1389
 Drawing No. A
 Revision No. A

SURREY COUNTY COUNCIL

ELMBRIDGE DPE
 COBHAM
 IMPLEMENTED TRAFFIC ORDERS

SHEET OF

Project Name: Elmbridge DPE, Cobham
 Project Location: Elmbridge DPE, Cobham
 Project Start Date: 06/14
 Project End Date: 06/14

Drawn by: CAH
 Checked by: RH
 Approved by: RH

Rev.	Description	Drawn	Sp.	Date	Chk'd	Sp.	Date	Appr.	Sp.	Date
A	RESUBMISSION APPROVED	CAH	RH	06/14	RH	RH	06/14	RH	RH	06/14

Scale: 1:1500



KEY

- PROPOSED NO WAITING AT ANY TIME
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

NOTES

Rev.	Description	Drawn	Sp.	Date	Checked	Sp.	Date	Appr.	Sp.	Date
A	RESUBMISSION REQUIRED	CAH	CAH	05.14	RI	RI	05.14	RI	RI	05.14

North West

Approved on the 05/14/2014 by the Council of the County of Surrey, with the following conditions: 1. The applicant must ensure that the proposed traffic order is implemented in accordance with the Traffic Order Regulations, 2007. 2. The applicant must ensure that the proposed traffic order is implemented in accordance with the Traffic Order Regulations, 2007. 3. The applicant must ensure that the proposed traffic order is implemented in accordance with the Traffic Order Regulations, 2007.

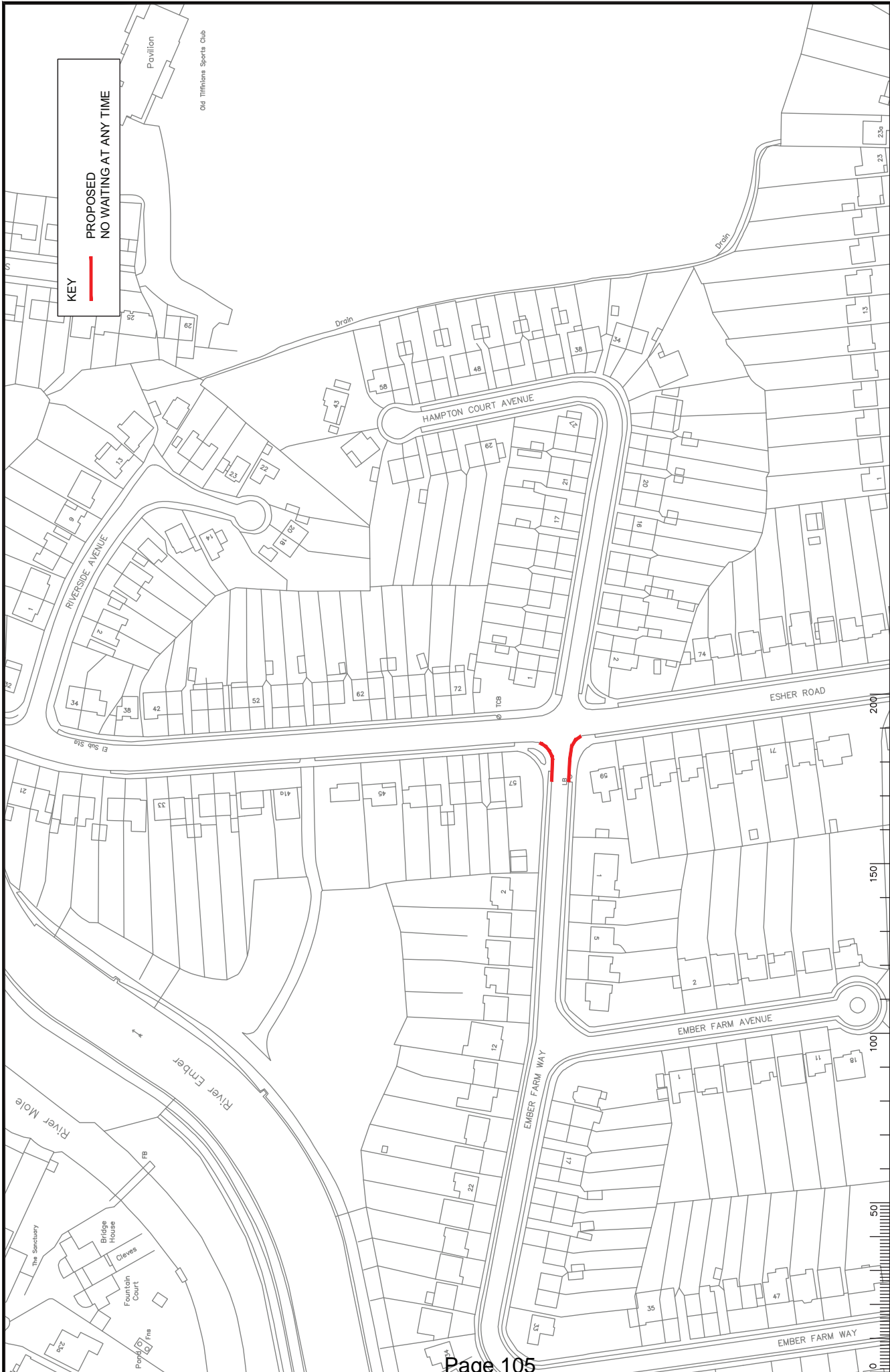
Project No. 3282/ELM
 Contract No. 1507
 Drawing No. A
 Revision No. A

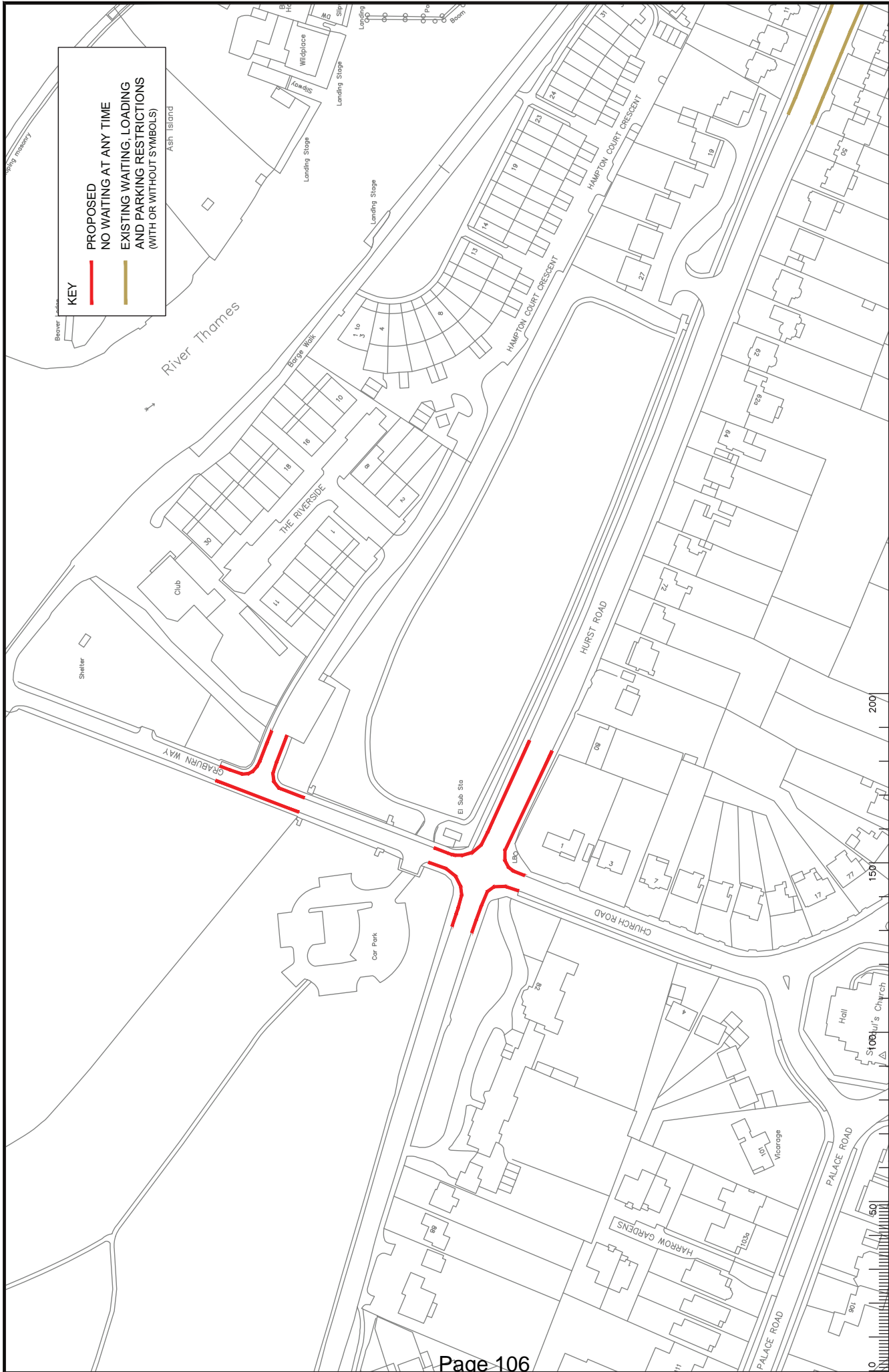
SURREY COUNTY COUNCIL

ELM BRIDGE DPE
 EAST MOLESEY
 IMPLEMENTED TRAFFIC ORDERS

Scale: 1:1250

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KEY

- PROPOSED NO WAITING AT ANY TIME
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

NOTES

Rev. Description

Drwn	Sig.	Date	Chkcd	Sig.	Date	Appr	Sig.	Date

North West

Approved by the Council on 17th October 2014, with the recommendation of the Planning Committee, subject to the necessary conditions. The Council is advised that the proposed works are in accordance with the Council's Policy on Roadworks, adopted on 17th October 2014.

Drawn by: CAH
Checked by: CAH
Approved by: RH

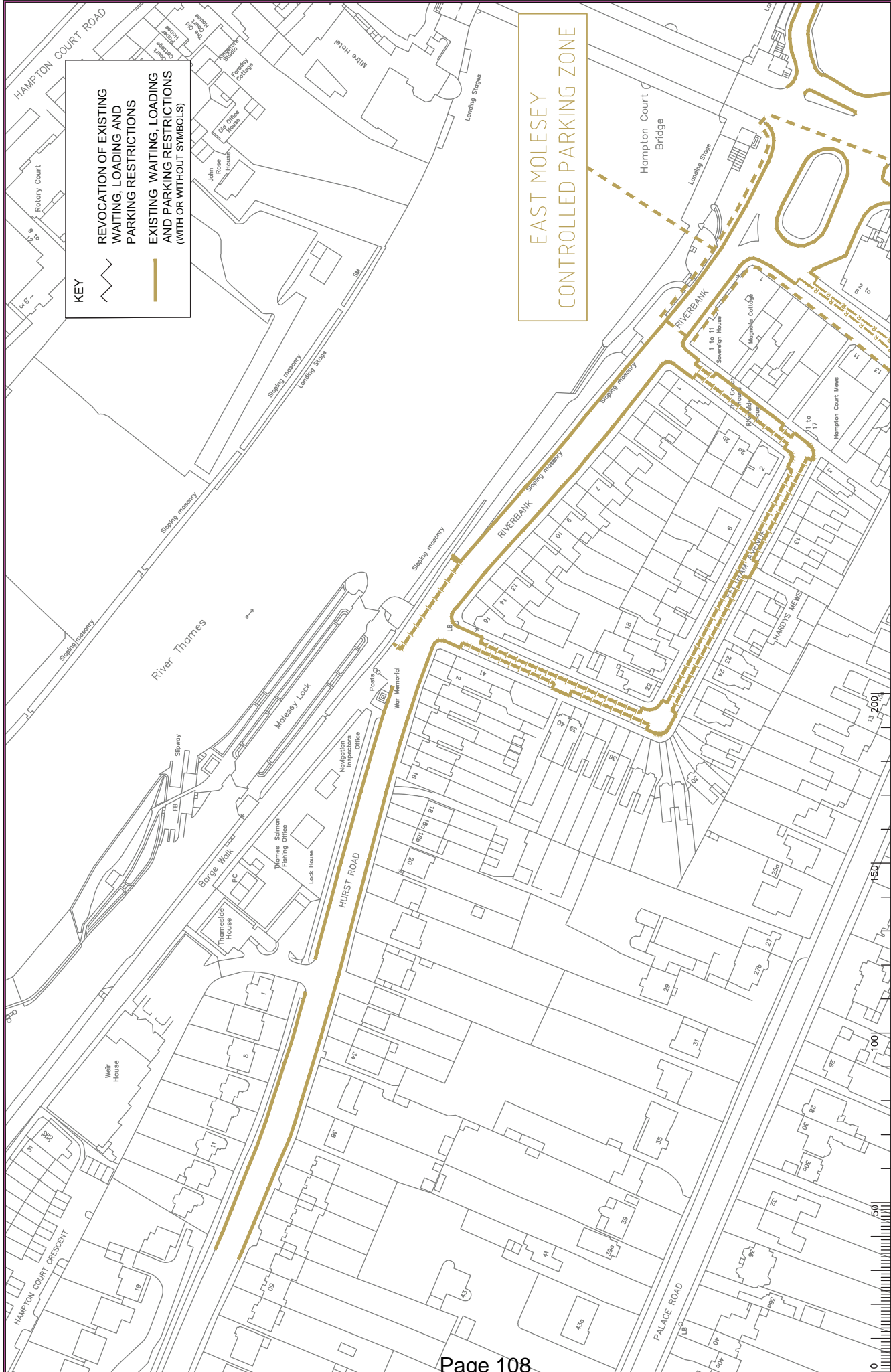
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Date: 16/10/14

Project: ELMBRIDGE DPE
Client: EAST MOLESEY
Drawing No: 13148
Revision: -

SURREY COUNTY COUNCIL

PROPOSAL

SHEET OF



KEY

- REVOCAION OF EXISTING WAITING, LOADING AND PARKING RESTRICTIONS
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

EAST MOLESEY CONTROLLED PARKING ZONE

NOTES

1. Project current 13/08/2014. Drawings 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100, 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 111, 112, 113, 114, 115, 116, 117, 118, 119, 120, 121, 122, 123, 124, 125, 126, 127, 128, 129, 130, 131, 132, 133, 134, 135, 136, 137, 138, 139, 140, 141, 142, 143, 144, 145, 146, 147, 148, 149, 150, 151, 152, 153, 154, 155, 156, 157, 158, 159, 160, 161, 162, 163, 164, 165, 166, 167, 168, 169, 170, 171, 172, 173, 174, 175, 176, 177, 178, 179, 180, 181, 182, 183, 184, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 200, 201, 202, 203, 204, 205, 206, 207, 208, 209, 210, 211, 212, 213, 214, 215, 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 228, 229, 230, 231, 232, 233, 234, 235, 236, 237, 238, 239, 240, 241, 242, 243, 244, 245, 246, 247, 248, 249, 250, 251, 252, 253, 254, 255, 256, 257, 258, 259, 260, 261, 262, 263, 264, 265, 266, 267, 268, 269, 270, 271, 272, 273, 274, 275, 276, 277, 278, 279, 280, 281, 282, 283, 284, 285, 286, 287, 288, 289, 290, 291, 292, 293, 294, 295, 296, 297, 298, 299, 300, 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 313, 314, 315, 316, 317, 318, 319, 320, 321, 322, 323, 324, 325, 326, 327, 328, 329, 330, 331, 332, 333, 334, 335, 336, 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354, 355, 356, 357, 358, 359, 360, 361, 362, 363, 364, 365, 366, 367, 368, 369, 370, 371, 372, 373, 374, 375, 376, 377, 378, 379, 380, 381, 382, 383, 384, 385, 386, 387, 388, 389, 390, 391, 392, 393, 394, 395, 396, 397, 398, 399, 400, 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 416, 417, 418, 419, 420, 421, 422, 423, 424, 425, 426, 427, 428, 429, 430, 431, 432, 433, 434, 435, 436, 437, 438, 439, 440, 441, 442, 443, 444, 445, 446, 447, 448, 449, 450, 451, 452, 453, 454, 455, 456, 457, 458, 459, 460, 461, 462, 463, 464, 465, 466, 467, 468, 469, 470, 471, 472, 473, 474, 475, 476, 477, 478, 479, 480, 481, 482, 483, 484, 485, 486, 487, 488, 489, 490, 491, 492, 493, 494, 495, 496, 497, 498, 499, 500, 501, 502, 503, 504, 505, 506, 507, 508, 509, 510, 511, 512, 513, 514, 515, 516, 517, 518, 519, 520, 521, 522, 523, 524, 525, 526, 527, 528, 529, 530, 531, 532, 533, 534, 535, 536, 537, 538, 539, 540, 541, 542, 543, 544, 545, 546, 547, 548, 549, 550, 551, 552, 553, 554, 555, 556, 557, 558, 559, 560, 561, 562, 563, 564, 565, 566, 567, 568, 569, 570, 571, 572, 573, 574, 575, 576, 577, 578, 579, 580, 581, 582, 583, 584, 585, 586, 587, 588, 589, 590, 591, 592, 593, 594, 595, 596, 597, 598, 599, 600, 601, 602, 603, 604, 605, 606, 607, 608, 609, 610, 611, 612, 613, 614, 615, 616, 617, 618, 619, 620, 621, 622, 623, 624, 625, 626, 627, 628, 629, 630, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 641, 642, 643, 644, 645, 646, 647, 648, 649, 650, 651, 652, 653, 654, 655, 656, 657, 658, 659, 660, 661, 662, 663, 664, 665, 666, 667, 668, 669, 670, 671, 672, 673, 674, 675, 676, 677, 678, 679, 680, 681, 682, 683, 684, 685, 686, 687, 688, 689, 690, 691, 692, 693, 694, 695, 696, 697, 698, 699, 700, 701, 702, 703, 704, 705, 706, 707, 708, 709, 710, 711, 712, 713, 714, 715, 716, 717, 718, 719, 720, 721, 722, 723, 724, 725, 726, 727, 728, 729, 730, 731, 732, 733, 734, 735, 736, 737, 738, 739, 740, 741, 742, 743, 744, 745, 746, 747, 748, 749, 750, 751, 752, 753, 754, 755, 756, 757, 758, 759, 760, 761, 762, 763, 764, 765, 766, 767, 768, 769, 770, 771, 772, 773, 774, 775, 776, 777, 778, 779, 780, 781, 782, 783, 784, 785, 786, 787, 788, 789, 790, 791, 792, 793, 794, 795, 796, 797, 798, 799, 800, 801, 802, 803, 804, 805, 806, 807, 808, 809, 810, 811, 812, 813, 814, 815, 816, 817, 818, 819, 820, 821, 822, 823, 824, 825, 826, 827, 828, 829, 830, 831, 832, 833, 834, 835, 836, 837, 838, 839, 840, 841, 842, 843, 844, 845, 846, 847, 848, 849, 850, 851, 852, 853, 854, 855, 856, 857, 858, 859, 860, 861, 862, 863, 864, 865, 866, 867, 868, 869, 870, 871, 872, 873, 874, 875, 876, 877, 878, 879, 880, 881, 882, 883, 884, 885, 886, 887, 888, 889, 890, 891, 892, 893, 894, 895, 896, 897, 898, 899, 900, 901, 902, 903, 904, 905, 906, 907, 908, 909, 910, 911, 912, 913, 914, 915, 916, 917, 918, 919, 920, 921, 922, 923, 924, 925, 926, 927, 928, 929, 930, 931, 932, 933, 934, 935, 936, 937, 938, 939, 940, 941, 942, 943, 944, 945, 946, 947, 948, 949, 950, 951, 952, 953, 954, 955, 956, 957, 958, 959, 960, 961, 962, 963, 964, 965, 966, 967, 968, 969, 970, 971, 972, 973, 974, 975, 976, 977, 978, 979, 980, 981, 982, 983, 984, 985, 986, 987, 988, 989, 990, 991, 992, 993, 994, 995, 996, 997, 998, 999, 1000.

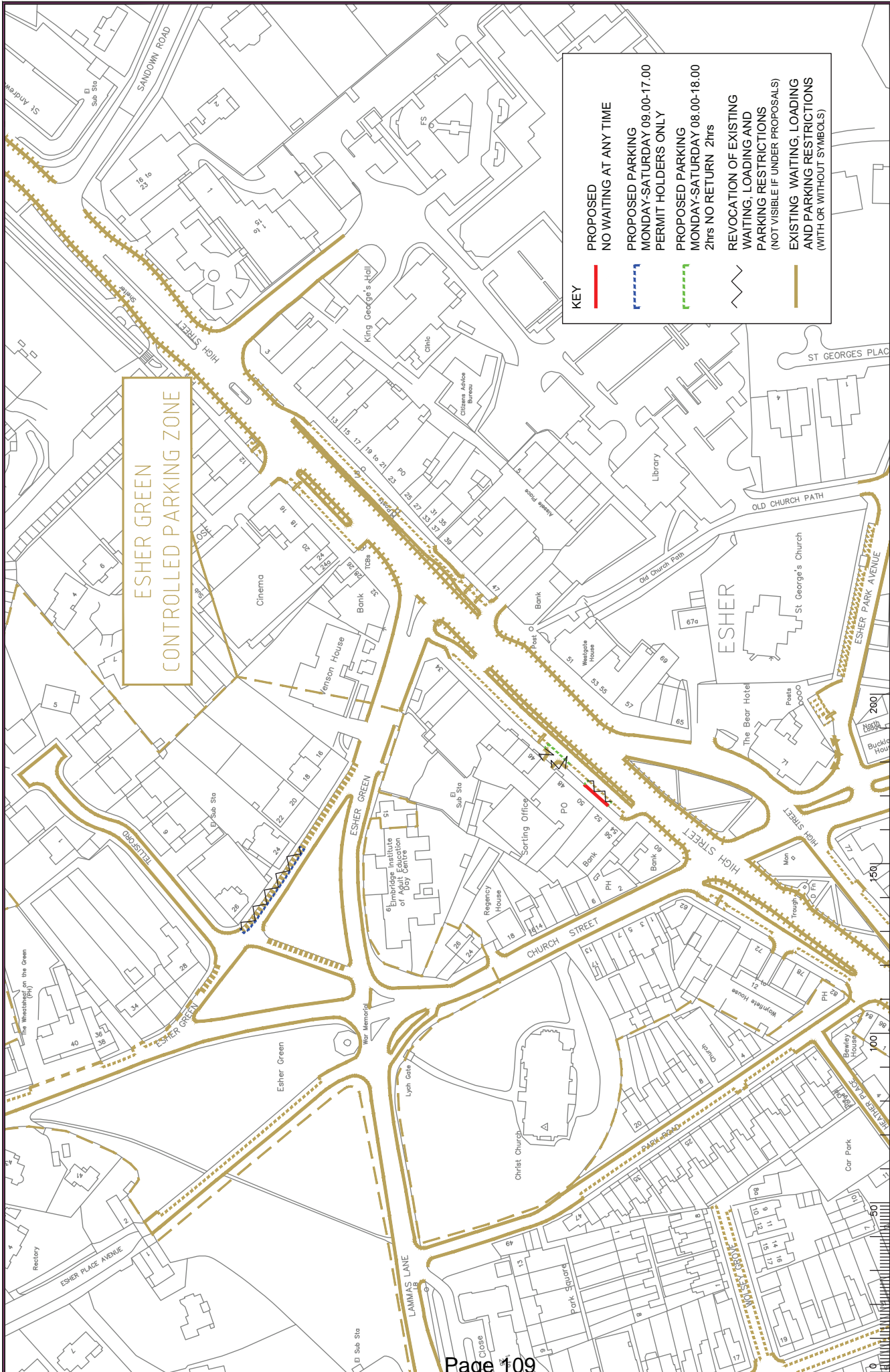
ELM BRIDGE DPE EAST MOLESEY IMPLEMENTED TRAFFIC ORDERS

SURREY COUNTY COUNCIL

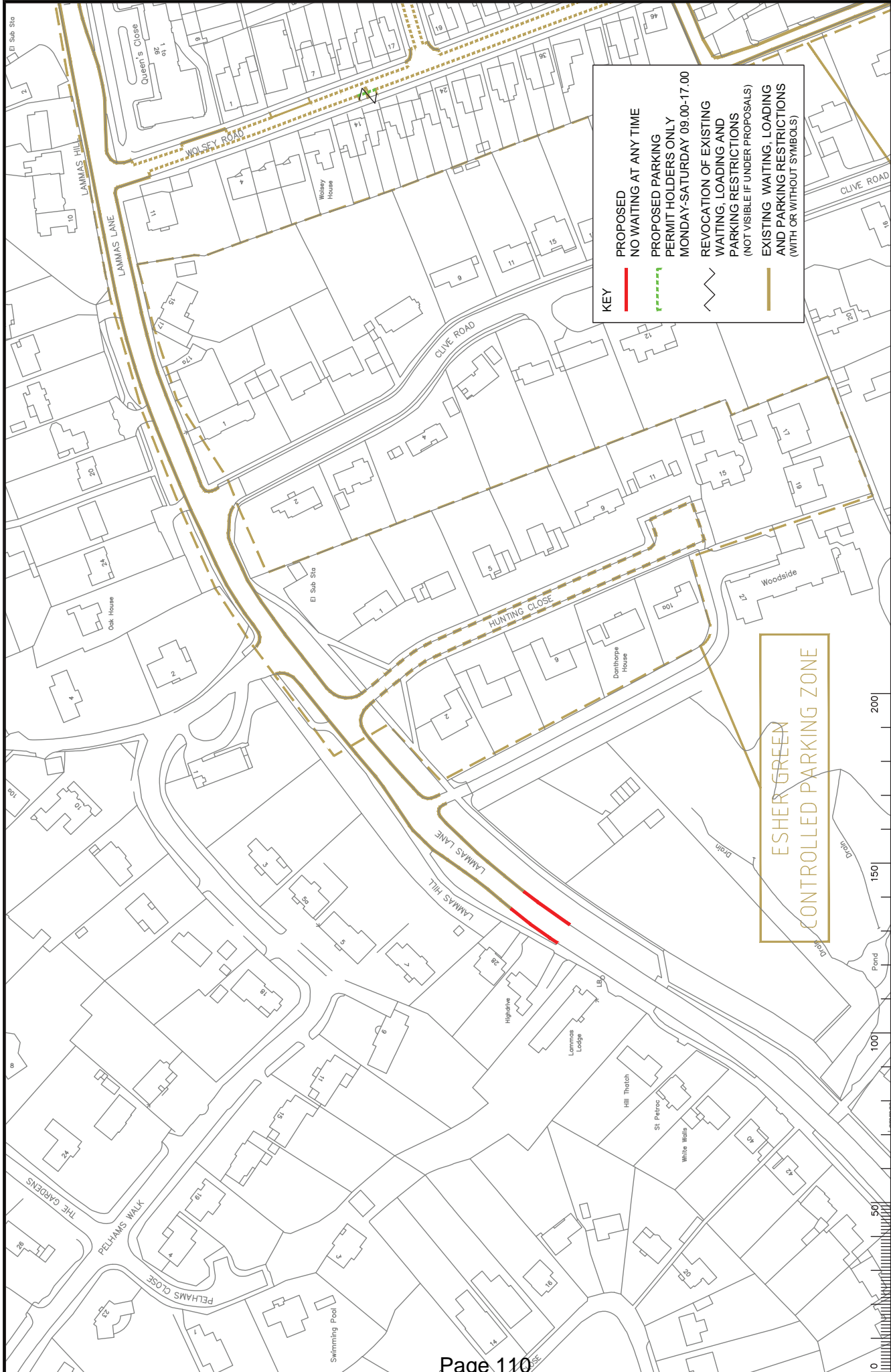
Project No: 3282/ELM
 Contract No: 13/10
 Drawing No: A
 Revision: A
 Date: 13/10/14
 Scale: 1:1500

Author: [Name]
 Designer: [Name]
 Checker: [Name]
 Approver: [Name]

Scale: 1:1500



Project No. 3282/ELM		Project Name ELMBRIDGE DPE		Drawing No. 1325		Revision No. A	
Client SURREY COUNTY COUNCIL		Project Location ESHER		Drawing Date 13/12/25		Revision Date	
Author		Checked by		Date		Status	
Drawn by		Checked by		Date		Status	
Date 14/06/14		Date 14/06/14		Date 14/06/14		Date 14/06/14	
Status		Status		Status		Status	
Scale 1:1250		Scale 1:1250		Scale 1:1250		Scale 1:1250	
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Rev.	Description	Drawn	Sp.	Date	Checked	Sp.	Date
A	RESTRICTIONS AMENDED	CAH	RI	06.14	RI	RI	06.14

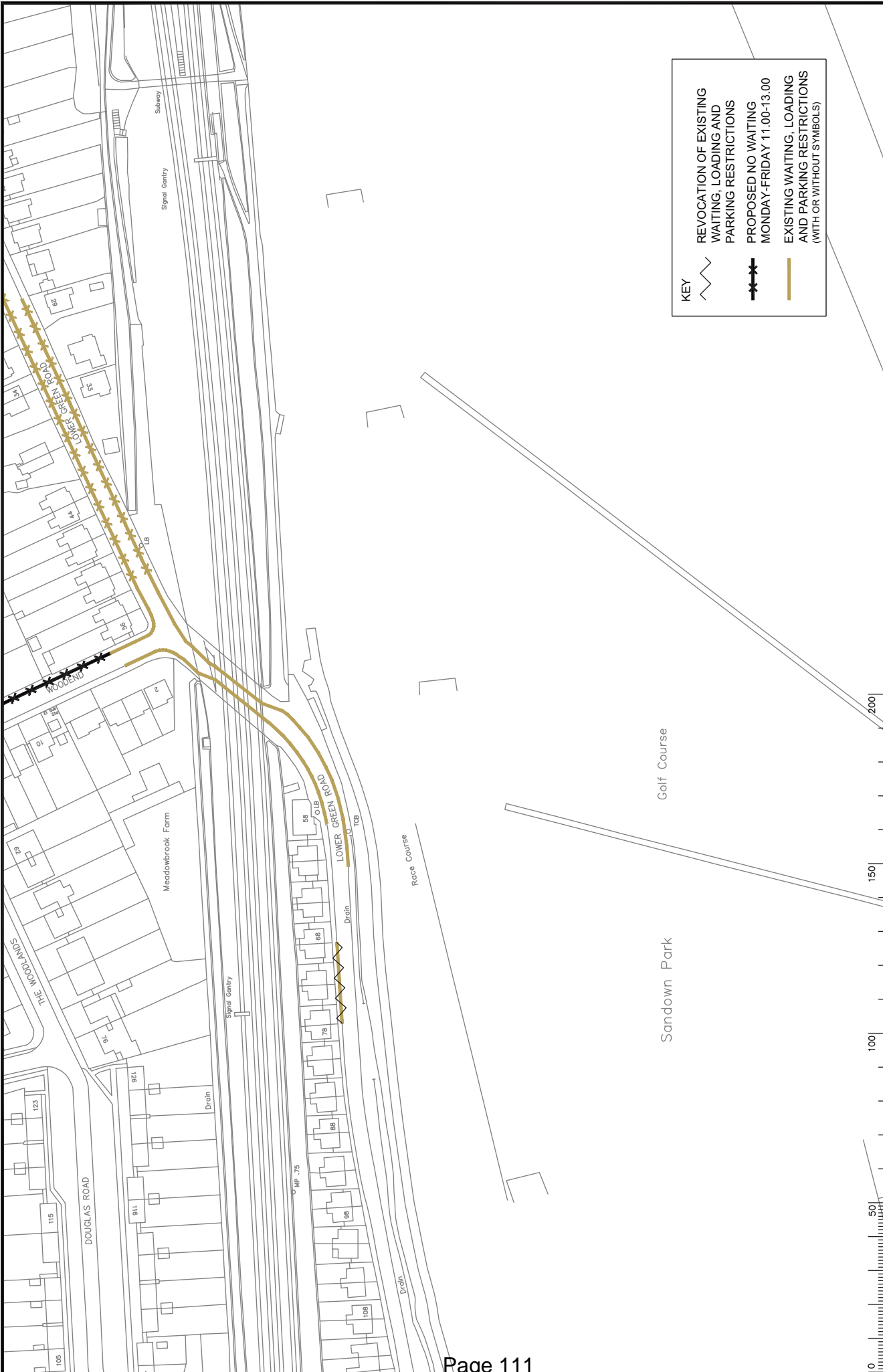


KEY




- NO WAITING AT ANY TIME
- PROPOSED PARKING PERMIT HOLDERS ONLY MONDAY-SATURDAY 09.00-17.00
- ~ REVOCATION OF EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (NOT VISIBLE IF UNDER PROPOSALS)
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

**ESHER GREEN
CONTROLLED PARKING ZONE**

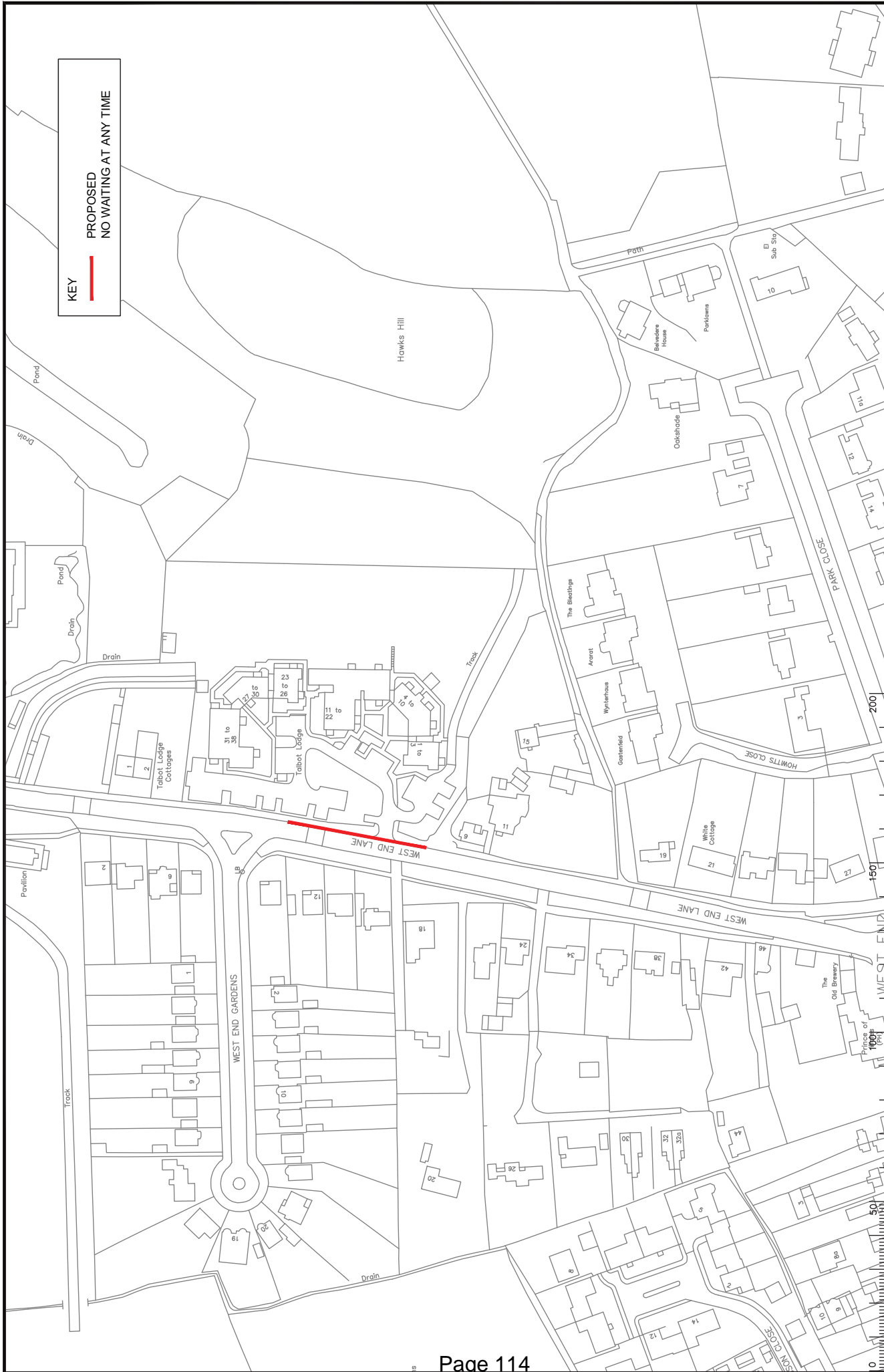
		ELMBRIDGE DPE ESHER		IMPLEMENTED TRAFFIC ORDERS		SHEET OF	
Project No: 3282/ELM Contract No: 13107 Revision: A		Project Name: ELMBRIDGE DPE Location: ESHER		Date Issued: 15/06/14 Date Valid To: 15/06/14		Proposed By: CAH Checked By: RH Approved By: RH	
Approved by the Council on 15/06/14, subject to the terms and conditions of the Traffic Order. The Council reserves the right to vary or revoke the Traffic Order at any time.		Approved by the Council on 15/06/14, subject to the terms and conditions of the Traffic Order. The Council reserves the right to vary or revoke the Traffic Order at any time.		Approved by the Council on 15/06/14, subject to the terms and conditions of the Traffic Order. The Council reserves the right to vary or revoke the Traffic Order at any time.		Approved by the Council on 15/06/14, subject to the terms and conditions of the Traffic Order. The Council reserves the right to vary or revoke the Traffic Order at any time.	
Rev. Description A. RESERVATIONS AMENDED		Drawn CAH	Date 06/14	Checked RH	Date 06/14	Approved RH	Date 06/14
Scale: 1:1250		Date: 06/14		Date: 06/14		Date: 06/14	



KEY

- 
 REVOCATION OF EXISTING WAITING, LOADING AND PARKING RESTRICTIONS
- 
 PROPOSED NO WAITING MONDAY-FRIDAY 11.00-13.00
- 
 EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

<p>Project No. 3282/ELM Contract Drawing No. 13102 Revision Date 13/10/20 A PROPOSAL</p>		<p>Project ELMBRIDGE DPE ESHER IMPLEMENTED TRAFFIC ORDERS</p>		<p>Approved by Date 16/11/20 Approved by Date 16/11/20</p>	
<p>Checked by Date 16/11/20 Checked by Date 16/11/20</p>		<p>Drawn by Date 16/11/20 Drawn by Date 16/11/20</p>		<p>Scale 1:1250</p>	
<p>Rev. Description A. RESTRICTIONS AMENDED</p>		<p>Date 06/14 Date 06/14</p>		<p>Date 06/14 Date 06/14</p>	



KEY
 PROPOSED
 NO WAITING AT ANY TIME

Project No. 3282/ELM
 Contract No. 13153
 Drawing No. -
 Revision No. -
 Date Issued -
 Date of Issue -
 Project Name: ELM BRIDGE DPE
 ESHER
 IMPLEMENTED TRAFFIC ORDERS

Approved by: [Signature]
 Checked by: [Signature]
 Date: 16/11/14

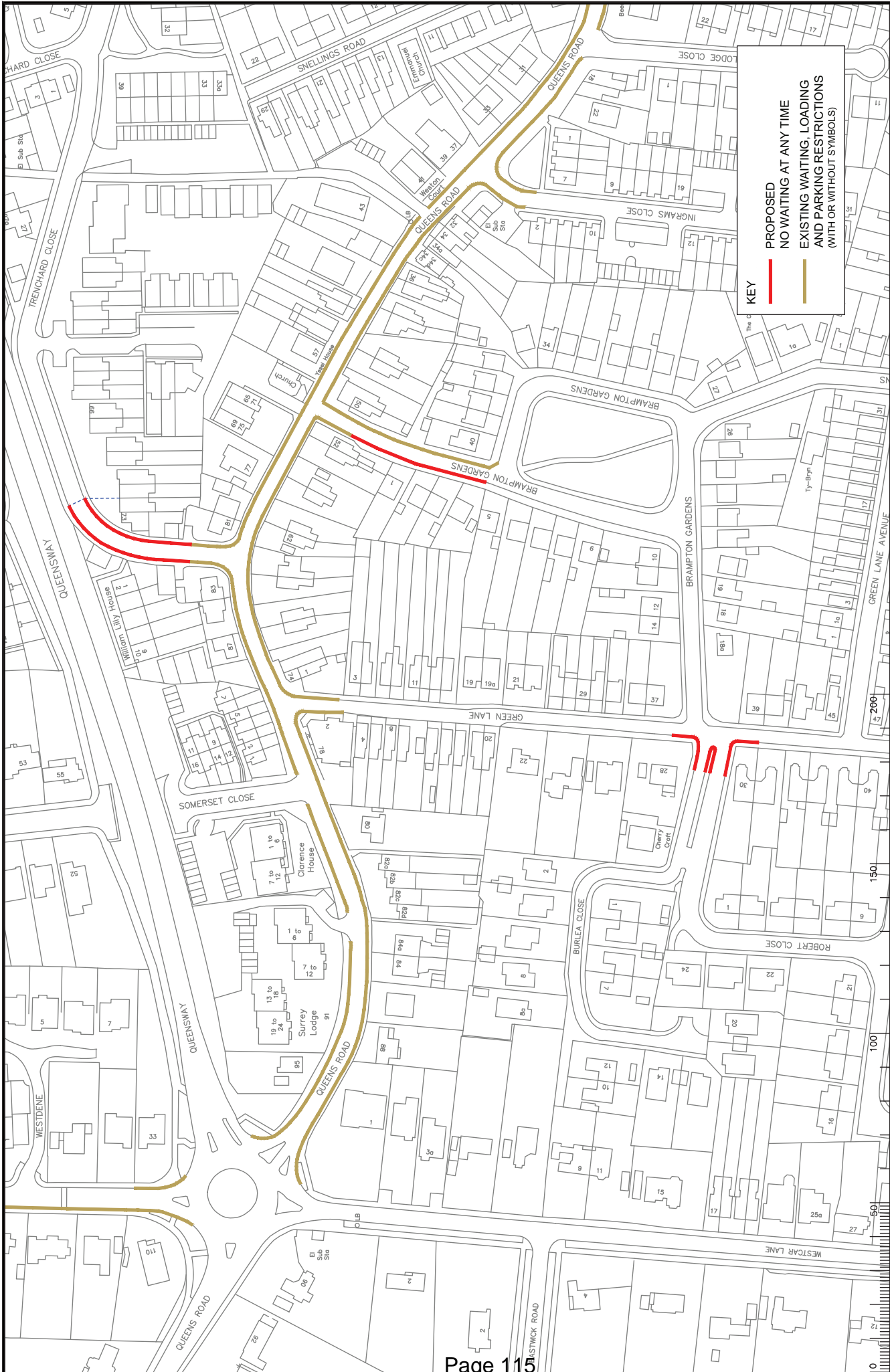
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Project Location: [Address]

Project Description: [Description]

Rev. Description Date Chk'd Sp. Date Appr. Sp. Date

Notes:

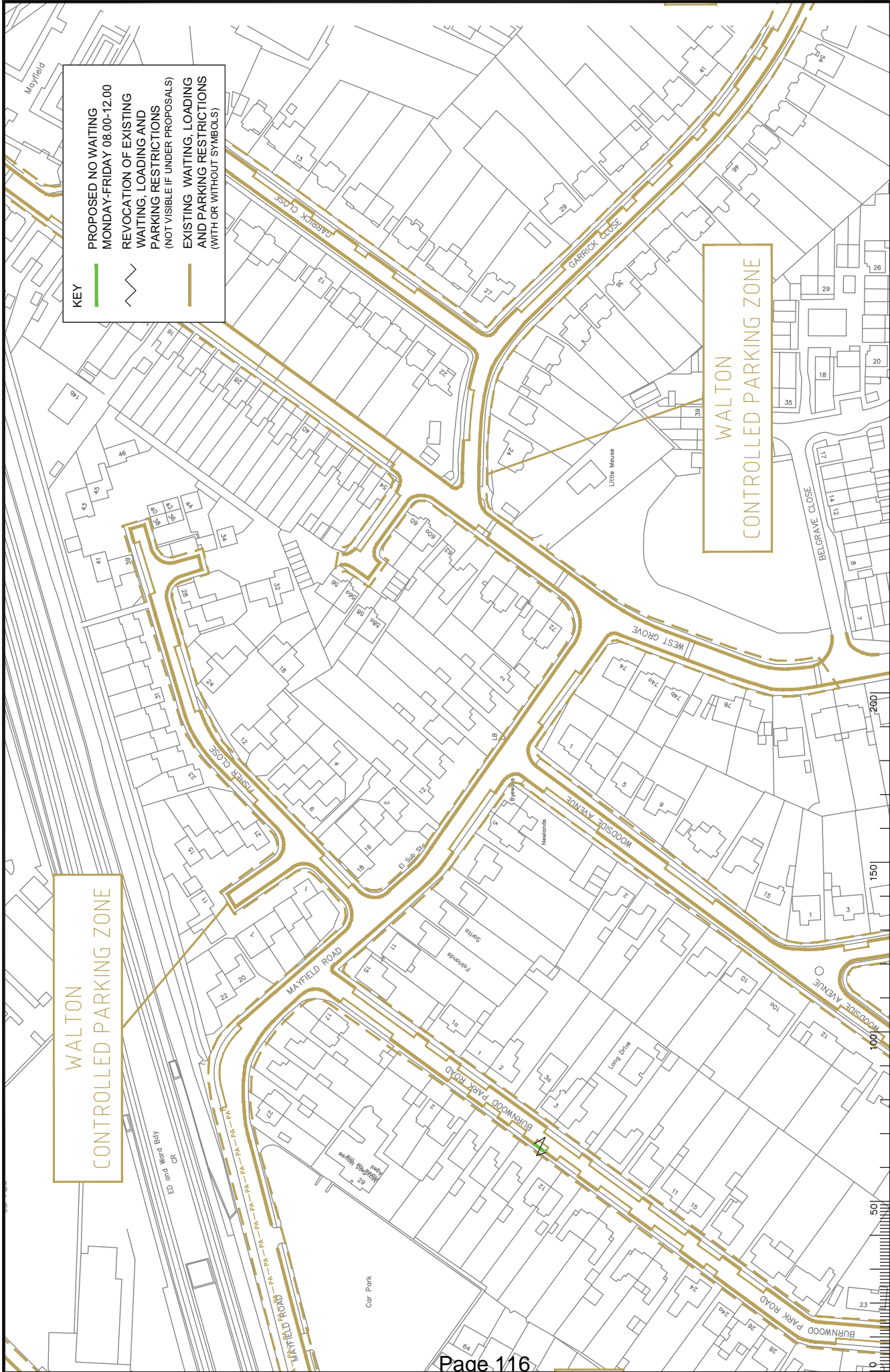


KEY

— PROPOSED NO WAITING AT ANY TIME

— EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

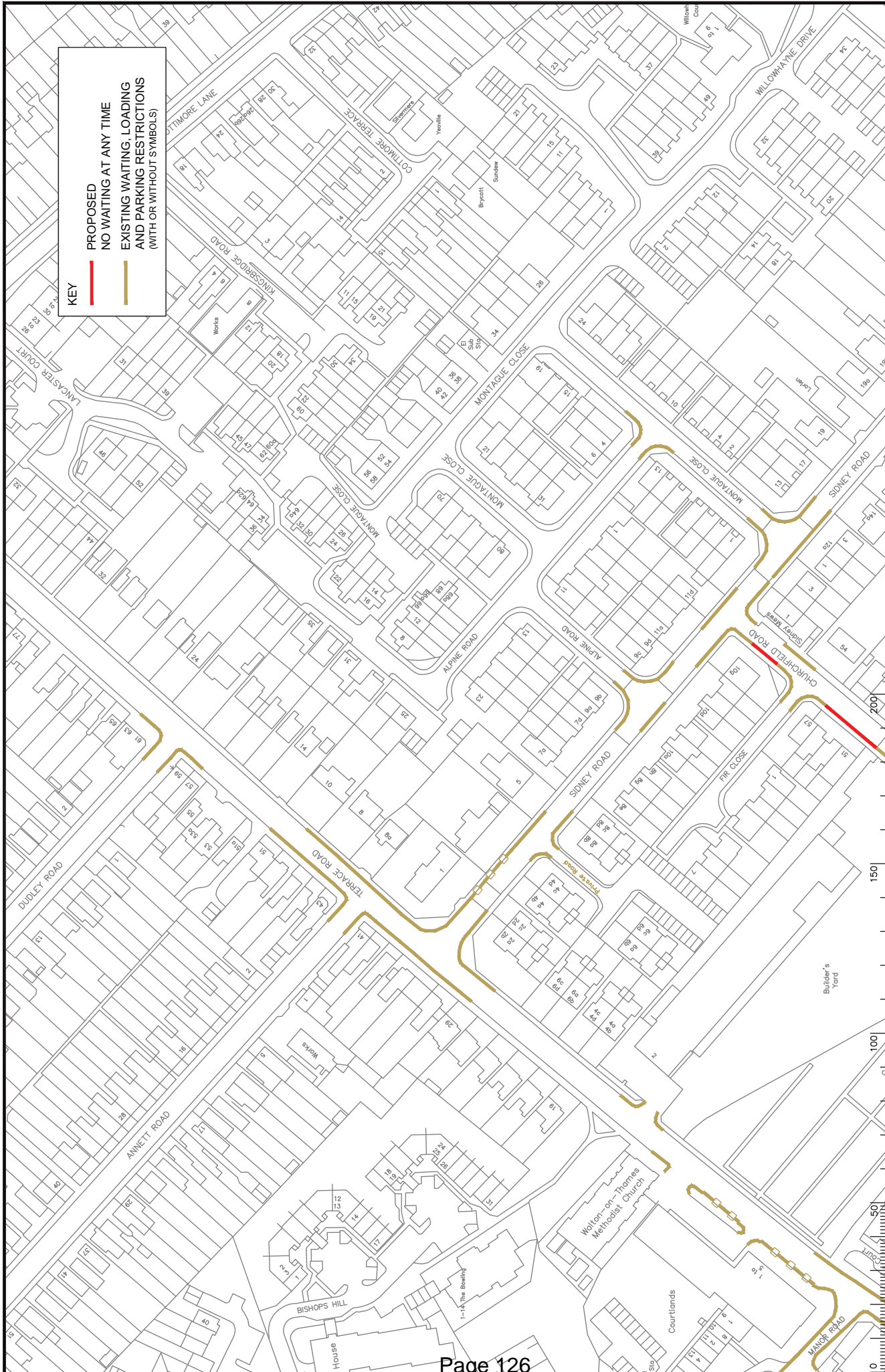
<p>Project No. 3282/ELM Client: HERSHAM Drawing No. 1380 Revision: A</p>		<p>Project: ELMBRIDGE DPE HERSHAM IMPLEMENTED TRAFFIC ORDERS</p>		<p>Scale: 1:250 Date: 06/14 Date: 06/14 Date: 06/14</p>	
<p>Checked by: CAH Approved by: RH</p>		<p>Checked by: CAH Approved by: RH</p>		<p>Scale: 1:250 Date: 06/14 Date: 06/14 Date: 06/14</p>	
<p>Rev. Description A. RESTRICTIONS AMENDED</p>		<p>Drwn: CAH Sp: RH</p>		<p>Date: 06/14 Date: 06/14</p>	
<p>Notes:</p>		<p>Scale: 1:250</p>		<p>Project: ELMBRIDGE DPE HERSHAM IMPLEMENTED TRAFFIC ORDERS</p>	



<p>Project No. 3282/ELM Contract No. 1343 Drawing No. A Revision No. A PROPOSAL</p>					
<p>ELM BRIDGE DPE WALTON-ON-THAMES IMPLEMENTED TRAFFIC ORDERS</p>					
<p>Checked by: [Signature] Date: 06/14 Approved by: [Signature] Date: 06/14</p>					
<p>North West</p>					
Rev. Description	Date	Sp.	Appr.	Date	Sp.
A	06/14	RI	RI	06/14	RI
<p>Notes: 1. Project current 13282/ELM/PA/17. ADVERTISED 2014/13282_153_A.dwg</p>					

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KEY

— PROPOSED
NO WAITING AT ANY TIME

— EXISTING WAITING, LOADING
AND PARKING RESTRICTIONS
(WITH OR WITHOUT SYMBOLS)

NOTES

Rev.	Description	Date	Drwn	Sip.	Chk'd	Date	Chk'd	Sip.	Date	Appr.	Sip.	Date
A	RESTRICTIONS ADJUSTED	05.14	CAH	RI	RI	05.14	RI	RI	05.14	RI	RI	05.14

Scale: 1"=50'

North Arrow

Project: ELMBRIDGE DPE
WALTON
IMPLEMENTED TRAFFIC ORDERS

Project No.: 3282/ELM
Contract No.:
Drawing No.: 1315
Revision: A
Surrey County Council
Proposed by: [Name]
Checked by: [Name]
Approved by: [Name]

Scale: 1"=50'

Sheet: 1315-A-04

Project: 3282/ELM

Contract: 1315

Revision: A

Surrey County Council

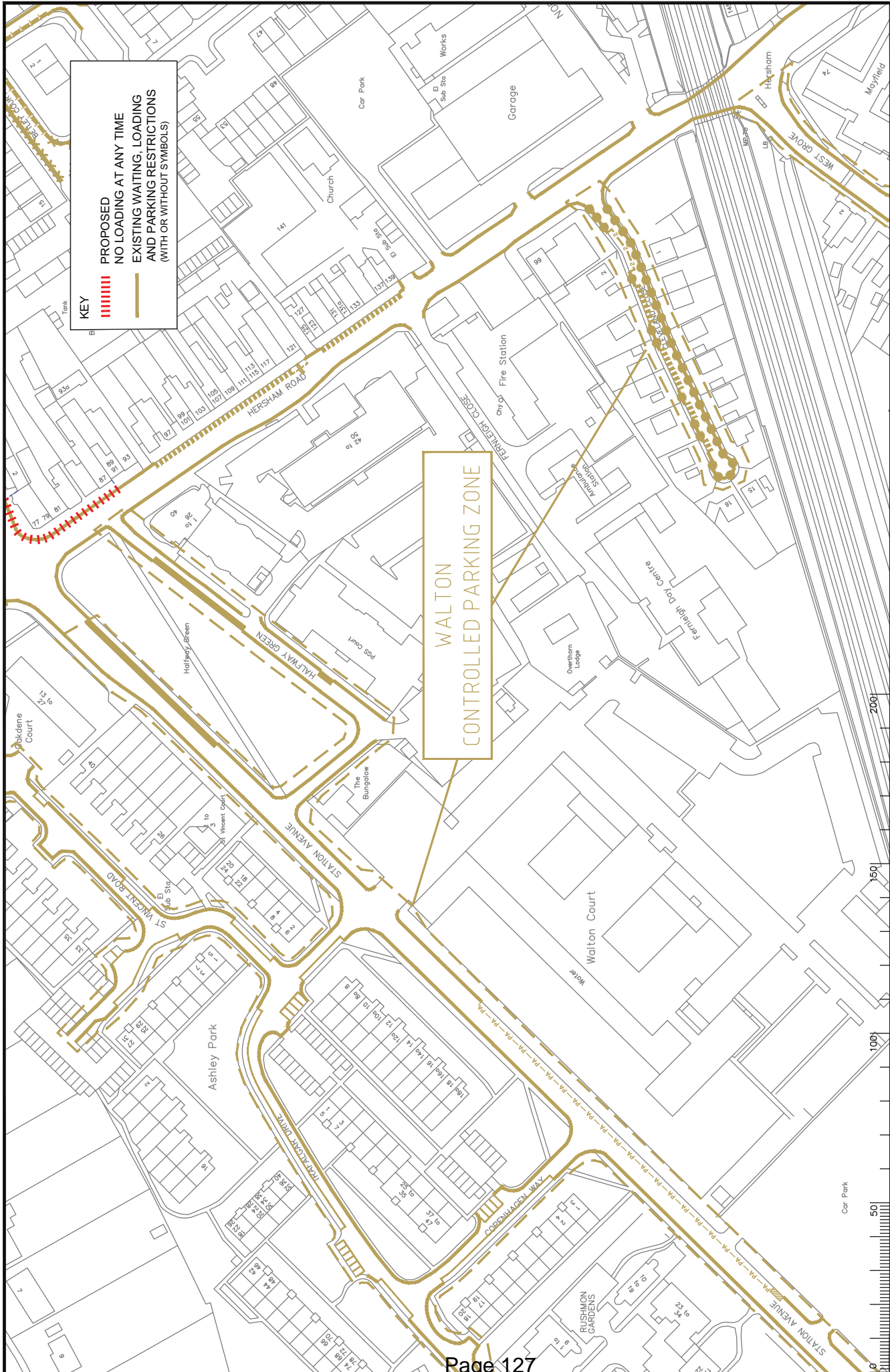
Proposed by: [Name]

Checked by: [Name]

Approved by: [Name]

Scale: 1"=50'

Sheet: 1315-A-04



Project No. 3282/ELM
 Contract No. 1341
 Drawing No. A
 Revision No. A
 Date 13/04/14
 Proposed

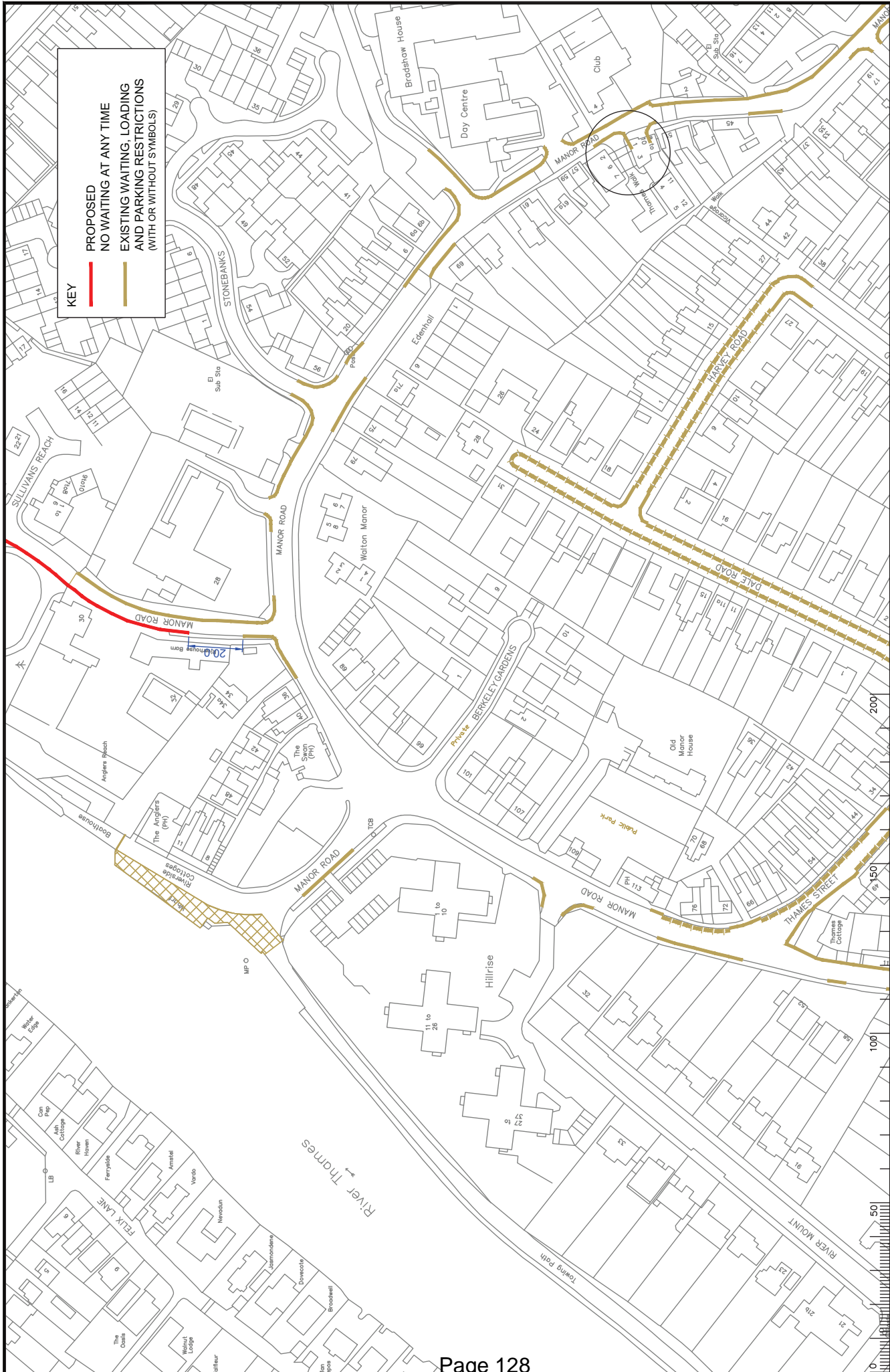
SURREY COUNTY COUNCIL

ELM BRIDGE DPE
 WALTON-ON-THAMES
 IMPLEMENTED TRAFFIC ORDERS

Project Name: Walton-on-Thames DPE
 Project Location: Walton-on-Thames
 Project Description: Implemented Traffic Orders
 Drawn by: [Name]
 Checked by: [Name]
 Approved by: [Name]

Rev.	Description	Date	Sp.	Appr.	Date	Sp.
A	ISSUED FOR TENDERS	06.14	RI		06.14	RI

Scale: 1:1500



Project No. 3282/ELM
 Contract No. 13114
 Drawing No. 13114 - A
 Revision No. PROPOSAL

SURREY COUNTY COUNCIL

ELBRIDGE DPE
 WALTON ON THAMES
 IMPLEMENTED TRAFFIC ORDERS

Project Name: ELBRIDGE DPE
 Project Location: WALTON ON THAMES
 Project Reference: 3282/ELM
 Contract Reference: 13114
 Drawing Reference: 13114 - A
 Revision Reference: PROPOSAL

Approved by: [Signature]
 Date: 06/14

Checked by: [Signature]
 Date: 06/14

Drawn by: [Signature]
 Date: 06/14

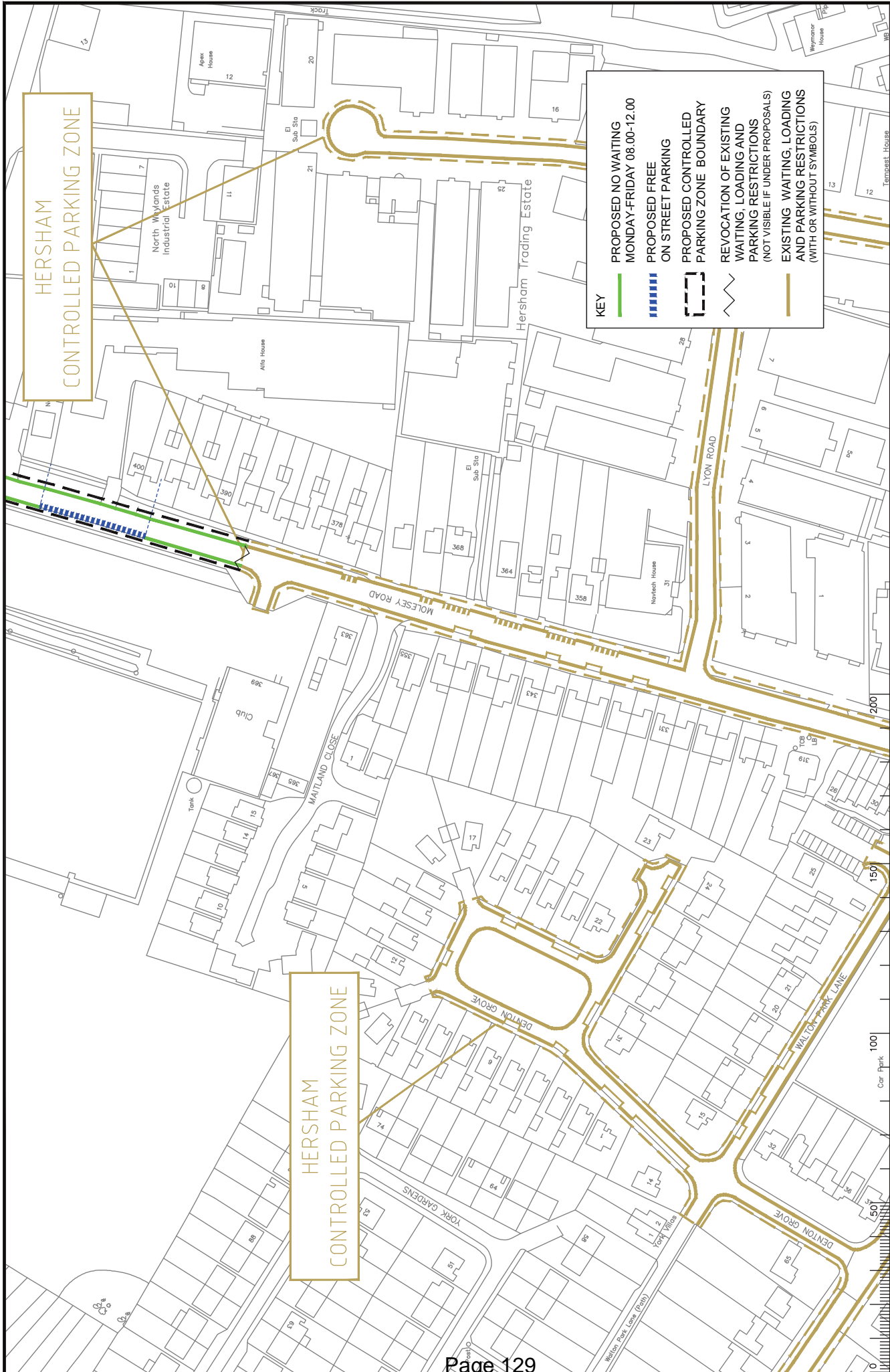
Scale: 1:150

North

Rev.	Description	Drwn	Sip.	Date	Chk'd	Sip.	Date	Appr.	Sip.	Date
1	RESTRICTIONS AWARDED	CAH	CAH	06/14	RI	RI	06/14	RI	RI	06/14

Notes:

1. Project current to 31/03/2014. CAD file version 12. ADVERTISED 28/04/2012 - 13/11/14. A.A.G.



KEY

- PROPOSED NO WAITING MONDAY-FRIDAY 08.00-12.00
- ▄▄▄▄ PROPOSED FREE ON STREET PARKING
- PROPOSED CONTROLLED PARKING ZONE BOUNDARY
- REVOCATION OF EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (NOT VISIBLE IF UNDER PROPOSALS)
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

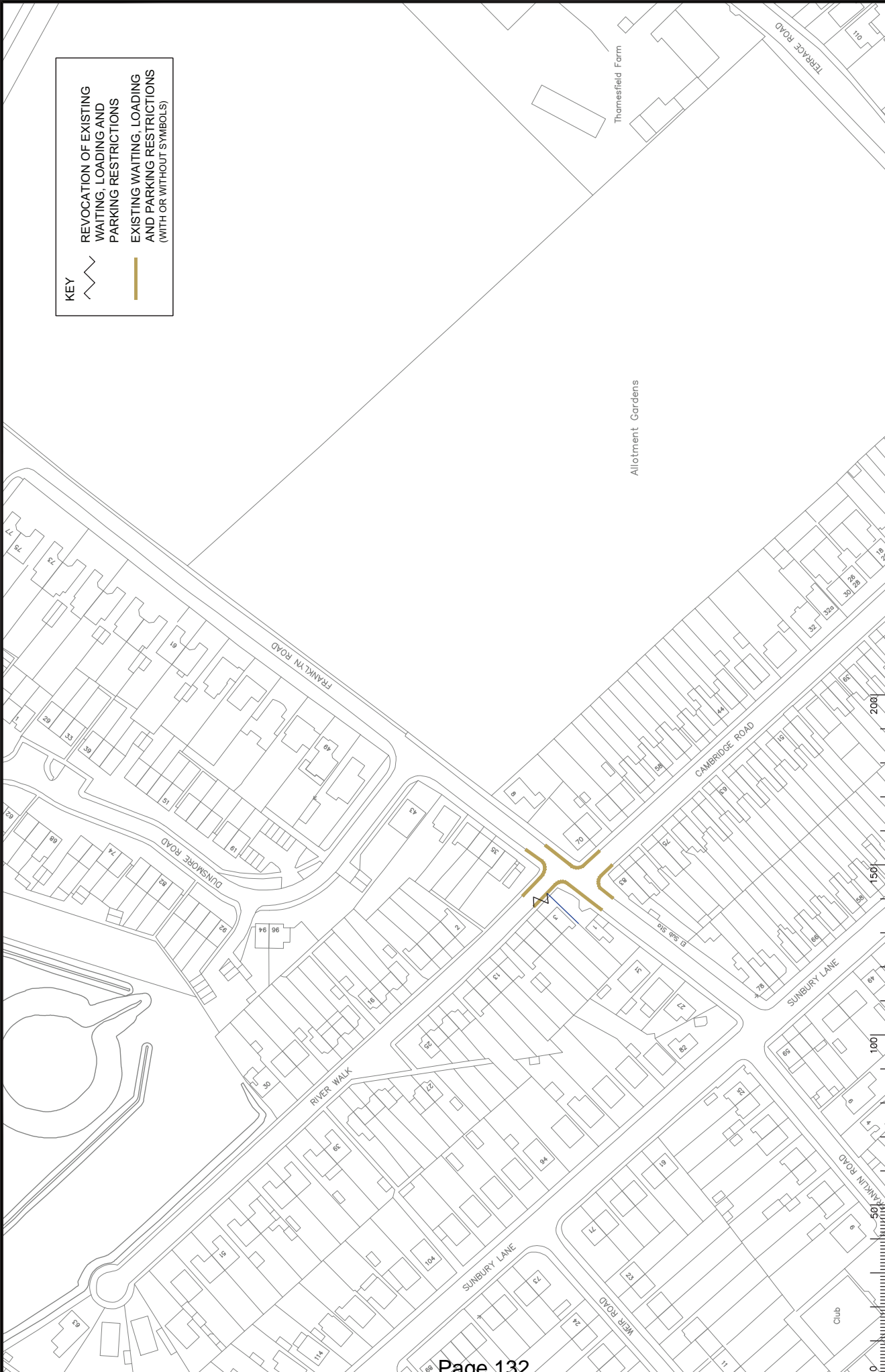
HERSHAM
CONTROLLED PARKING ZONE

HERSHAM
CONTROLLED PARKING ZONE

		Project No. 3282/ELM Contract No. 1512 Rev. A Date 15/12/14 Proposed
ELMBRIDGE DPE HERSHAM IMPLEMENTED TRAFFIC ORDERS		SHEET OF _____ OF _____ SCALE 1:1250
<p style="font-size: small;"> I warrant that the information contained in this document is true and correct to the best of my knowledge and belief and that I am not aware of any facts which would render the information misleading or incomplete. I warrant that the information contained in this document is not defamatory, libellous, obscene, fraudulent, or in breach of any law. I warrant that the information contained in this document is not confidential, trade secret, or otherwise subject to legal protection. I warrant that the information contained in this document is not defamatory, libellous, obscene, fraudulent, or in breach of any law. I warrant that the information contained in this document is not confidential, trade secret, or otherwise subject to legal protection. I warrant that the information contained in this document is not defamatory, libellous, obscene, fraudulent, or in breach of any law. </p>		
Drawn by: CAH Checked by: RH Approved by: RH	Date: 06.14 Date: 06.14 Date: 06.14	Date: 06.14 Date: 06.14 Date: 06.14
Rev. Description A REVISIONS ADVISED	Date 06.14 06.14 06.14	Date 06.14 06.14 06.14

KEY

-  REVOCATION OF EXISTING WAITING, LOADING AND PARKING RESTRICTIONS
-  EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)



Project No. 3282/ELM
 Contract No. 13143
 Drawing No. A
 Revision No. A
 Description: PROPOSAL

SURREY COUNTY COUNCIL

ELM BRIDGE DPE
 WALTON
 IMPLEMENTED TRAFFIC ORDERS

SHEET OF

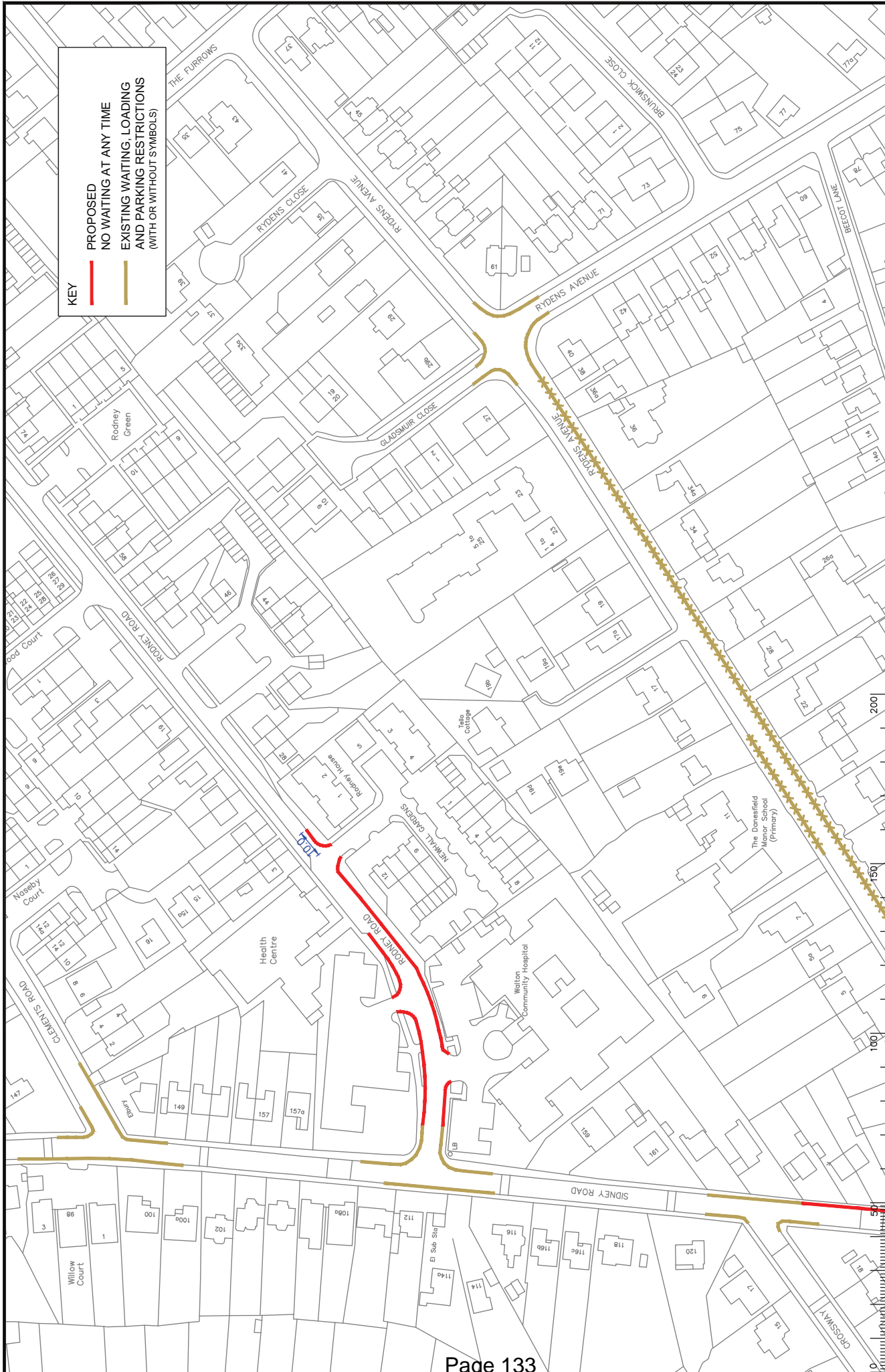
Approved by the Council on 17th October 2014, with the recommendation of the Committee on 17th October 2014. The Committee also recommended that the Council should refer the matter to the County Council, LA 000222 1000.

Drawn by: CAH
 Checked by: RH
 Approved by: RH

Date of 1st Issue: 06/14
 Date of 2nd Issue: 06/14
 Date of 3rd Issue: 06/14

Scale: 1:1500

Rev.	Description	Drawn	Sip.	Date	Checked	Sip.	Date	Appr.	Sip.	Date
A	REVISIONS ADVISED	CAH	CAH	06/14	RH	RH	06/14	RH	RH	06/14



KEY

— PROPOSED NO WAITING AT ANY TIME

— EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

NOTES

Rev.	Description	Drwn	Sip.	Date	Chk'd	Sip.	Date	Appr.	Sip.	Date
A	RESUBMISSION AMENDED	CAH	RH	06.14	RH	RH	06.14	RH	RH	06.14

North West

Approved by the Council on 14th July 2014, with the recommendation of the Planning Committee on 10th July 2014. This is a conditional approval subject to the conditions of the planning permission granted by the Council on 14th July 2014.

Drawn by: CAH
Checked by: RH
Approved by: RH

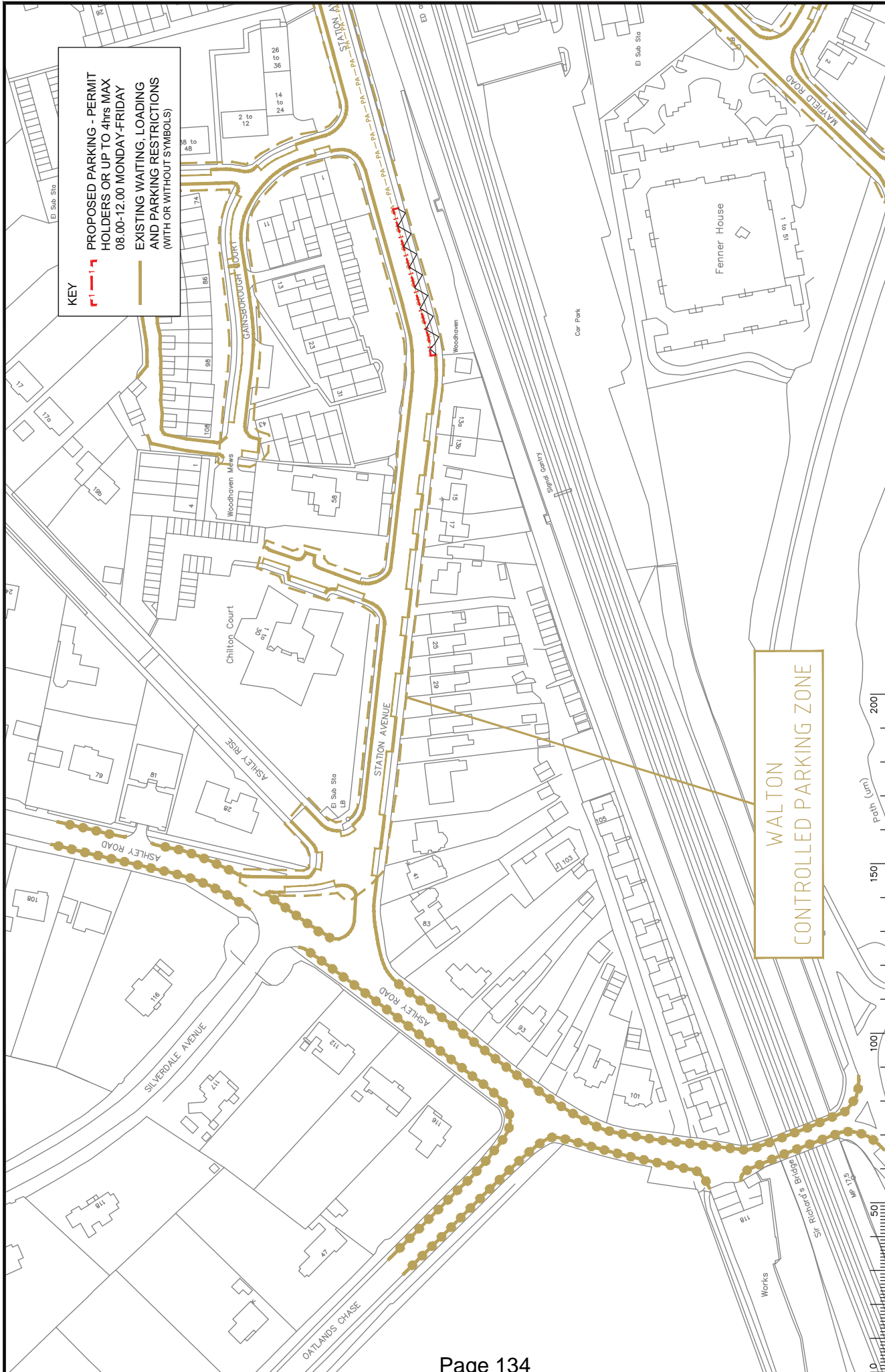
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Date: 06.14
Date: 06.14

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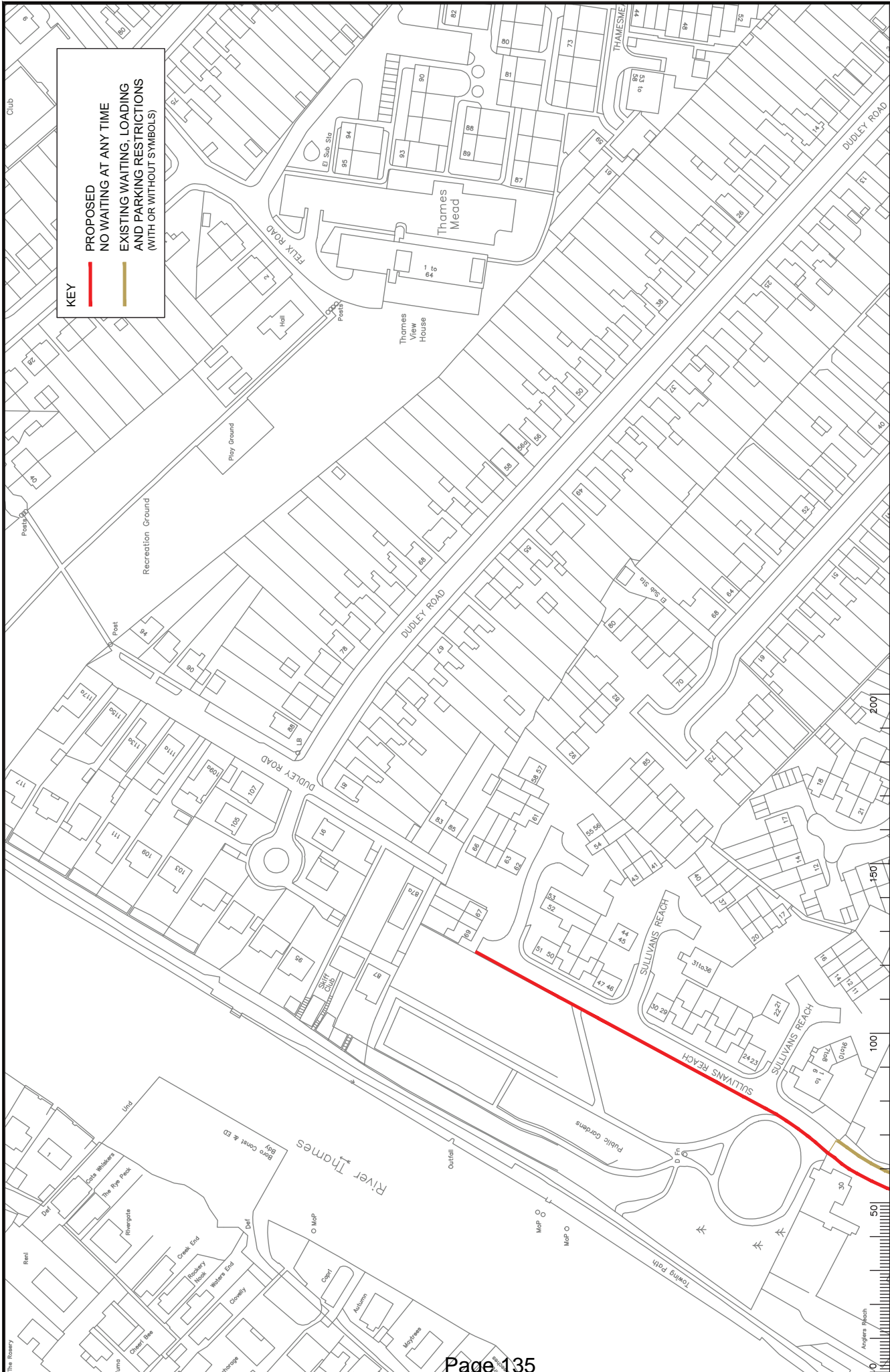
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**ELMBRIDGE DPE
WALTON
IMPLEMENTED TRAFFIC ORDERS**

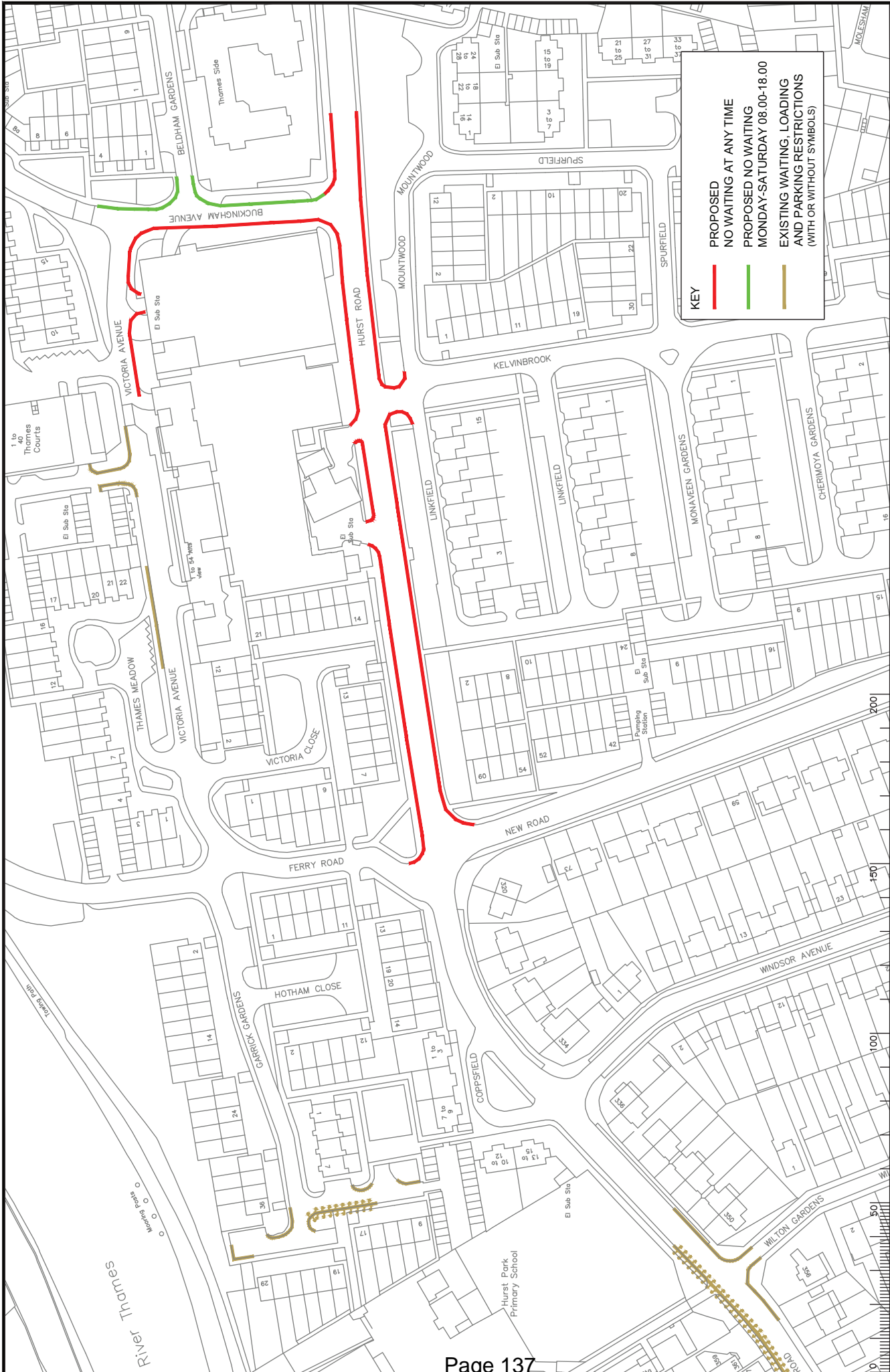
Project No: 3282/ELM
Drawing No: 13138
Revision: A
SHEET OF PROPOSAL



<p>Project No. 3282/ELM Contract No. 1314 Drawing No. 1314 Revision No. A Date 06/14 Proposed</p>		<p>Project ELMBRIDGE DPE WALTON-ON-THAMES IMPLEMENTED TRAFFIC ORDERS</p>		<p>Checked by Approved by Date 16/14 Date 16/14 Date 16/14</p>						
<p>Notes: 1. See Project - current 2282A/ELM/CD-Location/12-ADVERTISING-2014/1282-1314-A/099</p>		<p>North West</p>		<p>Scale 1:150</p>						
Rev.	Description	Drawn	Sig.	Date	Chk'd	Sig.	Date	Appr.	Sig.	Date
1	REVISIONS AWARDED	CAH	CAH	06/14	RI	RI	06/14	RI	RI	06/14



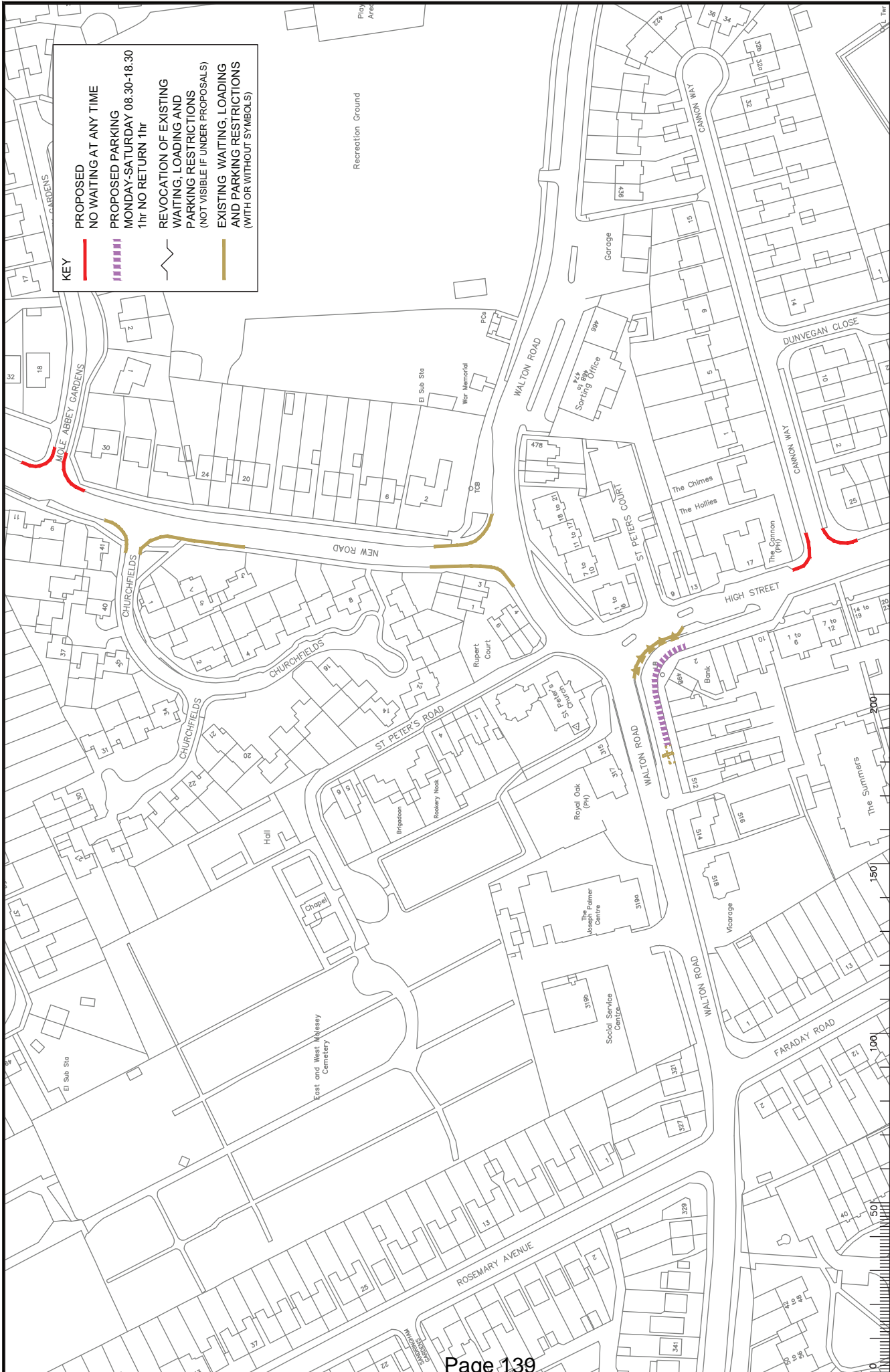
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<p>North West</p>		<p>Scale 1:1250</p>		<p>Rev. Description</p>	
Drwn	Sip.	Date	Chk'd	Sip.	Date
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KEY

- PROPOSED NO WAITING AT ANY TIME
- PROPOSED NO WAITING MONDAY-SATURDAY 08.00-18.00
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

<p>Project No. 3282/ELM Client: ELMBRIDGE DPE Drawing No. 1301 Revision: A Date: 06/14</p>		<p>Project: WEST MOLESEY Drawing: IMPLEMENTED TRAFFIC ORDERS Scale: 1:1500</p>		<p>Checked by: [Signature] Approved by: [Signature]</p>						
Rev.	Description	Drawn	Sip.	Date	Chk'd	Sip.	Date	Appr.	Sip.	Date
1	RESUBMITTED	CAH	RI	06/14	RI	RI	06/14	RI	RI	06/14
2		CAH	RI		RI	RI		RI	RI	
3		CAH	RI		RI	RI		RI	RI	
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50		CAH	RI		RI	RI		RI	RI	



ELM BRIDGE DPE WEST MOLESEY IMPLEMENTED TRAFFIC ORDERS

Project No: 3282/ELM
 Contract No: 1302
 Drawing No: A
 Revision: A
 Date: 16/11/2014

SURREY COUNTY COUNCIL

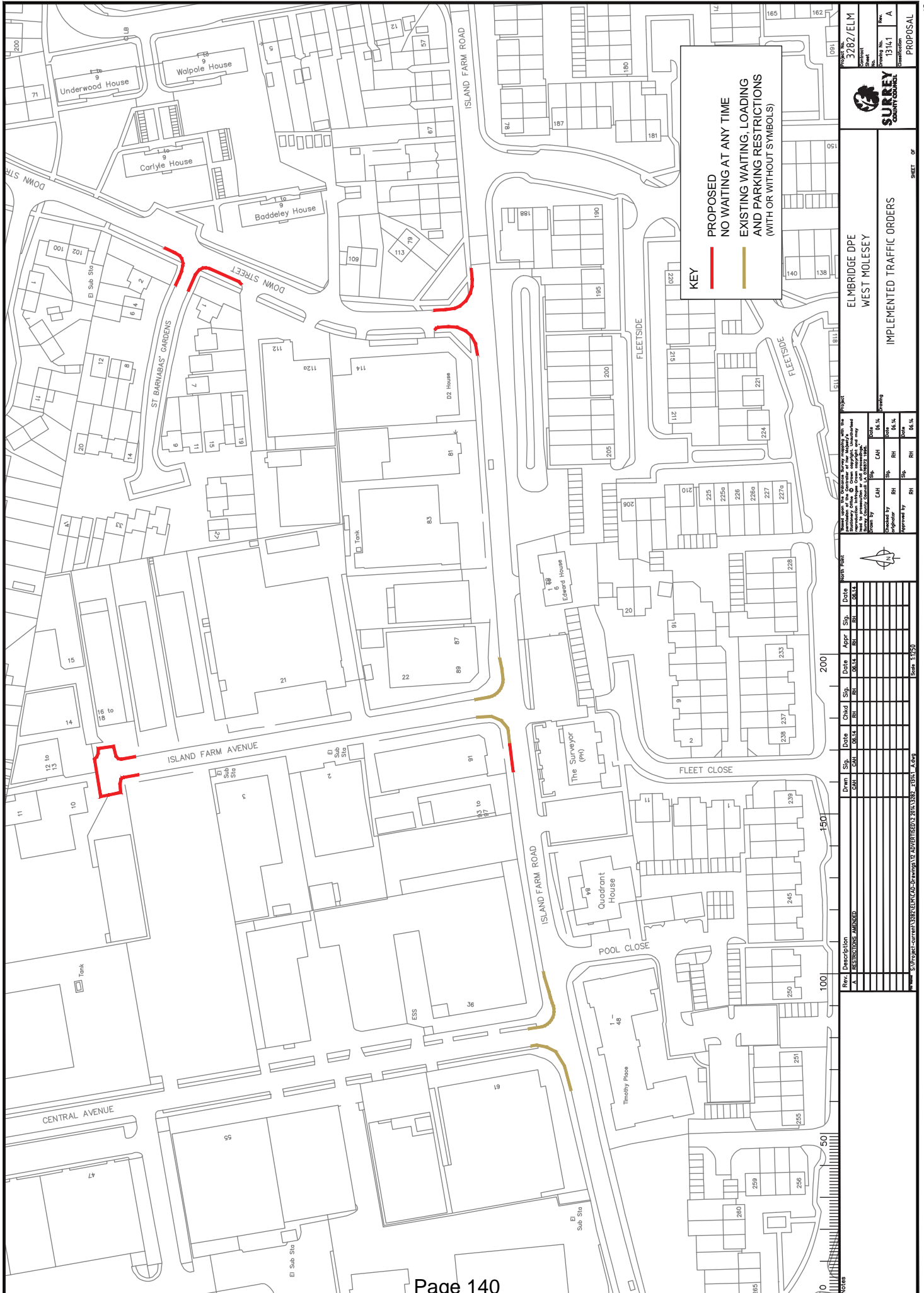
Approved by: [Signature]
 Date: 16/11/2014

Checked by: [Signature]
 Date: 16/11/2014

Approved by: [Signature]
 Date: 16/11/2014

Rev.	Description	Drawn	Sp.	Date	Checked	Sp.	Date	Appr.	Sp.	Date
1	ISSUANCE OF TRAFFIC ORDER	CAH	SP	06/14	RI	SP	06/14	RI	SP	06/14

Notes:
 1. Project - current V.3282/ELM CAD - Drawing A12 - ADVERTISED 2014 V.3282 - 1302_A.dwg Date: 16/11/2014



Project No. 3282/ELM
 Contract No. 13141
 Drawing No. 13141
 Revision No. A
 Date 06/14
 Scale 1:1250

SURREY COUNTY COUNCIL

ELMBRIDGE DPE
 WEST MOLESEY
 IMPLEMENTED TRAFFIC ORDERS

Project Name: Elmbridge DPE
 Project Location: West Molesey
 Project Reference: 3282/ELM
 Drawing Reference: 13141
 Revision: A
 Date: 06/14
 Scale: 1:1250

Rev.	Description	Date	Drawn	Sp.	Chk'd	Sp.	Date	Appr.	Sp.	Date
1	ISSUANCE AND APPROVAL	06/14	CAH	RI	CAH	RI	06/14	RI	RI	06/14

Checked by: CAH
 Approved by: RI

Scale: 1:1250



Rev.	Description	Drawn	Sig.	Date	Chk'd	Sig.	Date	Appr.	Sig.	Date
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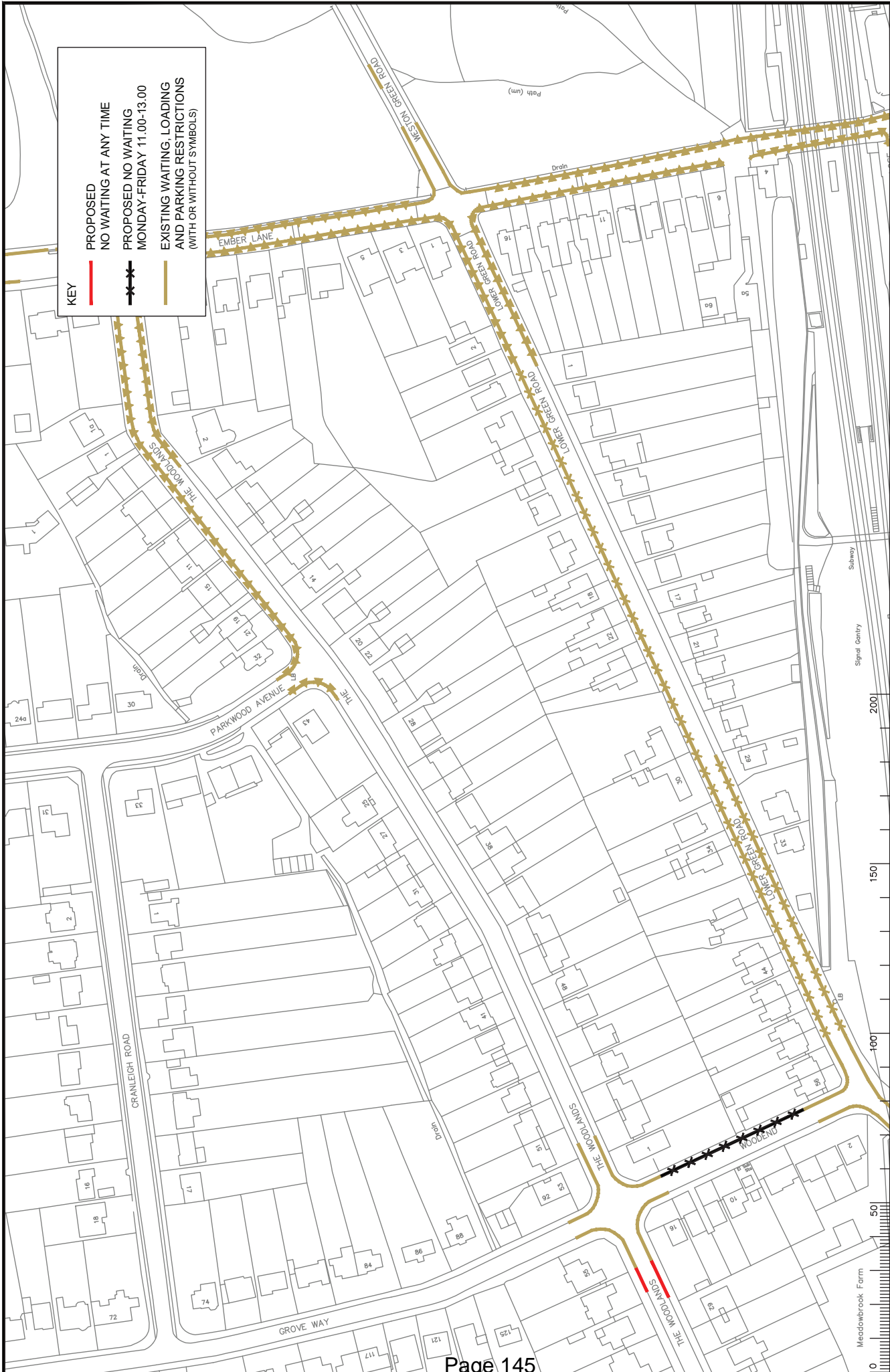
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Project No.	3282/ELM
Contract No.	1304
Drawn by	CAH
Checked by	RI
Approved by	RI
Date	05/14
Scale	1:150

Project	ELM BRIDGE DPE
Client	WEST MOLESEY
Contract	IMPLEMENTED TRAFFIC ORDERS
Sheet	15 OF 15

SURREY COUNTY COUNCIL
 IMPLEMENTED TRAFFIC ORDERS
 SHEET 15 OF 15

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KEY

- PROPOSED NO WAITING AT ANY TIME
- PROPOSED NO WAITING MONDAY-FRIDAY 11.00-13.00
- - - EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

Project No. 3282/ELM
 Client: ELMBRIDGE DPE
 Date: 15/12/11
 Drawing No. 1521
 Revision: A
 SHEET OF 3

SURREY COUNTY COUNCIL

ELMBRIDGE DPE
 ESHER
 IMPLEMENTED TRAFFIC ORDERS

Approved by the Council on 17th October 2011, with the recommendation of the Traffic and Transport Committee on 11th October 2011. The Committee's decision is subject to the approval of the Council on 17th October 2011.

Drawn by: CAH
 Checked by: RH
 Approved by: RH

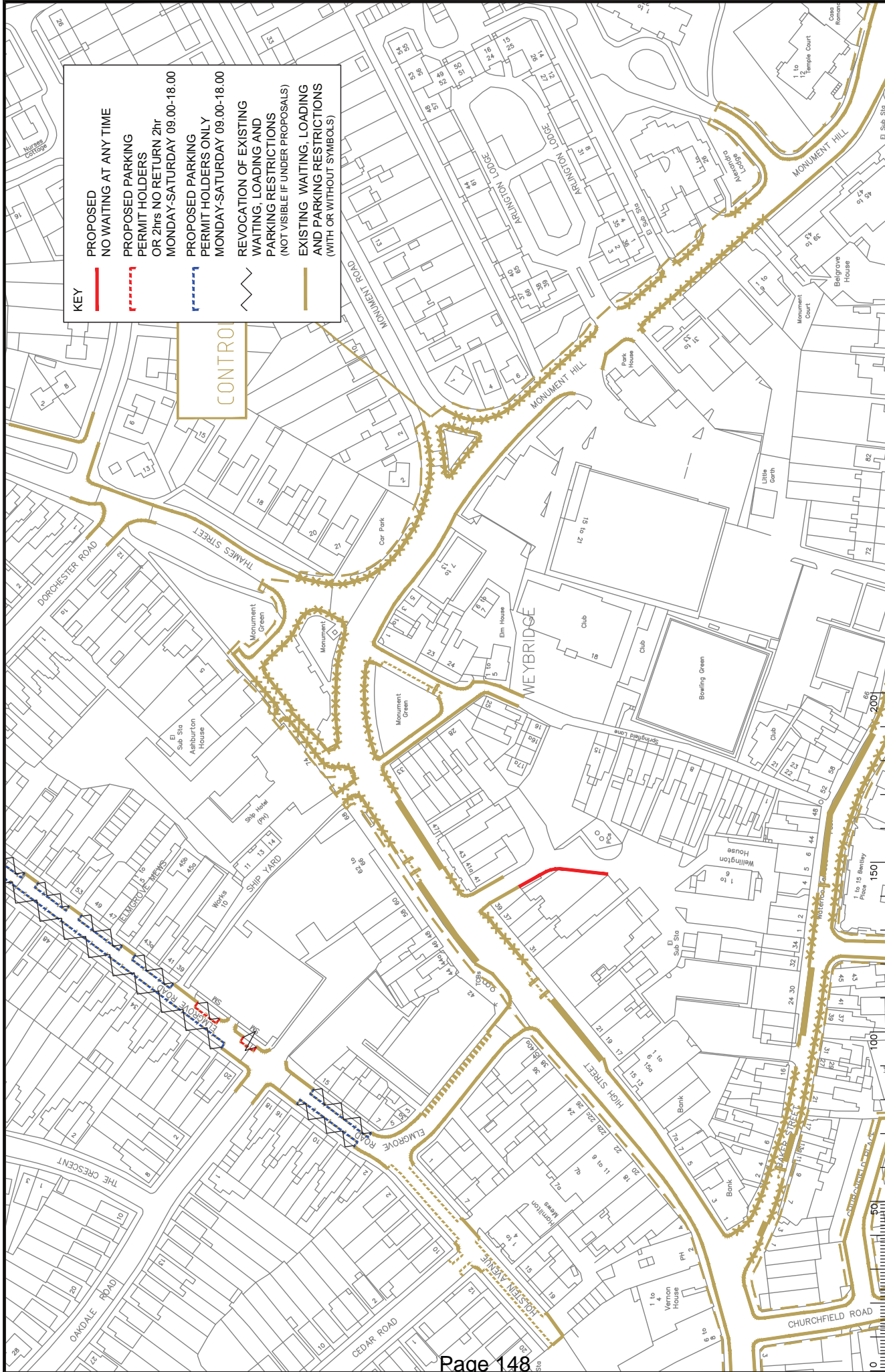
Date: 15/12/11
 Date: 16/11/11
 Date: 16/11/11

Rev.	Description	Drawn	Sip.	Date	Chkcd	Sip.	Date	Appr.	Sip.	Date
A	REVISIONS AWAITED	CAH	CAH	05/14	RH	RH	06/14	RH	RH	06/14

Scale: 1:150

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ITEM 15



KEY

- PROPOSED NO WAITING AT ANY TIME
- - - PROPOSED PARKING PERMIT HOLDERS OR 2hrs NO RETURN 2hr MONDAY-SATURDAY 09.00-18.00
- - - PROPOSED PARKING PERMIT HOLDERS ONLY MONDAY-SATURDAY 09.00-18.00
- ~ REVOCATION OF EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (NOT VISIBLE IF UNDER PROPOSALS)
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

CONTROL

Project No. 3282/ELM
 Client: Elmbridge DPE
 Drawing No. 1553
 Revision: A
 Date: 15/03/2014

SURREY COUNTY COUNCIL

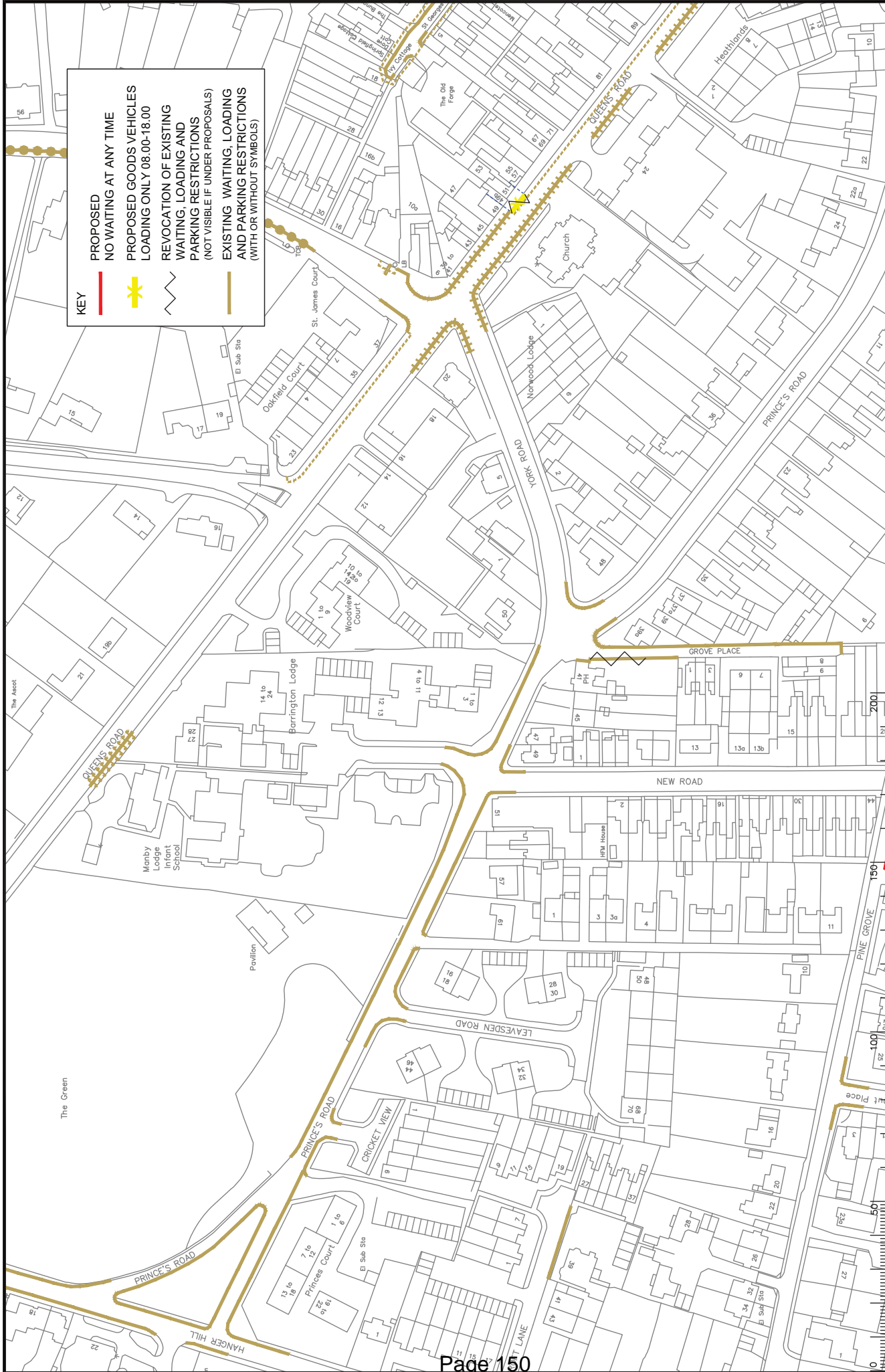
ELMBRIDGE DPE
 WEYBRIDGE
 IMPLEMENTED TRAFFIC ORDERS

Project Name: Elmbridge DPE Weybridge
 Drawing No: 1553
 Revision: A
 Date: 15/03/2014

Drawn by: [Name] Date: [Date]
 Checked by: [Name] Date: [Date]
 Approved by: [Name] Date: [Date]

Rev.	Description	Date	Sp.	Appr.	Date
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Scale: 1:1500



KEY

- PROPOSED NO WAITING AT ANY TIME
- ★ PROPOSED GOODS VEHICLES LOADING ONLY 08.00-18.00
- ~ REVOCAION OF EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (NOT VISIBLE IF UNDER PROPOSALS)
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

Project No. 3282/ELM
 Drawing No. 1561
 Date 15/06/14
 Scale 1:1500

SURREY COUNTY COUNCIL

ELMBRIDGE DPE
 WEYBRIDGE
 IMPLEMENTED TRAFFIC ORDERS

SHEET OF A3

Rev.	Description	Date	Drawn	Sp.	Checked	Appr.	Date
1	ISSUED FOR CURRENT WORK	21/06/14	CAH	SP	RI	RI	06/14
2	REVISIONS MADE	06/14	CAH	SP	RI	RI	06/14
3			CAH	SP	RI	RI	06/14
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Rev. Description Date Drawn Sp. Checked Appr. Date
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KEY

- NO WAITING AT ANY TIME
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

S:\Project\current\1328\ELM-DPE\1328-13111-A.dwg Scale: 1:1250

Rev.	Description	Drawn	Sp.	Date	Chk'd	Sp.	Date	Appr.	Sp.	Date
A	RESTRICTIONS ADDED	CAH	CAH	06.14	RI	RI	06.14	RI	RI	06.14

North

Project No. 3282/ELM

Contract No. 13111

Drawn by CAH

Checked by RI

Approved by RI

Project ELM BRIDGE DPE WEYBRIDGE

Implemented Traffic Orders

Drawn 14.06.14

Sp. CAH

Checked 16.06.14

Sp. RI

Approved 16.06.14

Sp. RI

Project No. 3282/ELM

Contract No. 13111

Drawn by CAH

Checked by RI

Approved by RI

Project ELM BRIDGE DPE WEYBRIDGE

Implemented Traffic Orders

Drawn 14.06.14

Sp. CAH

Checked 16.06.14

Sp. RI

Approved 16.06.14

Sp. RI

Project No. 3282/ELM

Contract No. 13111

Drawn by CAH

Checked by RI

Approved by RI

Project ELM BRIDGE DPE WEYBRIDGE

Implemented Traffic Orders

Drawn 14.06.14

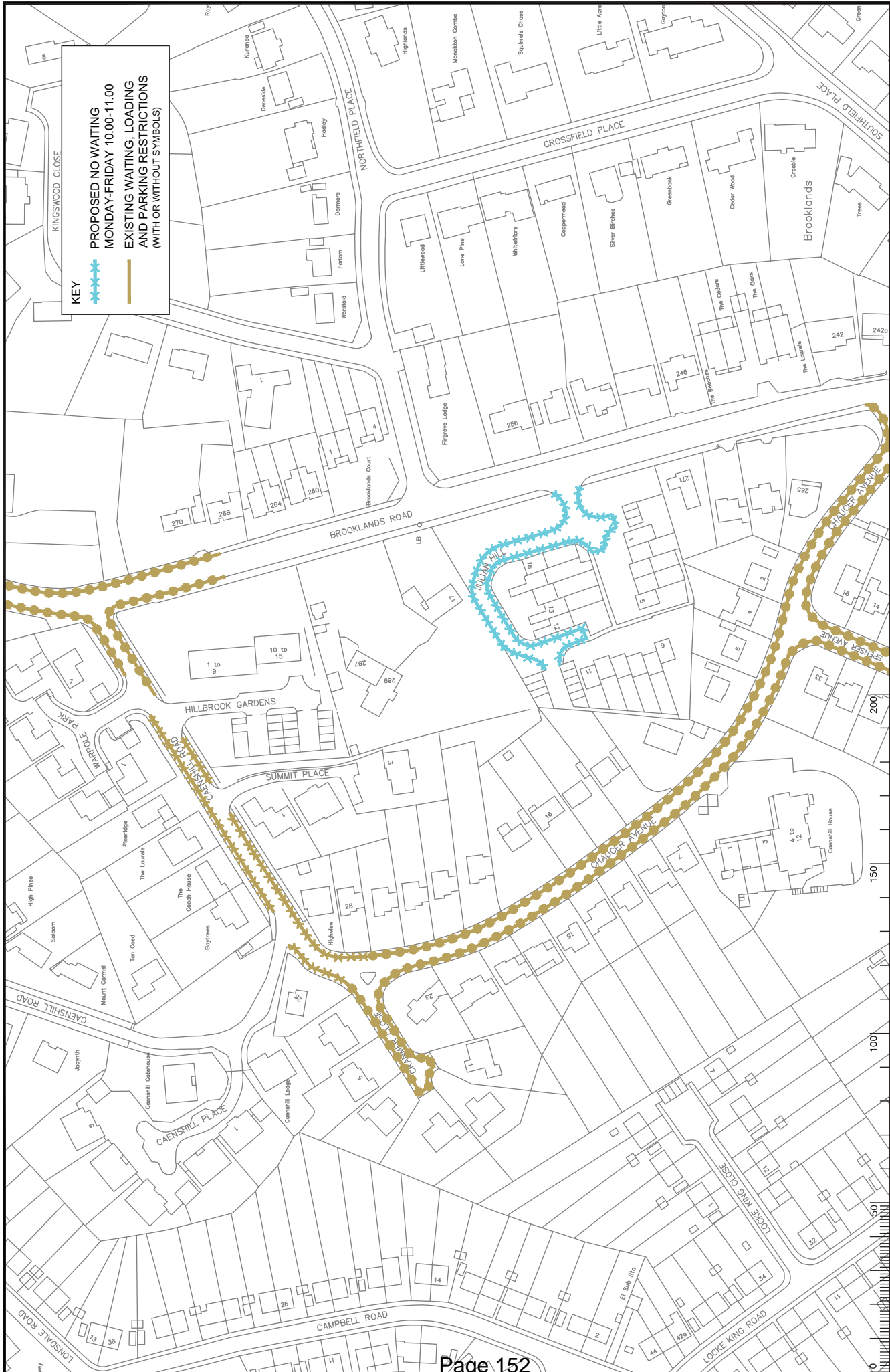
Sp. CAH

Checked 16.06.14

Sp. RI

Approved 16.06.14

Sp. RI

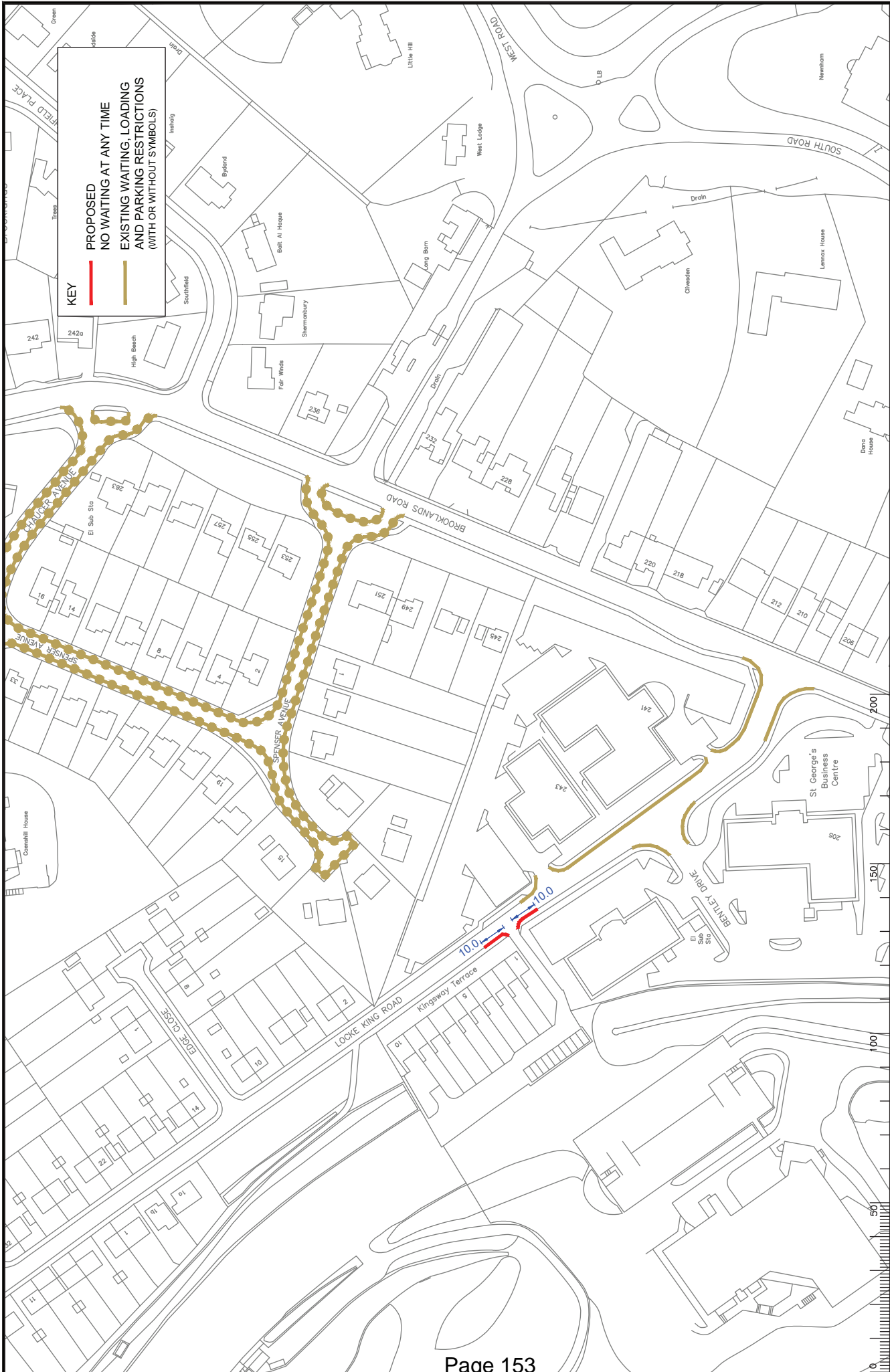


KEY

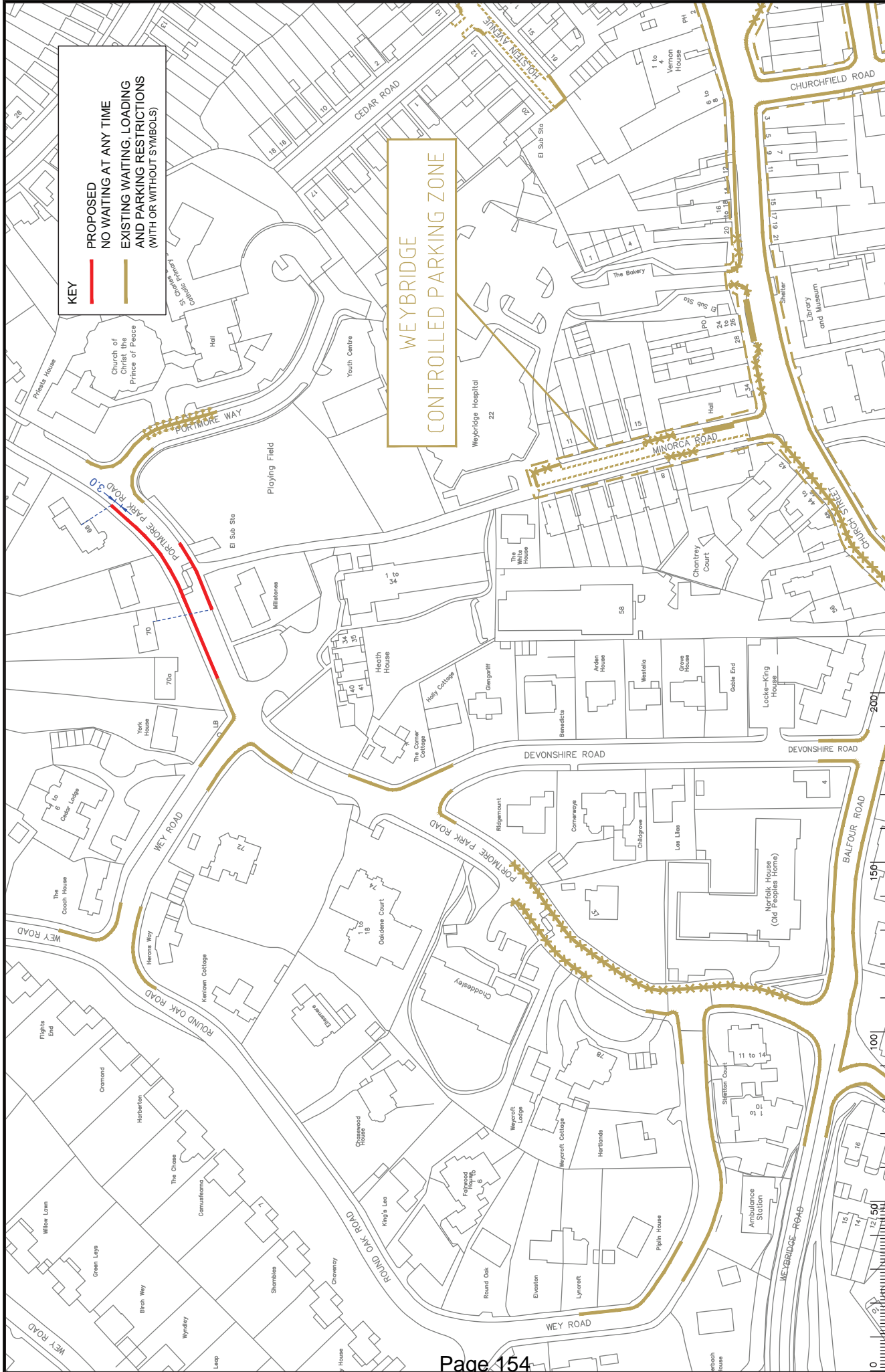
PROPOSED NO WAITING
MONDAY-FRIDAY 10.00-11.00

EXISTING WAITING, LOADING
AND PARKING RESTRICTIONS
(WITH OR WITHOUT SYMBOLS)

<p>SURREY COUNTY COUNCIL Sustainable Development Member of the Local Authority</p>		<p>Project No. 3282/ELM Contract No. 1366 Drawing No. A Revision No. A</p>	
<p>ELM BRIDGE DPE WEYBRIDGE</p>		<p>IMPLEMENTED TRAFFIC ORDERS</p>	
<p>Project Name: ELM BRIDGE DPE WEYBRIDGE</p>		<p>Scale: 1:250</p>	
<p>Drawn by: CAH</p>		<p>Date: 06.14</p>	
<p>Checked by: RH</p>		<p>Date: 06.14</p>	
<p>Approved by: RH</p>		<p>Date: 06.14</p>	
<p>Authorised by: RH</p>		<p>Date: 06.14</p>	
<p>Project Location: Weybridge</p>		<p>Sheet No. 1 of 1</p>	
<p>Project Reference: S:\Project-current\3282\ELM-Weybridge\12_ADVERTISEMENTS\2814\3282_1568_A.dwg</p>		<p>Scale: 1:250</p>	



		Project No: 3282/ELM Contract No: 1369 Drawing No: A Revision: PROPOSAL					
ELMBRIDGE DPE WEYBRIDGE		SHEET OF					
IMPLEMENTED TRAFFIC ORDERS							
Proposed in the context of the Working with the Environment Policy. This is a development plan made by Surrey County Council in 2012.							
Drawn by	Sp.	CAH	Date 16/11/14				
Checked by	Sp.	CAH	Date 16/11/14				
Approved by	Sp.	RI	Date 16/11/14				
Scale	1:1500						
Rev.	Description	Drawn	Sp.	Date	Appr.	Sp.	Date
A	REVISIONS AWAITED	CAH	RI	16/11/14	RI	RI	16/11/14

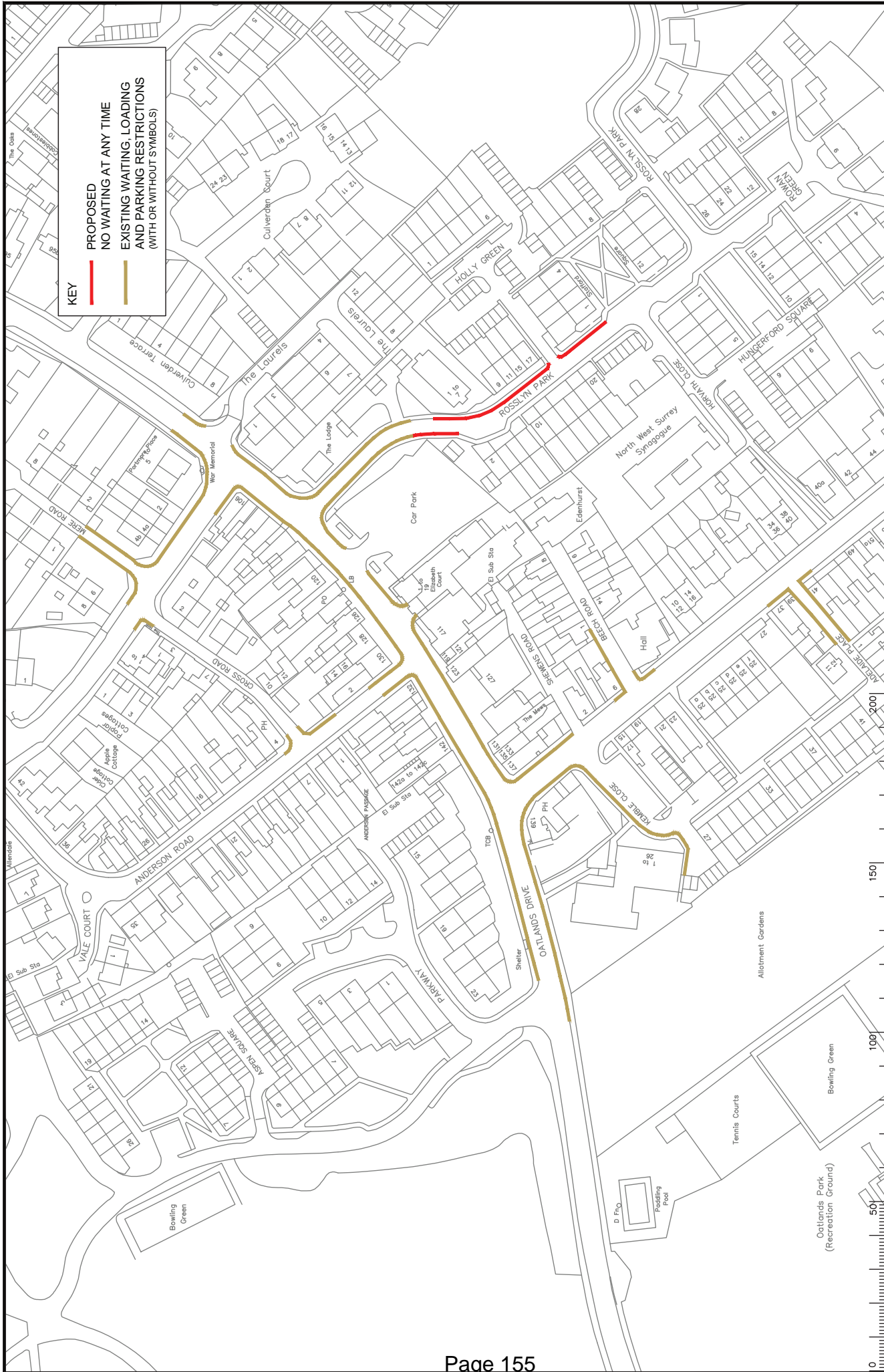


KEY

- PROPOSED NO WAITING AT ANY TIME
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

**WEYBRIDGE
CONTROLLED PARKING ZONE**

<p>Project No. 3282/ELM Contract No. 1352 Drawing No. A Revision No. A</p>	<p>SURREY COUNTY COUNCIL</p>	<p>ELM BRIDGE DPE WEYBRIDGE</p>	<p>IMPLEMENTED TRAFFIC ORDERS</p>	<p>SHEET OF</p>	<p>PROPOSAL</p>
<p>Approved by the Council on 14th February 2014, with the recommendation of the Planning Committee, subject to the following conditions: 1. The proposed traffic order shall be subject to the approval of the Council on 14th February 2014.</p>					
<p>Drawn by: CAH Date: 15/06/14 Checked by: CAH Date: 16/06/14 Approved by: RH Date: 16/06/14</p>					
<p>Scale: 1:1250</p>					



KEY

— PROPOSED NO WAITING AT ANY TIME

— EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

NOTES

Rev.	Description	Drawn	Sp.	Date	Checked	Sp.	Date	Approved	Sp.	Date
1	ISSUANCE AND APPROVAL	CAH	CAH	06.14	RI	RI	06.14	RI	RI	06.14

Scale: 1:1500

North Arrow

Project: ELMBRIDGE DPE WEYBRIDGE

Implemented Traffic Orders

Project No: 3282/ELM

Contract No: 1555

Drawn By: CAH

Checked By: RI

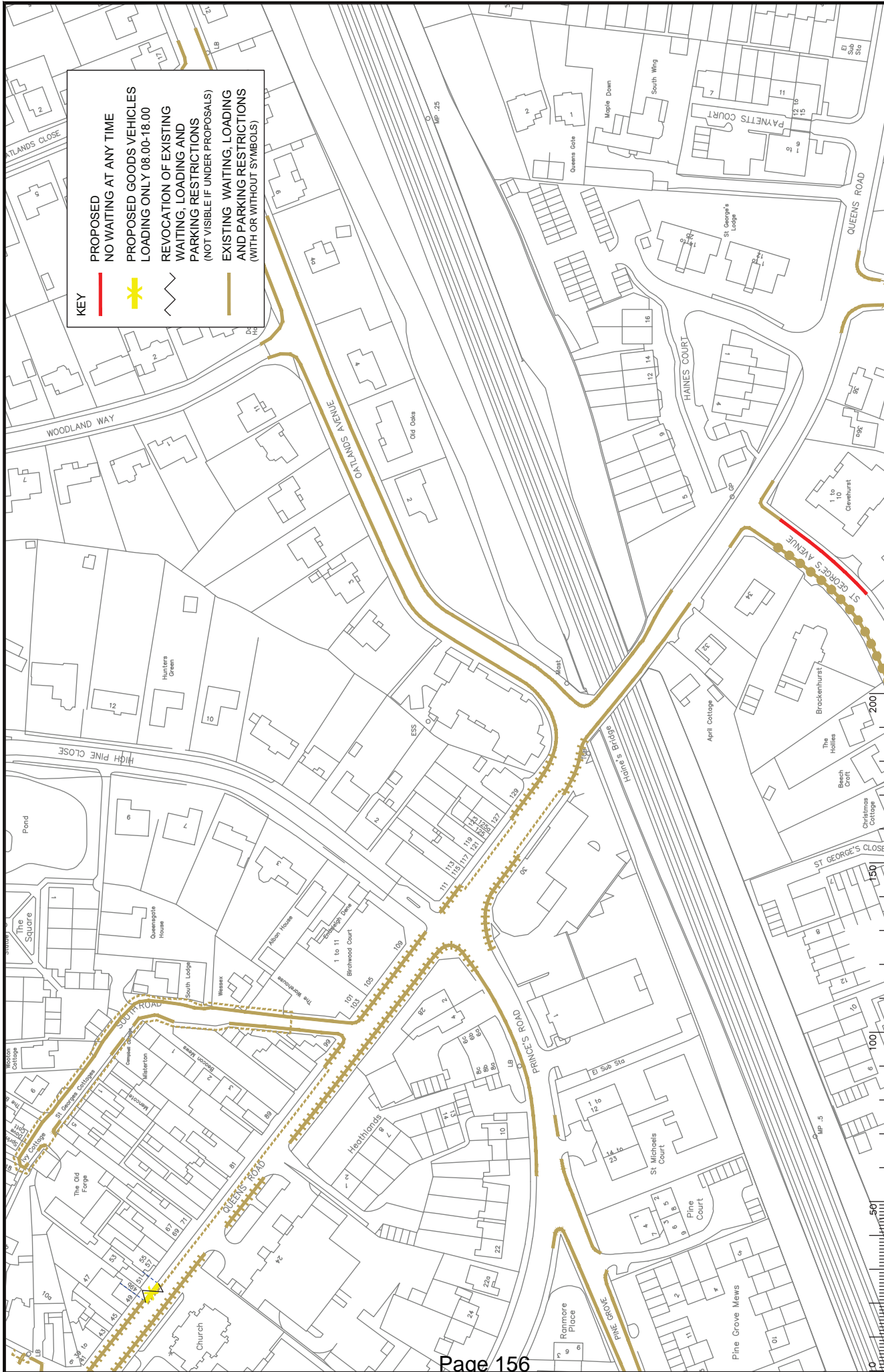
Approved By: RI

Date Issued: 06.14

Date Approved: 06.14

Sheet: 15 of 15

Proposal



KEY

- PROPOSED NO WAITING AT ANY TIME
- PROPOSED GOODS VEHICLES LOADING ONLY 08.00-18.00
- REVOCATION OF EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (NOT VISIBLE IF UNDER PROPOSALS)
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

<p>Project No. 3282/ELM</p> <p>Client: ELMBRIDGE DPE WEYBRIDGE</p> <p>Contract: 1362</p> <p>Project Name: ELMBRIDGE DPE WEYBRIDGE</p> <p>Issue: 1362</p> <p>Date: 13/03/2015</p>		<p>Scale: 1:1500</p> <p>North Arrow</p> <p>Drawn by: CAH</p> <p>Checked by: RH</p> <p>Approved by: RH</p> <p>Date: 16/11/14</p>
<p>Rev. Description</p> <p>1. REVISIONS ADVISED</p>		<p>Scale: 1:1500</p> <p>North Arrow</p> <p>Drawn by: CAH</p> <p>Checked by: RH</p> <p>Approved by: RH</p> <p>Date: 16/11/14</p>
<p>Notes:</p> <p>1. All dimensions are to the centerline of the road, unless otherwise stated.</p> <p>2. All dimensions are to the centerline of the road, unless otherwise stated.</p> <p>3. All dimensions are to the centerline of the road, unless otherwise stated.</p>		<p>Scale: 1:1500</p> <p>North Arrow</p> <p>Drawn by: CAH</p> <p>Checked by: RH</p> <p>Approved by: RH</p> <p>Date: 16/11/14</p>

Parking review 2014 – Annex 3

Albany Crescent	Claygate	Albany Road	Hersham
Foley Road	Claygate	Audley Firs	Hersham
Foxwarren	Claygate	Belgrave Close	Hersham
Hare Lane	Claygate	Claremont Close	Hersham
The Causeway	Claygate	Clarence Road	Hersham
The Parade	Claygate	Devon Road	Hersham
Woodbourne Drive	Claygate	Esher Road	Hersham
Aspen Close	Cobham	Felcott Road	Hersham
Bray Road	Cobham	Green Lane	Hersham
Station Road	Cobham	Hersham Road	Hersham
Cedar Road	Cobham	Mayfield Road	Hersham
Coveham Crescent	Cobham	Molesey Road	Hersham
Freelands Road	Cobham	Pleasant Place	Hersham
High Street	Cobham	Robert Close	Hersham
Hogshill Lane	Cobham	Snellings Road	Hersham
Littleheath Lane	Cobham	Claygate Lane	Hinchley Wood
Loriners Close	Cobham	Manor Road North	Hinchley Wood
Portsmouth Road	Cobham	Faulkners Road	Hersham
Ross Road	Cobham	Bankside Drive	Long Ditton
Sandy Lane	Cobham	Effingham Road	Long Ditton
Spencer Road	Cobham	Fleece Road	Long Ditton
St Andrews Walk	Cobham	Southbank	Long Ditton
Tartar Road	Cobham	Windmill Close	Long Ditton
Tilt Road	Cobham	Central Avenue	Molesey
Waverley Road	Cobham	Copsem Lane	Oxshott
Winstanley Close	Cobham	Goldrings Road	Oxshott
Avern Road	East Molesey	Oakshade Road	Oxshott
Bridge Road	East Molesey	Silverdale Avenue	Oxshott
Hurst Lane	East Molesey	Steels Lane	Oxshott
Hurst Road	East Molesey	Portsmouth Avenue	Thames Ditton
Kings Chase	East Molesey	Riversdale Road	Thames Ditton
Pemberton Road	East Molesey	Aragon Avenue	Thames Ditton
Wolsey Road	East Molesey	Brooklands Road	Thames Ditton
Princes Road	Elmbridge	Lynwood Road	Thames Ditton
Church Street	Esher	Ditton Reach	Thames Ditton
Claygate Lane	Esher	Embercourt Road	Thames Ditton
Ember Lane	Esher	Ferry Road	Thames Ditton
Esher Green	Esher	High Street	Thames Ditton
High Street	Esher	Station Road	Thames Ditton
Lammas Lane	Esher	Summer Road	Thames Ditton
Milbourne Lane	Esher	Thistledene	Thames Ditton
Mill Road	Esher	Alexandra Close	Walton
More Lane	Esher	Ambleside Avenue	Walton
New Road	Esher	Arch Road	Walton
Portsmouth Rd	Esher	Ashley Park Avenue	Walton
West End Lane	Esher	Ashley Road	Walton
Weston Green Road	Esher	Bowes Road	Walton
Wolsey Road	Esher	Braycourt Avenue	Walton
Woodend	Esher	Bridge Street	Walton
Broad Close	Walton	Fortescue Road	Weybridge
Copenhagen Way	Walton	Gascoigne Road	Weybridge
Cottimore Avenue	Walton	High Street	Weybridge
Cottimore Lane	Walton	Leavesden Road	Weybridge
Esher Avenue	Walton	Limes Road	Weybridge
Florence Road	Walton	Manor Court	Weybridge

ITEM 15

Halfway Green	Walton
Harvey Road	Walton
Hersham Road	Walton
High Street	Walton
Highfield Road	Walton
Hurst Grove	Walton
Long Lodge Drive	Walton
Manor Road	Walton
Mayo Road	Walton
The Furrows	Walton
Naseby Court	Walton
Russell road	Walton
Ambleside Avenue	Walton
Sandy Lane	Walton
Station Avenue	Walton
Terrace Road	Walton
Thames Street	Walton
Thamesmead	Walton
Walton CPZ	Walton
West Grove	Walton
Wynton Grove	Walton
Abbey Walk	West Molesey
Avern Road	West Molesey
Central Avenue	West Molesey
Down Street	West Molesey
Green Lane	West Molesey
High Street	West Molesey
Ivydene	West Molesey
Kelvinbrook	West Molesey
Kings Chase	West Molesey
St Peter's Road	West Molesey
Walton Road	West Molesey
Abbey Walk	West Molesey
Anderson Road	Weybridge
Beales Lane	Weybridge
Bridgewater Road	Weybridge
Brooklands Road	Weybridge
Castle Road	Weybridge
Church Street	Weybridge
Churchfield Road	Weybridge
Conifers	Weybridge
Egerton Road	Weybridge
Elmgrove Road	Weybridge

Monument Road	Weybridge
Greenlands Road	Weybridge
Grotto Road	Weybridge
New Road	Weybridge
Oakdale Road	Weybridge
Oatlands Avenue	Weybridge
Oatlands Chase	Weybridge
Old Avenue	Weybridge
Portmore Park Road	Weybridge
Princes Road	Weybridge
Pycroft Lane	Weybridge
Queens Road	Weybridge
Springfield Meadows	Weybridge
St George's Avenue	Weybridge
St Mary's Road	Weybridge
Thames Street	Weybridge
Thames Street (slip road)	Weybridge

SURREY COUNTY COUNCIL

LOCAL COMMITTEE (ELMBRIDGE)

DATE: 16 June 2014
LEAD OFFICER: Cheryl Poole
 Community Partnership & Committee Officer



SUBJECT: REPRESENTATION ON OUTSIDE BODIES, TASK GROUPS and
 COMMUNITY SAFETY FUNDING

DIVISION: All

SUMMARY OF ISSUE:

This report seeks to appoint Local Committee Members to outside bodies and task groups for the 2014/15 municipal year and seeks approval for terms of reference for the task groups. It also requests the Local Committee to agree the transfer of the Community Safety budget to the Elmbridge Community Safety Partnership.

RECOMMENDATIONS:**The Local Committee (Elmbridge) is asked to agree**

- (i) the appointment of Members to outside bodies and task groups as detailed in section 2.1 to 2.4.
- (ii) that the terms of reference of the Elmbridge Parking Task group as set out in Annex A be approved
- (iii) that the terms of reference of the Elmbridge Youth Task group as set out in Annex B be approved
- (iv) that the community safety budget of £3294, that has been delegated to the Local Committee, be transferred to the Elmbridge Community Safety Partnership and that the Community Partnership Manager authorize its expenditure in accordance with the Local Committee's decision, as detailed in section 2.5.

REASONS FOR RECOMMENDATIONS:

The appointment of Members of the Local Committee to outside bodies enables the representation of the Local Committee on these bodies, which affect the lives of the residents of Elmbridge. The task groups meet to review, advise and make informed recommendations to the Local Committee.

1. INTRODUCTION AND BACKGROUND:

- 1.1 The Surrey County Council Local Committee (Elmbridge) can make appointments to various outside bodies. The representatives appointed to

these outside bodies will be representing Surrey County Council and will be expected to informally report on the work of these groups as and when necessary.

1.2 In September 2004, the Local Committee agreed to establish a Parking Task Group. The Parking Task group meets as required to consider and advise on parking issues and parking restrictions in the borough.

1.3 The Youth Task Group was set up in 2011 to initially advise the full Committee on the appointment of a contractor to deliver the Local Prevention Framework in Elmbridge and on the priorities to be addressed. The contract went live in April 2012. Going forwards the role of Task Groups will be to monitor and report on the progress of the Local Prevention Framework commission, including:

- To review the local needs of young people
- To monitor the performance of Local Prevention grants
- To make commissioning recommendations to the Local Committee

1.4 Due to the success of the Task groups it is recommended that they continue to operate in 2014/15.

1.5 Following corporate advice the Local Committee established terms of reference for the task groups. The terms of reference for the Parking Task Group were originally agreed on 21 January 2008. The terms of reference for the Parking Task Group for 2014/15 have been amended to account for the availability of surplus income from CPE. In addition the terms of reference for the Youth Task Group have been updated to include up to four local partners. This report seeks Local Committee approval for the Terms of Reference for the Parking Task Group and the Youth Task Group in 2014/15. Please note that all task groups of the Local Committee have no formal decision-making powers, but make recommendations to the Local Committee.

1.6 The County Council has in the past made available to Local Committees a budget for use in conjunction with the Community Safety Partnerships. This year, the Local Committee has a delegated budget of £3,294 for general community safety purposes which it has, in the past, allocated to the Elmbridge Community Safety Partnership as its contribution towards projects and activities.

2. ANALYSIS:

2.1 Elmbridge Community Safety Partnership/Community Partnership

The Elmbridge Community Safety Partnership sets and monitors work towards achieving the aims of the Elmbridge Community Safety Action Plan. It currently meets quarterly and has two working groups, JAG (Joint Action Group), which meets bi-monthly and CIAG (Community Incident Action Group), which meets monthly. The Community Partnership & Committee Officer is also on the board and sits on the JAG. It is proposed that Margaret Hicks be appointed to the Community Safety Partnership.

2.2 Elmbridge Business Network

The Elmbridge Business Network is a themed group of the Elmbridge Community Partnership and delivers the Local Economy strand of the

www.surreycc.gov.uk/elmbridge

Elmbridge Sustainable Community Strategy. The Elmbridge Business Network meets on a quarterly basis. It is proposed that Peter Hickman be appointed to the Elmbridge Business Network.

2.3 Parking Task Group

It is proposed that the Chairman, Margaret Hicks and the Vice Chairman, Mary Lewis be appointed to the Parking Task Group.

Once the Co-opted Members from Elmbridge Borough Council are confirmed, two of the Co-opted Members will be nominated to be appointed to the Parking Task Group. When agenda items refer to one particular division, the relevant divisional Member will also be invited to the meeting of the task group.

2.4 Youth Task Group

It is proposed that Margaret Hicks, Mary Lewis and Ernest Mallett be appointed to the Youth Task Group.

Once the Co-opted Members from Elmbridge Borough Council are confirmed, three of the Co-opted Members will be nominated to be appointed to the Youth Task Group.

2.5 Community Safety Funding

The Committee is asked to confirm that it wishes to transfer its budget of £3,294 to the Elmbridge Community Safety Partnership and to delegate authority to the Community Partnership Manager to oversee the expenditure of this budget.

3. OPTIONS:

- 3.1 The Committee can confirm the task groups (and corresponding terms of reference) set out within the report, consider new task groups, or not have any task groups. If a new task group is established a provisional terms of reference should be agreed.
- 3.2 The Committee can either make the appointments onto the outside bodies as set out within the report or amend the appointments.
- 3.3 The Committee may choose to approve or not approve the transfer of the budget of £3,294 to the Community Safety Partnership.

4. CONSULTATIONS:

- 4.1 The Local Committee is being asked its views on which Members should be nominated to represent the committee on the outside bodies and task groups.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 5.1 The representation of the Local Committee on the Community Safety Partnership enables an oversight on the expenditure of the Community Safety funding.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

6.1 Equalities issues are considered within individual groups and specific considerations of high priority will be reported to the Local Committee.

7. LOCALISM:

7.1 The Members represent all Elmbridge divisions and hence all Elmbridge communities in their role on the outside bodies and task groups.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	Set out below.
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report.
Corporate Parenting/Looked After Children	No significant implications arising from this report.
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report.
Public Health	No significant implications arising from this report.

8.1 Crime and Disorder implications

The appointment of a County Councillor ensures Local Committee representation on the statutory body, the Elmbridge Community Safety Partnership, which sets and monitors the Elmbridge Community Safety Action Plan.

9. CONCLUSION AND RECOMMENDATIONS:

9.1 The purpose of this report is to enable the Local Committee to be represented on relevant outside bodies and for the appointed members of the task groups to be fully informed to enable them to make appropriate recommendations to the Local Committee. It is recommended that

- The appointment of the Members to the various outside bodies and task groups as per 2.1 to 2.4 is agreed
- The terms of reference for the task groups as detailed in annexes A and B are agreed
- It is agreed to transfer the £3,294 Community Safety budget to the Elmbridge Community Safety Partnership.

10. WHAT HAPPENS NEXT:

10.1 The Members appointed to the various bodies and task groups will be invited to attend the upcoming meetings.

It will be arranged for the transfer of the Community Safety funding to the Elmbridge Community Safety Partnership account.

Contact Officer:

Cheryl Poole
Community Partnership & Committee Officer
01372 832606

Consulted:

Not applicable.

Annexes:

Two

Sources/background papers:

None

SCC LOCAL COMMITTEE (Elmbridge)**Annex A****TASK GROUP PRINCIPLES**

1. The Local Committee will annually (at the first formal meeting after the beginning of the municipal year):
 - determine the role, appointees and lifespan of any Task Groups
 - review the operation of any Task Groups which have been in place over the previous year
 - agree which Task Groups to establish for the current year
 - agree the criteria for consideration by any Task Group and make that criteria available to all Members of the Committee.

2. A Task Group shall exist to advise the Local Committee and make recommendations to its parent Committee; it has no formal decision-making powers. A Task Group will:
 - unless otherwise agreed, meet in private
 - develop an annual work programme
 - formally record its actions
 - officers supporting a Task Group will consult that Group and will give due consideration to the Group's reasoning and recommendations prior to the officer writing their report to the parent Local Committee.
 - A Task Group can, should they so wish, respond to an officer report and submit their own report to the Local Committee.

PARKING TASK GROUP: DRAFT TERMS OF REFERENCE

1. The Task Group will contain (four) appointees from the membership of the Local Committee: (two) County and (two) Borough Councillors identified in such a way as to ensure adequate geographical coverage of the Borough. It is practice in Elmbridge to appoint the Chairman and Vice-Chairman of the Local Committee. The Task Group may also consult with the relevant Divisional Member.

2. The Task Group will consider on-street parking matters and make recommendations to the Local Committee about periodic reviews of parking restrictions.

3. The Task Group will report to the Local Committee any surplus income arising from the operation of Civil Parking Enforcement (CPE).

4. The Task Group can make recommendations to the Local Committee for any surplus income to be used for projects within the task group's remit.

5. The Task Group will make recommendations on any issues with regard to waiting and loading restrictions to the Local Committee.

6. The Task Group will keep under review the agreement with the Borough Council as required.

SCC LOCAL COMMITTEE (Elmbridge)**Annex B****YOUTH TASK GROUP: DRAFT TERMS OF REFERENCE****Objective:**

The Local Committee agreed on the 20 June 2011, that a Youth Task Group is established to assist and advise the local committee in relation to Youth Issues and the future delivery of Youth Provision locally.

Membership

The Task Group will contain six appointees from the Local Committee - three county and three borough councillors. In addition the Task Group can invite up to four local partners and up to four young people from the borough, all with equal status. The Task Group may also consult with other relevant members of the Committee.

General

1. It is proposed to establish a Youth Task Group. The Task Group shall exist to advise the local committee. It has no formal decision making powers. The Task Group will:
 - A. Unless otherwise agreed meeting in private
 - B. Develop a work programme
 - C. Record actions,
 - D. Report back to the Local Committee
2. The Task Groups function is to assist and advise the local committee in relation to Youth Issues and the future delivery of Youth Provision locally.
3. Officers supporting the Task Group will consult the Group and will give due consideration to the group's reasoning and recommendations prior to the officer writing their report to the parent local committee.
4. The Task Group can, should it so wish, respond to an officer report and submit its own report to the local committee.
5. The Task Group terms of reference and Membership is to be reviewed and agreed by the local committee annually.

SURREY COUNTY COUNCIL**LOCAL COMMITTEE (ELMBRIDGE)****DATE:** 16 June 2014**LEAD OFFICER:** SANDRA BROWN**SUBJECT:** LOCAL COMMITTEE & MEMBERS' ALLOCATION FUNDING - UPDATE**DIVISION:** ALL**SUMMARY OF ISSUE:**

Surrey County Council Councillors receive funding to spend on local projects that help to promote social, economic or environmental well-being in the neighbourhoods and communities of Surrey. This funding is known as Members' Allocation.

For the financial year 2014/15 the County Council has allocated £10,300 revenue funding to each County Councillor and £35,000 capital funding to each Local Committee. This report provides an update on the projects that have been funded since April 2014 to date.

RECOMMENDATIONS:

The Local Committee (Elmbridge) is asked to note:

- (i) The amounts that have been spent from the Members' Allocation and Local Committee capital budgets, as set out in Annex 1 of this report.

REASONS FOR RECOMMENDATIONS:

The allocation of the Committee's budgets is intended to enhance the wellbeing of residents and make the best possible use of the funds. Greater transparency in the use of public funds is achieved with the publication of what Members' Allocation funding has been spent on.

1. INTRODUCTION AND BACKGROUND:

- 1.1 The County Council's Constitution sets out the overall Financial Framework for managing the Local Committee's delegated budgets and directs that this funding should be spent on local projects that promote the social, environmental and economic well-being of the area.
- 1.2 In allocating funds councillors are asked to have regard to Surrey County Council's Corporate Strategy 2010-14 Making A Difference that highlights five themes which make Surrey special and which it seeks to maintain:
- A safe place to live;
 - A high standard of education;
 - A beautiful environment;
 - A vibrant economy;
 - A healthy population.
- 1.3 Member Allocation funding is made to organisations on a one-off basis, so that there should be no expectation of future funding for the same or similar purpose. It may not be used to benefit individuals, or to fund schools for direct delivery of the National Curriculum, or to support a political party.

2. RECENT COMPLETED PROJECTS:

- 2.1 Detailed below are a few of the projects, which have taken place within the last 3 months.

Aluna Music Group – Musikidz Concert

A £400 grant contributed towards a Musikidz Concert at The Holy Trinity Church, Claygate in May 2014. This gave eighteen music students, aged from 6-19 years, the experience of performing at a concert with a professional band.

Parents and members of the community had the chance to hear and see the result of 10 years of dedicated music teaching to young people within the local communities.

Elmbridge Young Persons of Honour Awards 2014

The Elmbridge Young Persons of Honour Awards 2014 received a grant of £3,100.

These awards are given to outstanding young people in the borough of Elmbridge within different categories. The rewards raise awareness of the young people's citizenship to others in the borough.

Weybridge Schools – Books for Prize Giving

A £525 grant funded books for Prize Giving Awards for reading and literacy at Heathside Secondary School.

Grants of £135 each were also given to St Charles Borromeo for pupils who had good attendance and Manby Lodge Infants School for a design a flag competition. The flags denoted the 22 values that the children learn about in school, e.g. hope, trust and thoughtfulness.

3. ANALYSIS:

- 3.1 All the bids detailed in Annex 1 have been considered by and received support from the local county councillor and been assessed by the Community Partnerships Team as meeting the County Council's required criteria.

4. OPTIONS:

- 4.1 The Committee is being asked to note the bids that have already been approved.

5. CONSULTATIONS:

- 5.1 In relation to new bids the local councillor will have discussed the bid with the applicant, and Community Partnerships Team will have consulted relevant Surrey County Council services and partner agencies as required.

6. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 6.1 Each project detailed in this report has completed a standard application form giving details of timescales, purpose and other funding applications made. The county councillor proposing each project has assessed its merits prior to the project's approval. All bids are also scrutinised to ensure that they comply with the Council's Financial Framework and represent value for money.
- 6.2 The current financial position statements detailing the funding by each member of the Committee are attached at **Annex 1**. Please note these figures will not include any applications that were approved after the deadline for this report had past.

7. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 7.1 The allocation of the Members' Allocation and Local Committee's budgets is intended to enhance the wellbeing of residents and make the best possible use of the funds. Funding is available to all residents, community groups or organisations based in, or serving, the area. The success of the bid depends entirely upon its ability to meet the agreed criteria, which is flexible.

8. LOCALISM:

- 8.1 The budgets are allocated by the local members to support the needs within their communities.

9. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications arising from this report
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report
Corporate Parenting/Looked After Children	No significant implications arising from this report
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report
Public Health	No significant implications arising from this report

10. CONCLUSION AND RECOMMENDATIONS:

- 10.1 The spending proposals put forward for this meeting have been assessed against the County standards for appropriateness and value for money within the agreed Financial Framework.

11. WHAT HAPPENS NEXT:

- 11.1 Payments to the organisations have, or will be paid to the applicants, and organisations are requested to provide publicity of the funding and also evidence that the funding has been spent within 6 months.

Contact Officer:

Delia Davies, Local Support Assistant, 01372 832607.

Consulted:

- Local Members have considered and vetted the applications
- Community Partnership Team have assessed the applications

Annexes:

Annex 1 – The breakdown of spend to date per County Councillor, including the breakdown of spend to date per County Councillor of the Local Committee Budget.

Sources/background papers:

- All bid forms are retained by the Community Partnerships Team

Elmbridge Members Funding - Balance Remaining 2014-2015

Each County Councillor has £10,300 to spend on projects to benefit the local community, also an equal portion of the local committee's capital funding.

Mike Bennison	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	CAPITAL	DATE PAID
				£10,300.00	£3,888.00	
BALANCE REMAINING				£10,300.00	£3,888.00	

Peter Hickman	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	CAPITAL	DATE PAID
				£10,300.00	£3,888.00	
BALANCE REMAINING				£10,300.00	£3,888.00	

Margaret Hicks	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	CAPITAL	DATE PAID
				£10,300.00	£3,888.00	
BALANCE REMAINING				£10,300.00	£3,888.00	

Rachael I Lake	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	CAPITAL	DATE PAID
				£10,300.00	£3,888.00	

Elmbridge Members Funding - Balance Remaining 2014-2015

Each County Councillor has £10,300 to spend on projects to benefit the local community, also an equal portion of the local committee's capital funding.

				£10,300.00	£3,888.00	
				REVENUE	CAPITAL	DATE PAID
Mary Lewis	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	£10,300.00	£3,888.00	
	EF400192523	SCC, Highways Department	Fairmile Park Road, Cobham - Speed Limit	£1,112.00		23.04.2014
	EF400192523	SCC, Highways Department	Fairmile Park Road, Cobham - Speed Limit		£3,888.00	
	EF700230937	Stoke D'Abernon RA	Station Road, Stoke D'Abernon - Service Road Repair	£300.00		19.05.2014
BALANCE REMAINING				£8,888.00	£0.00	

				REVENUE	CAPITAL	DATE PAID
				£10,300.00	£3,888.00	
Christian Mahne	REFERENCE	ORGANISATION	PROJECT DESCRIPTION			
BALANCE REMAINING				£10,300.00	£3,888.00	

				REVENUE	CAPITAL	DATE PAID
				£10,300.00	£3,888.00	
Ernest Mallett	REFERENCE	ORGANISATION	PROJECT DESCRIPTION			
	EF800226637	St Paul's Church, Molesey	Refurbishment of Organ Console		£3,888.00	19.05.2014
	EF800226637	St Paul's Church, Molesey	Refurbishment of Organ Console	£1,112.00		19.05.2014
	EF800227598	Thameside Residential Care	Outings & in House Entertainment	£2,000.00		
	EF700234026	Molesey Photographic Club	Upgrading of Club Digital Projector & Laptop	£1,400.00		
BALANCE REMAINING				£5,788.00	£0.00	

				REVENUE	CAPITAL	DATE PAID
				£10,300.00	£3,888.00	
Tony Samuels	REFERENCE	ORGANISATION	PROJECT DESCRIPTION			
	EF400192518	SCC, Highways Department	Stompond Lane, Walton - White Lines & Warning Signs	£1,000.00		22.04.2014
BALANCE REMAINING				£9,300.00	£3,888.00	

Elmbridge Members Funding - Balance Remaining 2014-2015

Each County Councillor has £10,300 to spend on projects to benefit the local community, also an equal portion of the local committee's capital funding.

Stuart Selleck	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	CAPITAL	DATE PAID
	EF400192535	SCC, Highways Department	Removal of 2 Tree Stumps at Douglas Road, Esher	£10,300.00	£3,888.00	
	EF400192528	SCC, Highways Department	Cigarette Island, Safety Report	£700.00		28.04.2014
	EF800226637	St Paul's Church, Molesey	Refurbishment of Organ Console		£200.00	24.04.2014
	EF800226637	St Paul's Church, Molesey	Refurbishment of Organ Console		£3,888.00	19.05.2014
	EF800227598	Thameside Residential Care	Outings & in House Entertainment	£1,112.00		19.05.2014
	EF700234026	Molesey Photographic Club	Upgrading of Club Digital Projector & Laptop	£1,000.00		
			BALANCE REMAINING	£6,288.00	£0.00	

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